

LEBANON COUNTY PRISON BOARD

MEETING AGENDA

Location:

*Lebanon County Municipal Building
400 South 8th Street
Room 207
Lebanon, PA 17042*

Wednesday, February 18, 2026 11:30am

Call To Order

Pledge of Allegiance

Public Comment

Approval Of Minutes From January 21, 2026

Report From The Warden

- *Phone/Tablet vendor changes to be in compliance with the FCC
- *Recommended commissary vendor changes

Report From Deputies/Departments

Open Business

Adjournment

NOTE: In the interest of mutual respect and order,

- *Those in attendance are asked to refrain from private conversation.*
- *Any person in attendance with a question or comment is asked to be recognized by the Chair. Thank you.*

Visit www.lebcounty.org to view Commissioners meeting in its entirety.



LEBANON COUNTY PRISON BOARD

MINUTES

Wednesday, January 21, 2026
11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:

Michael J. Kuhn, County Commissioner
Robert J. Phillips, County Commissioner
Jo Ellen Litz, County Commissioner via telephone
Robert M. Mettley, Controller

The following Board Members were absent:

Pier Hess-Graf, District Attorney
Jeffrie Marley, Sheriff

Public Comment (s): None

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to amend the agenda for the purpose of re-organizing for 2026.

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to nominate Commissioner Kuhn Chairman of the Prison Board. Vote unanimous.

It was moved by Controller Mettley, seconded by Commissioner Litz, to nominate Commissioner Phillips Vice-Chairman of the Prison Board. Vote unanimous.

It was moved by Commissioner Phillips, seconded by Commissioner Litz, to nominate Controller Mettley Secretary of the Prison Board. Vote unanimous.

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to appoint Attorney Matthew K. Bugli as Solicitor to the Board for the year 2026 at no additional compensation for such services. Vote unanimous.

The Lebanon County Prison Board will hold regularly scheduled meetings on the following days for calendar Year 2026:

3rd WEDNESDAY OF EACH MONTH

| | | | |
|----------|--------------------|-----------|--------------------|
| January | 21 st | July | 15 th |
| February | 18 th | August | 19 th |
| March | 18 th * | September | 16 th * |
| April | 15 th | October | 21 st |
| May | 20 th | December | 18 th |
| June | 17 th * | December | 16 th * |

Meetings will be held at 11:30 a.m. in Room 207 of the Lebanon County Municipal Building, located at 400 South Eighth Street, Lebanon Pennsylvania, 17042. Meetings on dates with an asterisk will be conducted at the Lebanon County Correctional Facility, located at 730 East Walnut Street, Lebanon, Pennsylvania 17042.

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to approve the minutes of the December 17, 2025 meeting. Vote unanimous.

Warden Tina Litz reported that, in an effort to continue recruiting with the help of human resources, LCCF had a successful campaign to fill all open administration positions. Warden Litz has been invited by Dr. Jen Smith, a professor at Penn State Harrisburg, to attend her "Introduction to Criminal Justice" class to engage with students that are entering the field of criminal justice. Warden Litz was able to join the class in December in efforts to continue to build community relationships. Warden Litz complimented her staff during the holidays and noted that they are currently fully staffed with full-time employees and have 6 part-time officer vacancies.

Tom Weber, Chief Executive Officer of PrimeCare Medical, shared some 2025 statistics at the LCCF, from a medical standpoint. In 2025 they completed 1,324 intakes, noting that when someone is incarcerated within the first 4 hours, they are seen by medical to do a medical history, which includes blood sugar, pregnancy test for all females, and offering HIV testing. Within 14 days of their incarceration, they go through a more thorough physical, looking for chronic injuries or illness and are seen at least every 90 days to follow up with their care.

In 2025, PrimeCare completed 6,374 assessments. Weber noted that approximately 62% of the LCCF inmate population has a significant mental health history or issue going on, with 50% of those patients receiving mental health medications. In 2025, fifty-eight (58) inmates were inducted into the MAT Program and provided mental health treatment to 568 people in facility throughout the year. In 2025 there were 5 active cases of MRSA. Bills received to date for outside care were \$824,578.69 and were paid out at \$137,484.76, which is a savings of 83%.

Warden Tina Litz noted that the LCCF has a number of mechanical cell security issues within the LCCF, where lots of parts needed to be ordered for cells etc. Warden Litz said they meet with CGL bi-weekly to go over what needs to be done and what is considered priority. CGL has 8 employees coming to the correctional facility from Maryland and Delaware to get the cells fully functional.

Tina Litz, Warden, submitted written reports of her activities for the month of December 2025. The Board reviewed this report.

Tina Litz, Warden, reported that the average daily inmate population for December was 280.48. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a five (5) week operating period, during the month of December 2025 were \$3,181.08, commission amount from November was \$5,481.33.

Heather Diehl, Deputy Warden of Operations, submitted written reports of her activities for the month of December 2025. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of December 2025. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of December 2025. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,650 hours during the month of December 2025. The Board reviewed this report.

Sgt. Edward Bartashus, Kitchen Sergeant, submitted a written report for the month of December 2025 giving a breakdown of cost of meals served and items donated.

Captain Scott Hocker, Director of Security, submitted a written report for the month of December 2025. The Board reviewed this report.

Grant Verbitskey, Director Work Release, submitted a written report for the month of December 2025. Mr. Verbitskey reported that there are nine (9) inmates employed within the community on the work release program and five (5) inmates seeking employment. Five (5) travel passes were issued during this period. The Board reviewed this report.

Benjamin Dunlop, Jubilee Prison Chaplaincy Manager, submitted a written Chaplain's report for the month of December 2025. The Board reviewed this report.

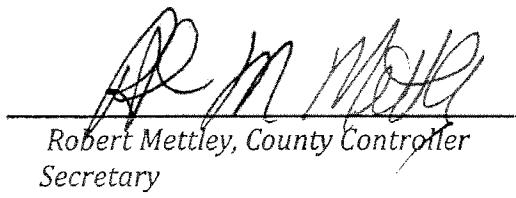
A 2025 Statistical Summary Report from PrimeCare Medical was submitted.

CGL submitted a written building maintenance report for the month of December 2025. CGL completed two hundred and sixty-nine (269) work orders during this period. The Board reviewed this report.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the High School Age Education Program for December 2025. The total number of students enrolled in the Emotional Support (E.S.) Program was one (1) and the Alternative Education Program was one (1) students. The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for December 2025. Total sessions to prepare students for the HiSET exams were eighteen (18), six (6) students scheduled for the next GED/HiSET testing, and nine (9) request slips were received. The Board reviewed this report.

Meeting Adjourned.



Robert Mettley, County Controller
Secretary

Next meeting: February 17, 2026 – Commissioners Meeting Room #207

Lebanon County Correctional Facility

730 East Walnut Street
 Lebanon, PA 17042
 Telephone: 717 274-5451
 Fax: 717 274-1338



Tina M. Litz
 Warden

Heather Diehl
 Deputy Warden of Operations

Vacant
 Director of Work Release

Rebecca Davis
 Deputy Warden of Treatment

Scott Hocker
 Captain of Security

| PRISON BOARD FEBRUARY 1, 2026 | TOTAL | MALE | FEMALE |
|--|---|--|---|
| NUMBER OF INMATES AS OF JANUARY 31, 2026 | 263 | 227 | 36 |
| AVERAGE DAILY POPULATION: JANUARY | 271.94 | 239.23 | 32.71 |
| NUMBER OF INMATES RECEIVED | 115 | 89 | 26 |
| NUMBER OF INMATES RELEASED | 121 | 101 | 20 |
| HIGHEST COUNT | 274 24 th , 25 th , 26 th | 241 1 st , 8 th , 24 th 25 th , 26 th | 38 29 th |
| LOWEST COUNT | 260 16 th | 227 31 st | 29 2 nd , 3 rd , 4 th , 9 th |
| NUMBER OF UNSENTENCED INMATES | 81 | 76 | 5 |
| NUMBER OF INMATES ON WORK RELEASE | 12 | 9 | 3 |
| NUMBER OF INMATES ON WORK DETAIL | 30 | 25 | 5 |
| NUMBER OF STATE SENTENCED INMATES | 13 | 12 | 1 |
| NUMBER TRANSFERRED TO STATE PRISON | 4 | 3 | 1 |
| NUMBER OF FEDERAL INMATES | 0 | 0 | 0 |
| NUMBER OF OUT-OF-COUNTY INMATES | 6 | 5 | 1 |
| NUMBER OF PAROLE/PROBATION VIOLATORS | 83 | 70 | 13 |
| BREAKDOWN OF COMMITMENTS: | | | |
| NEW CHARGES | 29 | -- | -- |
| PROBATION VIOLATION | 5 | -- | -- |
| PAROLE VIOLATION | 4 | -- | -- |
| FINES & COSTS BENCH WARRANT/SENTENCE | 16 | -- | -- |
| OTHER LEBANON BENCH WARRANTS | 20 | -- | -- |
| OUT OF COUNTY BENCH WARRANTS | 6 | -- | -- |
| D.J. SENTENCE | 1 | -- | -- |
| SENTENCED BY COURT OF COMMON PLEAS | 17 | -- | -- |
| WRITS FROM OTHER COUNTIES | 8 | -- | -- |
| DOMESTIC BENCH WARRANTS/SENTENCE | 9 | -- | -- |
| INMATES IN OTHER COUNTIES ON WRITS | 6 | -- | -- |
| IN LCCF ON WRITS FROM OTHER FACILITIES | 10 | 10 | 0 |
| IN LCCF ON WRITS AND RETURNED | 9 | 9 | 0 |

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451
Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Director of Work Release
Scott Hocker
Captain of Security

CANTEEN - SAVINGS/CHECKING ACCOUNT MONTH OF JANUARY 2026

| <u>SAVINGS ACCOUNT:</u> | <u>DESCRIPTION:</u> | <u>AMOUNT</u> | <u>TOTAL</u> |
|---|---|----------------------|---------------------|
| BEGINNING BALANCE AS OF: | <i>January 1, 2026</i> | | 13,082.49 |
| Interest Applied | | 1.64 | |
| TOTAL DEPOSITS INTO SAVINGS | | | 1.64 |
| TOTAL FUNDS AVAILABLE | Beginning Balance + Total Deposits | | 13,084.13 |
| TOTAL TRANSFER TO CHECKING FROM SAVINGS | | | 217.50 |
| ENDING BALANCE AS OF: | <i>January 31, 2026</i> | | 12,866.63 |
| ENDING BALANCE ON: 01/31/2025 | Comparison of Last Years Ending Balance | | 12,298.32 |
| <u>CHECKING ACCOUNT:</u> | | | |
| BEGINNING BALANCE AS OF: | <i>January 1, 2026</i> | | 200.00 |
| TOTAL DEPOSITS INTO CHECKING | | | 217.50 |
| TOTAL FUNDS AVAILABLE | | | 417.50 |
| DISBURSEMENTS: | NON-STORE | | |
| Brian Erickson | Reimbursement for lost property | 25.00 | |
| Mychal Robinson | Inmate haircuts | 192.50 | |
| TOTAL NON STORE DISBURSEMENTS | | | 217.50 |
| DISBURSEMENTS: | STORE | | |
| TOTAL STORE DISBURSEMENTS | | | |
| TOTAL OF ALL DISBURSEMENTS INTO CHECKING | Non-Store + Store | | 217.50 |
| ENDING BALANCE AS OF: | <i>January 31, 2026</i> | | 200.00 |

Respectfully Submitted,

Rebekah Bowsman
Rebekah Bowsman, Fiscal Assistant

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl

Deputy Warden of Operations

Rebecca Davis

Deputy Warden of Treatment

Director of Work Release
Scott Hocker,
Captain of Security

COMMISSARY REPORT

MONTH OF JANUARY 2026

| | <u>JAN 2026</u> | <u>JAN 2025</u> |
|---------------------------------|-----------------|-----------------|
| OPERATING WEEKS: | 4 | 5 |
| NUMBER OF ORDERS: | 350 | 407 |
| AVERAGE WEEKLY ORDERS: | 88 | 81 |
| SALES: | \$ 12,273.11 | \$ 13,817.21 |
| LESS EXPENSES (CREDITS): | \$ -898.25 | \$ -292.77 |
| TOTAL SALES: | \$ 11,374.86 | \$ 13,524.44 |
| AVERAGE WEEKLY SALES: | \$ 3,068.28 | \$ 2,763.44 |
| COMMISSION MONTH OF DEC: | \$ 6,175.86 | \$ 5,381.70 |

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rebekah Bowsman".

Rebekah Bowsman, Fiscal Assistant

**LEBANON COUNTY
CORRECTIONAL
FACILITY**

Tina M. Litz, Warden
Heather Diehl, Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
VACANT, Director of Work Release
Scott Hocker, Captain of Security

730 E. Wanut
Lebanon, Pa.
Phone: 717-2
FAX: 717-274

MONTHLY PRISON BOARD REPORT

DATE: 2/9/26

REPORT FROM: 1/1/26 To 1/31/26

CURRENT

YEAR TO DATE

| | | |
|--------------------------------------|--------------|--------------|
| CONSUMABLE | \$ 4,321.17 | \$ 4,321.17 |
| MEATS | \$ 3,259.53 | \$ 3,259.53 |
| DAIRY PRODUCTS | \$ 3,111.36 | \$ 3,111.36 |
| BAKED PRODUCTS | \$ 2,702.00 | \$ 2,702.00 |
| GROCERIES | \$ 8,803.28 | \$ 8,803.28 |
| FRESH FRUITS & VEGETABLES | \$ 1,573.00 | \$ 1,573.00 |
| TOTAL | \$ 23,770.34 | \$ 23,770.34 |
| VALUE OF USDA | \$ - | \$ - |
| LAUNDRY COSTS | \$ 3,787.10 | \$ 3,787.10 |

BREAK DOWN OF COSTS

MEALS SERVED

| | | |
|---------------------------------|---------|---------|
| STAFF | 2,165 | 2,165 |
| INMATE POPULATION | 24,882 | 24,882 |
| GUESTS | - | - |
| CENTRAL BOOKING LUNCHES | 162 | 162 |
| TOTAL MEALS SERVED | 27,209 | 27,209 |
| COST PER PERSON PER MEAL | \$ 0.87 | \$ 0.87 |
| COST PER PERSON PER DAY | \$ 2.62 | \$ 2.62 |

DATE **DONATED BY:**

1/5/26 Bills produce 7 cases assorted product
1/8/26 Calvary Chapel 4 skids assorted product
1/12/26 Bills Produce 150lbs of potatoes
1/15/26 Calvary Chapel 4 skids assorted product
1/19/26 Bills produce 1 case of bananas
1/21/26 Leb Rescue Mission 2 skids of product
1/22/26 Calvary Chapel 4 skids of product
1/26/26 Bills produce 50lbs of potatoes
1/28/26 Murry's 6 skids french toast sticks
1/28/26 Leb Rescue Mission 50 turkeys
1/29/26 Calvary Chapel 3 skids assorted product

Respectfully submitted

A handwritten signature in black ink, appearing to read "Edward Bartashus". The signature is fluid and cursive, with a large, stylized 'E' at the beginning.

Sgt. Edward Bartashus, Culinary Supervisor

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451
Fax: 717 274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Tina M. Litz, Warden *mm-fh*
Re: January 2026 Prison Board Report

01-02-26: Warden daily tasks completed, submitted the U.S. Census of Jails report, re-educated staff on the Code of Ethics and County Policy Handbooks.

01-05-26: Completed warden daily tasks, toured Restricted Housing Unit, Medical Dorm, MIU, held various meetings regarding personnel and operations.

01-06-26: Completed warden daily tasks, toured the kitchen of the facility.

01-07-26: Completed daily warden tasks, toured the facility with Captain Hocker and special guests Representative Schlegel, Madison Colaco, South Regional Field Director for Dan Mueser's office, Senator Gebhard and his District Director Dan Bost.

01-08-26: Completed warden daily tasks, conducted an administrative meeting to review administrative segregation, grievances and work release classification, various department meetings held and participated in the Lebanon County Commission on Drug and Alcohol Advisory meeting.

01-09-26: Completed warden daily tasks, toured out mate units, networked with Human Resources on various topics.

01-10-26: Dropped the LCCF 2025 Holiday collection of Santa Claus for Paws donations at the Lebanon County Humane Society.

01-12-26: Completed warden daily tasks, participated in the CGL bi-monthly meetings, participated in the monthly Team Mental Illness Substance Abuse meeting, reviewed Prime Care medical policies.

01-13-26: Completed Warden daily tasks, completed administrative paperwork., conducted an administrative meeting with DW Diehl and the Work Release Director, reviewed DB and grievance appeals.

01-14-26: Completed daily Warden tasks, reviewed vendor contracts, and continued policy review.

01-15-26: Completed warden daily tasks, conducted an administrative meeting to review administrative segregation, grievances and work release classification, toured block 5 female o/m with detail to discuss showers.

01-16-26: Completed daily warden tasks, attended the Re-Entry meeting via TEAMS, conducted a meeting with Johnson Controls, DWO and CGL to discuss proposal for the fire system.

01-20-26: Completed daily warden tasks, introduction to the new academy class of cadets. Met with Chaplains, networked with county administrator on various topics and continued dialogue with Johnson Controls.

01-21-26: Completed daily warden tasks, attended monthly CQI medical meeting as well as the monthly Prison Board, met with Jon Freed from Jubilee to discuss Jubilee's re-structuring and assignments at LCCF, participated in a vendor presentation. Toured the Secure Housing Unit to view CGL work.

01-22-26: Completed daily warden tasks, attended a Teams meeting with Johnson Controls, put out notice for Snow Emergency Prep, Toured the block one Housing Unit to view CGL work.

01-23-26: Completed warden daily tasks, attended the Behavioral Health Meeting hosted by Judge Tywalk, conducted a meeting with DW Diehl and Sgt. Bartashus about kitchen operations, completed the CJIS on-line update training. Toured the block two Housing Unit to view CGL work.

01-26-26: Snow Emergency Day- toured control stations.

01-27-26 Completed daily warden tasks, participated in off-site meeting with protentional volunteer, conducted meeting with DWO and Captain to debrief snow emergency operations from 1-26-26.

01-28-26: Completed daily warden tasks, various meetings conducted tjsi date regarding operations.

01-29-26: Completed daily warden tasks conducted an administrative meeting this date to review admin segregation names, grievances, and work release classification and overall operations.

01-30-26: Completed daily warden tasks.

Respectfully Submitted,



Tina M. Litz, Warden

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
VACANT, Director of Work Release
Scott Hocker Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street
Lebanon, PA 17042
Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board

2/10/2026

CC: Deputy Warden Heather Diehl- Operations

RE: February 2026 Prison Board Report- 1/1/2026 through 1/31/2026

- 1/1/2026- HOLIDAY
- 1/2/2026- Personnel Matters
- 1/4/2026- personnel matters
- 1/5/2026- personnel matters
- 1/6/2026- adjusted schedule to 11am-7pm, full building tour, personnel matters
- 1/7/2026- personnel matters
- 1/8/2026- met with CHOICE, administrative meetings
- 1/9/2026- administrative meetings
- 1/12/2026- safety committee, CGL meeting
- 1/13/2026- personnel matters
- 1/14/2026- personnel meetings
- 1/15/2026-administrative meetings, personnel matters
- 1/16/2026- met with Johnson Controls, Sergeant meeting
- 1/19/2026- HOLIDAY
- 1/20/2026- Administrative meetings
- 1/21/2026- prison board, personnel matters, administrative meeting
- 1/22/2026- personnel matters
- 1/23/2026- administrative meetings
- 1/26/2026- SNOW DAY
- 1/27/2026- personnel matters
- 1/28/2026-personnel matters
- 1/29/2026 administrative meetings
- 1/30/2026- personnel matters

Monthly operations

Full Operations:92

Modified Operations:0

Locked down: 1- Snow day

Total Shifts: 93

In addition to the above listed, my routine duties include but are not limited to:

Review and sign Overtime/ Absence slips

Review Use of Force Incidents

Review Misconduct Reports

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Grant Verbitskey, Director of Work Release
Scott Hocker Captain of Security
Edward Potter, Director of Training

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Conduct meetings with staff regarding questions/ concerns for operations and security
Answer request slips
Assist the Captain with investigating misconduct related to inmates and staff
Update related departments with information gathered or decisions made from investigations.
Post notifications of transfer, promotion, and other vacancies- Forward related paperwork to
Human resources
Cover the duties of the Captain when he is absent

Thank you,



Deputy Warden Heather Diehl

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina M. Litz,
Warden

Heather Diehl,
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Rebecca Davis, Deputy Warden of Treatment
Re: January 2026 Prison Board

1-2-26 to 1-30-26

12-2-26: Vacation Day
12-5-26: Completed daily DW of Treatment tasks
12-6-26: Completed daily DW of Treatment tasks
12-7-26: Completed daily DW of Treatment tasks, completed parole recommendations
12-8-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended interdisciplinary team meeting (IDT) with Prime Care
12-9-26: Completed daily DW of Treatment tasks, handed out white clothing to indigent inmates
12-12-26: Completed daily DW of Treatment tasks, attended MISA meeting
12-13-26: Completed daily DW of Treatment tasks, attended drug court
12-14-26: Completed daily DW of Treatment tasks, completed parole recommendations
12-15-26: Completed daily DW of Treatment tasks, attended administrative meeting, completed parole recommendations, attended IDT meeting
12-16-26: Completed daily DW of Treatment tasks
12-19-26: County holiday
12-20-26: Completed daily DW of Treatment tasks
12-21-26: Completed daily DW of Treatment tasks, attended CQI meeting with prime care, attended prison board, completed disciplinary board hearings
12-22-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting, completed parole recommendations, answered inmate grievances, attended webinar training on kratom related deaths
12-23-26: Completed daily DW of Treatment tasks, attended behavioral health team meeting
12-26-26: County closed due to weather
12-27-26: Completed daily DW of Treatment tasks, attended drug court
12-28-26: Completed daily DW of Treatment tasks, completed parole recommendations, assisted with disciplinary boards
12-29-26: Completed daily DW of Treatment tasks, attended administrative meeting, attended IDT meeting
12-30-26: Completed Daily DW of Treatment tasks

Lebanon County Correctional Facility



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Tina M. Litz,
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Heather Diehl,
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Scott Hocker
Captain of Security

January 2026: The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs.

Number of DNA's done for the month: 17

Number of grievances for the month: 24

Approximate number of request slips completed: 1,050 **Intakes of new commitments:** 53, **Public Defender applications:** 23

Respectfully,

A handwritten signature in blue ink that reads "Rebecca Davis".

Rebecca Davis
Deputy Warden of Treatment

Lebanon County Correctional Facility



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717 274-5451

Fax: 717 274-1338

Heather Diehl

Deputy Warden of Operations

Rebecca Davis

Deputy Warden of Treatment

Tina Litz,
Warden
Vacant

Director of Work Release
Scott Hocker
Captain of Security

February 18, 2026

To: Lebanon County Prison Board
From: Jason Lipshaw, Work Release Counselor
Subject: Monthly Prison Board Report.
Re: 01/01/2026 – 01/31/2026

BOARD MEMBERS:

Please be advised that the following has transpired since the last meeting of the prison board.

PARTICIPANTS

| | January 2026 | January 2025 |
|------------------------------------|--------------|--------------|
| Inmates Employed in the Community: | 12 | 08 |
| Inmates added to the Program: | 06 | 03 |
| Inmates removed from the Program: | 04 | 06 |
| Removed for a Major Misconduct: | 01 | 03 |

REQUEST SLIPS

| | January 2026 | January 2025 |
|----------------|--------------|--------------|
| Request Slips: | 72 | 60 |

WORK RELEASE AVAILABILITY / TRAVEL PASSES

| | January 2026 | January 2025 |
|---------------------------------------|--------------|--------------|
| Inmates Seeking Employment: | 10 | 03 |
| Total Number of Travel Passes (TP): | 13 | 14 |
| Travel Passes for Employment: | 12 | 12 |
| Travel Passes for Work Related Items: | 01 | 00 |
| Travel Passes for Medical Apps.: | 00 | 00 |
| Travel Passes for Legal Matters: | 00 | 00 |
| Travel Passes for D & A Therapy: | 00 | 00 |

FINANCIAL STATUS

| | Month of January 2026 | Year to date 2026 |
|---------------------------------|--------------------------|----------------------|
| AMOUNT RECEIVED | \$18,604.91 | \$18,604.91 |
| ROOM AND BOARD | \$4,302.81 | \$4,302.81 |
| FINES AND COSTS | \$3,310.97 | \$3,310.97 |
| DISTRICT JUSTICES | \$130.00 | \$130.00 |
| PROCESSING FEE | \$75.00 | \$75.00 |
| DRUG TESTING | \$380.00 | \$380.00 |
| SUPERVISOR FEE | \$760.00 | \$760.00 |
| MONEY DEDUCTED | \$8,958.78 | \$8,958.78 |
| INMATE BALANCE | \$9,646.13 | \$9,646.13 |
| COST RECOVERY - Room & Board RB | \$255.53 | \$255.53 |

Work Release

Work Release Classification was held this month, 10 were approved.
Assisted Inmates with employment placement
Picked up pay checks for work release participants.
Processed new Work Release Participants.

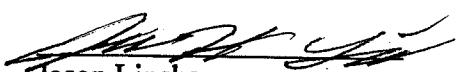
Inmates Added to the Work Release Program for the month of January.

| | |
|------------------|-----------------------|
| Brittany Gettle | Manna Foods INC. |
| Edgardo Martinez | Menasha |
| Jason Fisher | Henry Molded Products |
| Jefery Mumma | A and M Compost |
| Melissa Risser | Albright Stables |
| Sabre Scott | A and M Compost |

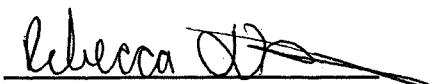
Inmates removed/released from the Work Release Program for the month of January.

| | |
|------------------|------------------|
| Anthony Bleecker | Major Misconduct |
| Jean Morales | County Parole |
| Justin Knoll | County Parole |
| Richard Hiatt | County Parole |

Respectfully submitted,



Jason Lipshaw
Work Release Counselor



Rebecca Davis
Deputy Warden of Treatment

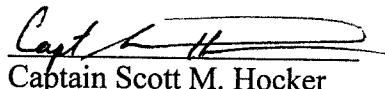
LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Scott Hocker, Director of Security
Vacant, Director of Work Release
Edward Potter, Director of Training

730 E. Walnut Street
Lebanon, PA 17042
Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board
Fr: Captain Scott Hocker
Re: January 2026 Prison Board Report

| | |
|-----------|---|
| 1/1/2026 | Holiday |
| 1/2/2026 | Vacation |
| 1/5/2026 | Dropped off radios for repair at DES. Started to archive 2025 paperwork and files. |
| 1/6/2026 | Meeting with Choice Communications on upcoming upgrades. |
| 1/7/2026 | Completed a tour of the facility with Warden Litz and special guests Representative Schelegal, a representative from Dan Mueser's office, Maddison, Senator Gebhard and his liaison Dan Bost. |
| 1/8/2026 | Attended the Admin. Meeting. |
| 1/9/2026 | Personnel matters. Ordered new batteries for portable radios. |
| 1/12/2026 | Personnel Matters. |
| 1/13/2026 | Conducted a tour of the facility with Director Potter and new cadets. Conducted disciplinary boards. |
| 1/14/2026 | Completed disciplinary Boards. |
| 1/15/2025 | Attended the Admin Meeting. |
| 1/16/2026 | Completed the inventory of the Maintenance Department. |
| 1/19/2026 | Holiday |
| 1/20/2026 | Personnel Matters. |
| 1/21/2026 | Continued with archiving 2026 paperwork and files. |
| 1/22/2026 | Attended the Admin Meeting. |
| 1/23/2026 | Started updating all station inventories. |
| 1/26/2026 | County off due to weather. |
| 1/27/2026 | Meeting with the Maintenance Department. |
| 1/28/2026 | Helped with Academy class on stun devices. Conducted disciplinary boards. |
| 1/29/2026 | Completed OIC checks in all housing areas of the facility. |
| 1/30/2026 | Conducted checks of control stations. . |


Captain Scott M. Hocker

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Phone: 717-274-5451
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Daily Duties:

- Oversees all correctional shift work, periodically attending each work shift, in accordance with established schedules or evident need.
 - Assists the Deputy Warden in staffing shifts and scheduling days off.
 - Ensures that operational reports, logs, and memos from staff are complete, accurate, and timely filled
 - Daily, inspects the Prison and premises, ensuring correction of evident deficiencies, ensures Supervisors are advised of corrective measures taken.
 - Investigates complaints (issued by staff, inmates, agencies of criminal justice/law enforcement, and/or the general public) reporting findings to the Warden or the Deputy Warden of Security, composes and issues to proper authority reports on same.
 - Counsel/discipline subordinate personnel when necessary, documenting and coordinating such action with either the Deputy Warden of Security or the Warden.
 - Collaborate with all prison departments in coordinating complimentary activities.
- Attends Department Head Meetings and Staff Meetings, as the Prison Warden directs, and performs related tasks as necessary
- Other various tasks not mentioned above

LEBANON COUNTY CORRECTIONAL FACILITY

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Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
VACANT, Director of Work Release
Capt. Scott Hocker, Director of Security
Edward Potter Jr., Director of Training

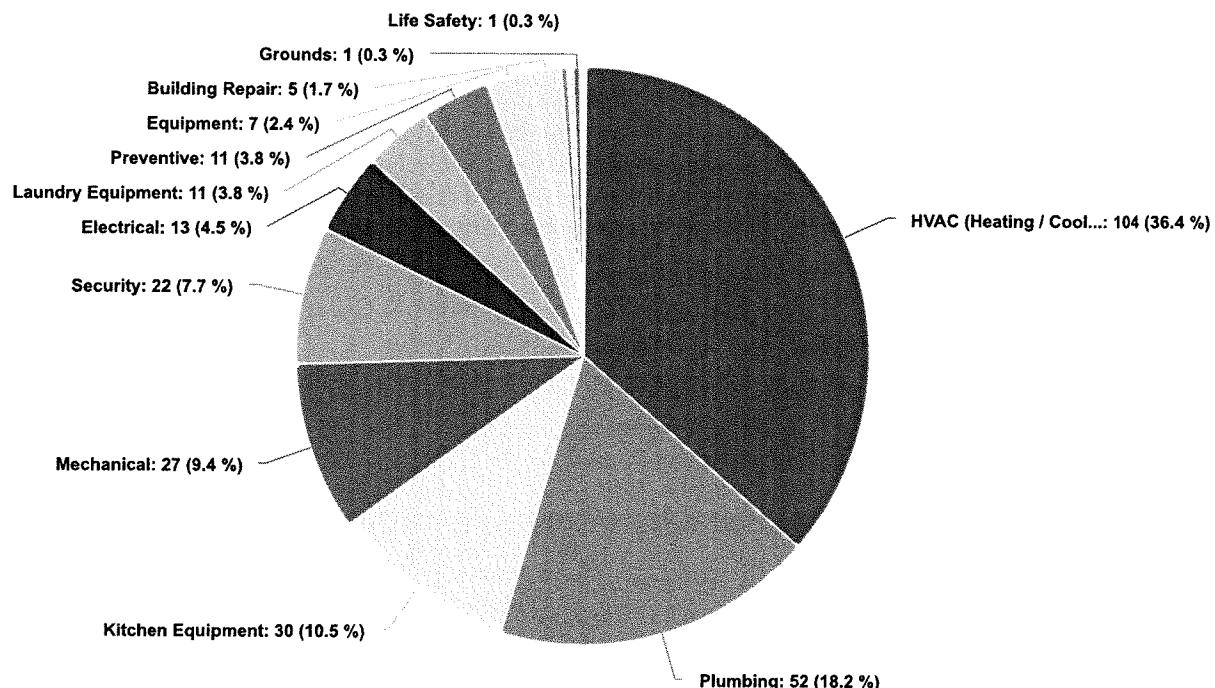
730 E. Walnut Street
Lebanon, PA 17042
Phone: 717-274-5451
Fax: 717-274-1338

To: Prison Board

From: Director of Training
RE: January Report

January 2026

Category



Report Criteria

- Repair Center is Lebanon County Correctional Facility
- Status is not equal to Canceled or Denied
- Complete is between '1/1/2026' AND '1/31/2026'

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|---|--------------|--|------------------------------------|-----------------------------------|
| Administrative | | | | |
| Administrative | LCCF-13331 | Administrative Duties | Administrative | Meetings / Documenting / Ordering |
| Administrative - 1 Total: | | | | |
| Building Repair | | | | |
| Building Repair | LCCF-13133 | MIU 87 bracket broke | Constant Use | Repaired |
| Building Repair | LCCF-12839 | wiki latch fell off, cannot secure. | Constant Use | Replaced |
| Building Repair | LCCF-11703 | Shower head from Female Work Release shower 2 came off. I put the shower head in an envelope and put it in your mailbox. | Constant Use | Found to be OK |
| Building Repair | LCCF-12584 | Vandalism: [Building Repair Issue-hole in block 6 room 8... was placed out of service] | Vandalism | Repaired |
| Building Repair | LCCF-13046 | Monthly, Facility Safety Inspection | PM/Inspection Generated Work Order | PM Completed |
| Building Repair - 5 Total: | | | | |
| Computer / Technology | | | | |
| Computer / Technology | LCCF-13096 | Vandalism: [TV Issue in block 1. the tv channels keeps going in and out like the connection is bad.] | Vandalism | Out of Service |
| Computer / Technology - 1 Total: | | | | |
| Electrical | | | | |
| Electrical | LCCF-13081 | cell 62 light out | Constant Use | Replaced |
| Electrical | LCCF-12917 | Monthly, Transfer Switch | PM/Inspection Generated Work Order | PM Completed |
| Electrical | LCCF-12918 | Monthly, Transfer Switch | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|---------------|--------------|---|------------------------------------|----------------------|
| Electrical | LCCF-12916 | Monthly, Transfer Switch | PM/Inspection Generated Work Order | PM Completed |
| Electrical | LCCF-13111 | Block 6 buzzer doesn't work | Constant Use | Replaced |
| Electrical | LCCF-11616 | Overhead light not working. | Constant Use | Repaired |
| Electrical | LCCF-11060 | Overhead room lights do not work. | Constant Use | Found to be OK |
| Electrical | LCCF-13095 | Electrical Issue- Blk#6 Upper Shower switch isn't working | Constant Use | Duplicate Request |
| Electrical | LCCF-12240 | Blk #5 Dayroom light is out near D/R Bunk #3/4 | Constant Use | Found to be OK |
| Electrical | LCCF-13164 | Install new electrical circuit into Outmate strip search room | New Install | New Install Complete |
| Electrical | LCCF-12986 | Monthly, Emergency Lighting | PM/Inspection Generated Work Order | PM Completed |
| Electrical | LCCF-12985 | Monthly, Emergency Lighting | PM/Inspection Generated Work Order | PM Completed |
| Electrical | LCCF-12984 | Monthly, Emergency Lighting | PM/Inspection Generated Work Order | PM Completed |

Electrical - 13 Total:**Equipment**

| | | | | |
|-----------|------------|--|----------------|-------------------|
| Equipment | LCCF-13162 | the plug on the meat slicer is losing the ground | Constant Use | Replaced |
| Equipment | LCCF-13093 | Block #1 Day Room drain comes off | Constant Use | Repaired |
| Equipment | LCCF-13181 | Time clock is not working. | Defective Part | Out of Service |
| Equipment | LCCF-13092 | Main Floor-Central Control Door | Constant Use | Repaired |
| Equipment | LCCF-13094 | Blk #6 Upper unit door isn't working | Constant Use | Duplicate Request |
| Equipment | LCCF-12239 | Blk #5 Alpha Cell E Desk is coming off wall | Constant Use | Repaired |
| Equipment | LCCF-13063 | 1 toilet set is broken and the only working urinal sprays water on the toilet next to it when you flush. They have only 1 urinal and 1 toilet for 38 people. | Constant Use | Duplicate Request |

Equipment - 7 Total:**Grounds**

| | | | | |
|---------|------------|--|--------------|---------|
| Grounds | LCCF-13176 | Inside intake gate is not working. Believe to be frozen. | Constant Use | Cleaned |
|---------|------------|--|--------------|---------|

Grounds - 1 Total:**HVAC (Heating / Cooling)**

| | | | | |
|--------------------------|------------|----------------------|------------------------------------|--------------|
| HVAC (Heating / Cooling) | LCCF-12961 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12960 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12959 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12957 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12958 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12956 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12955 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12954 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12952 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12953 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12951 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12949 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|--------------------------|--------------|---------------------------------|------------------------------------|---------------|
| HVAC (Heating / Cooling) | LCCF-12950 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12948 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12973 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12983 | Monthly, Exhaust Hood | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12972 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12971 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12970 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12969 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12967 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12968 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12966 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12965 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12963 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12964 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12962 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13150 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13154 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13152 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13153 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13151 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13120 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13124 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13122 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13123 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13018 | Monthly, Air Dryer | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13121 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13022 | Monthly, Condensate Pump | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13010 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13015 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13014 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13012 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13013 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13011 | Monthly, Unit Heater, Hot Water | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12999 | Monthly, Wall Mount, Mini-Split | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|--------------------------|--------------|---------------------------------|------------------------------------|---------------|
| HVAC (Heating / Cooling) | LCCF-12998 | Monthly, Wall Mount, Mini-Split | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12882 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12886 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12885 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12883 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12884 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12981 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12980 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12979 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12978 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12977 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12976 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12975 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12974 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12946 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12945 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12944 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12943 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12942 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12940 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12941 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12939 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12938 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12937 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12936 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12935 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12933 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12934 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12932 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12931 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13069 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13068 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13072 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13070 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|--------------------------|--------------|---------------------------------|------------------------------------|---------------|
| HVAC (Heating / Cooling) | LCCF-13071 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12930 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12929 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12928 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12927 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12926 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12925 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12924 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12922 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12923 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12921 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12920 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12947 | Monthly, Exhaust Fan | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12982 | Monthly, Exhaust Hood | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12328 | Roof top unit down | Defective Part | Replaced |
| HVAC (Heating / Cooling) | LCCF-12997 | Monthly, Wall Mount, Mini-Split | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12919 | Monthly, Roof Top Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13087 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13091 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13089 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13090 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-13088 | Weekly, Filter Change | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12904 | Monthly, Air Handler Unit | PM/Inspection Generated Work Order | PM Completed |
| HVAC (Heating / Cooling) | LCCF-12903 | Monthly, Wall/Window A/C Unit | PM/Inspection Generated Work Order | PM Completed |

HVAC (Heating / Cooling) - 104 Total:

Kitchen Equipment

| | | | | |
|-------------------|------------|--------------------------------|------------------------------------|--------------|
| Kitchen Equipment | LCCF-13037 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13044 | Monthly, Range Hood | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13036 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13035 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13033 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13034 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13031 | Monthly, Freezer, Walk-In | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13029 | Monthly, Refrigerator, Walk-In | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13041 | Monthly, Warming Cabinet | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|-------------------|--------------|--|------------------------------------|----------------|
| Kitchen Equipment | LCCF-13039 | Monthly, Food Slicer | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13040 | Monthly, Commercial Dishwasher | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13038 | Monthly, Griddle, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13032 | Monthly, Oven, Gas | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13030 | Monthly, Freezer, Walk-In | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13028 | Monthly, Refrigerator, Walk-In | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13026 | Monthly, Ice Machine | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13027 | Monthly, Garbage Disposal | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13045 | Monthly, Booster Heater | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13042 | Monthly, Refrigerator, Reach-In | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13043 | Monthly, Range Hood | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-12913 | Monthly, Kettle, Steam | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-13113 | the middle sink of the 3 compartment sink. Is now missing its stopper. | Constant Use | Found to be OK |
| Kitchen Equipment | LCCF-13106 | the oven by the cooks table is wobbling. the front right leg/wheel is broken. | Constant Use | Repaired |
| Kitchen Equipment | LCCF-13109 | the lightbulb in the freezer went out. I threw it away and have the cover in the office because it broke a piece off of it when taking it off. | Constant Use | Replaced |
| Kitchen Equipment | LCCF-13110 | The large cooker has an exposed wire. Near the faucet when the kettle is in the upright position. | Constant Use | Repaired |
| Kitchen Equipment | LCCF-12860 | dishwasher is not filling with water during initial start up. it will fill when in use however. | Constant Use | Out of Service |
| Kitchen Equipment | LCCF-13025 | Monthly, Food Mixer | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-12914 | Monthly, Kettle, Steam | PM/Inspection Generated Work Order | PM Completed |
| Kitchen Equipment | LCCF-12859 | ice machine is not making any ice what so ever | Defective Part | Replaced |
| Kitchen Equipment | LCCF-12915 | Monthly, Kettle, Steam | PM/Inspection Generated Work Order | PM Completed |

Kitchen Equipment - 30 Total:**Laundry Equipment**

| | | | | |
|-------------------|------------|---|------------------------------------|----------------------|
| Laundry Equipment | LCCF-12995 | Monthly, Clothes Washer, Comm. | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12996 | Monthly, Clothes Washer, Comm. | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12993 | Monthly, Clothes Dryer, Gas | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12992 | Monthly, Clothes Dryer, Gas | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12991 | Monthly, Clothes Dryer, Gas | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12875 | belt is making noise and smoking, power turned off to washer. | Constant Use | Found to be OK |
| Laundry Equipment | LCCF-12994 | Monthly, Clothes Washer, Comm. | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-12858 | dryer is making very loud squeaking noise when running. | Defective Part | Replaced |
| Laundry Equipment | LCCF-12990 | Monthly, Clothes Dryer, Gas | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-13104 | do we know why this is shut down? | PM/Inspection Generated Work Order | PM Completed |
| Laundry Equipment | LCCF-13105 | i triple checked and this washer IS leaking water from the back at all times. please let me know if i need to call in the chemical company for repairs on their end | Constant Use | Contractor to Repair |

Laundry Equipment - 11 Total:

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|-------------------------------|--------------|---------------------------------------|------------------------------------|---------------|
| Life Safety | | | | |
| Life Safety | LCCF-13000 | Monthly, Fire Alarm / Announcer Panel | PM/Inspection Generated Work Order | PM Completed |
| Life Safety - 1 Total: | | | | |
| Mechanical | | | | |
| Mechanical | LCCF-12907 | Monthly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13098 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13083 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13084 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13099 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13101 | Weekly, Air Compressor | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13024 | Monthly, Door, Roll-Up | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13065 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13064 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13074 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13076 | Weekly, Air Compressor | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13073 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-12906 | Monthly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-12908 | Monthly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13147 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13146 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13158 | Weekly, Air Compressor | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13129 | Weekly, Air Compressor | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13017 | Monthly, Air Compressor | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13127 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13117 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13126 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13116 | Weekly, Emergency Generator | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13023 | Monthly, Air Curtain | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-12905 | Monthly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13156 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical | LCCF-13155 | Weekly, Boiler | PM/Inspection Generated Work Order | PM Completed |
| Mechanical - 27 Total: | | | | |
| Plumbing | | | | |
| Plumbing | LCCF-13148 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13159 | Weekly, Macerator (Muffin Monster) | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13160 | Weekly, Lift Station Pump | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|---------------|--------------|--|------------------------------------|-------------------------|
| Plumbing | LCCF-13149 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13172 | Vandalism: [Broken toilet need to be removed] | Vandalism | Relocated / Reinstalled |
| Plumbing | LCCF-13097 | showers in block 6 consistently run water. showers wont shut off even when you use the switch in the station | Constant Use | Replaced |
| Plumbing | LCCF-9538 | dishwasher ledge on left side is spilling water onto floor | Constant Use | Repaired |
| Plumbing | LCCF-13136 | Replaced valve on dishwasher | Constant Use | Replaced |
| Plumbing | LCCF-13168 | Toilet does not flush | Constant Use | |
| Plumbing | LCCF-13169 | Shower runs constantly | Constant Use | Repaired |
| Plumbing | LCCF-13132 | Booster heater down | Constant Use | Replaced |
| Plumbing | LCCF-13128 | Weekly, Water Softener | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13118 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13006 | Monthly, Water Circulating Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13005 | Monthly, Water Circulating Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13002 | Monthly, Expansion Tank | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13004 | Monthly, Water Circulating Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13119 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13016 | Monthly, Water Softener | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-12329 | SINK NOT WORKING | Constant Use | Repaired |
| Plumbing | LCCF-13019 | Monthly, Hot Water Storage Tank | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13021 | Monthly, Heat Exchanger | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13130 | Weekly, Macerator (Muffin Monster) | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13131 | Weekly, Lift Station Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13007 | Monthly, Water Heater, Domestic Gas | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13003 | Monthly, Water Circulating Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-12989 | Monthly, Drinking Fountain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-12988 | Monthly, Drinking Fountain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13157 | Weekly, Water Softener | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13080 | Vandalism: [cell 64 clogged] | Vandalism | Unclogged |
| Plumbing | LCCF-13059 | showers don't shut off, Officers turn the water off most of the time | Constant Use | Repaired |
| Plumbing | LCCF-13060 | showers don't shut off, Officers turn the water off most of the time | Constant Use | Replaced |
| Plumbing | LCCF-13058 | Urinal does not work | Constant Use | Duplicate Request |
| Plumbing | LCCF-13066 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13067 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13108 | all of the drains in the kitchen are backing up | Constant Use | Unclogged |
| Plumbing | LCCF-13077 | Weekly, Macerator (Muffin Monster) | PM/Inspection Generated Work Order | PM Completed |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|---------------|--------------|---|------------------------------------|---------------|
| Plumbing | LCCF-13078 | Weekly, Lift Station Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13075 | Weekly, Water Softener | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13082 | Vandalism: [toilet not flushing properly.] | Vandalism | Unclogged |
| Plumbing | LCCF-13020 | Monthly, Hot Water Storage Tank | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13008 | Monthly, Water Heater, Domestic Gas | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13009 | Monthly, Water Heater, Domestic Gas | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13102 | Weekly, Macerator (Muffin Monster) | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13100 | Weekly, Water Softener | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13086 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13085 | Weekly, Drain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13103 | Weekly, Lift Station Pump | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-12987 | Monthly, Drinking Fountain | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13001 | Monthly, Expansion Tank | PM/Inspection Generated Work Order | PM Completed |
| Plumbing | LCCF-13107 | the copper pipe in the dish pit. by where the hose connects to the spiggott. is leaking | Constant Use | Repaired |
| Plumbing | LCCF-12527 | Toilet in holding cell #1 not flushing per Officer Tracey. | Constant Use | Repaired |

Plumbing - 52 Total:**Preventive**

| | | | | |
|------------|------------|---------------------|------------------------------------|--------------|
| Preventive | LCCF-13047 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13057 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13056 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13055 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13054 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13052 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13053 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13051 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13050 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13049 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |
| Preventive | LCCF-13048 | Annual, Transformer | PM/Inspection Generated Work Order | PM Completed |

Preventive - 11 Total:**Security**

| | | | | |
|----------|------------|---|----------------|----------------------|
| Security | LCCF-13061 | need cameras fixed for the station | Constant Use | Contractor to Repair |
| Security | LCCF-13062 | need cameras fixed for the station | Constant Use | Contractor to Repair |
| Security | LCCF-13079 | Outer receiving gate not closing properly causing the inner gate not to open. | Constant Use | Repaired |
| Security | LCCF-13137 | Gate needs repaired | Defective Part | Replaced |
| Security | LCCF-13138 | Gate needs repaired | Defective Part | Replaced |

| Category Name | Work Order # | Reason | Failure Reason Name | Solution Name |
|---------------|--------------|--|------------------------------------|-------------------|
| Security | LCCF-11639 | Gate Not Opening/Shutting | Constant Use | Repaired |
| Security | LCCF-13140 | Gate needs repaired | Defective Part | Duplicate Request |
| Security | LCCF-12909 | Quarterly, Gate Opener | PM/Inspection Generated Work Order | PM Completed |
| Security | LCCF-13115 | Central Control door not securing properly | Constant Use | Repaired |
| Security | LCCF-10789 | GATE | Defective Part | Replaced |
| Security | LCCF-13165 | Cell gate not opening | Defective Part | Replaced |
| Security | LCCF-13166 | Cell gate is not opening or closing properly. | Defective Part | Replaced |
| Security | LCCF-13167 | Cell door is not opening | Electrical Failure | Replaced |
| Security | LCCF-13139 | Gate needs repaired | Defective Part | Repaired |
| Security | LCCF-13141 | Gate needs repaired | Constant Use | Repaired |
| Security | LCCF-13170 | Cell door not opening and closing properly | Constant Use | Repaired |
| Security | LCCF-13171 | Cell door not opening or closing properly | Constant Use | Repaired |
| Security | LCCF-13175 | 24 door is showing red when door is secure, or when the door is closed but not locked | Constant Use | Repaired |
| Security | LCCF-13177 | Door Problem-Sgt Control Lobby door (not 20 door) is not securing and caused a slight injury to a visiting counselor when he attempted multiple times to secure the door | Constant Use | Duplicate Request |
| Security | LCCF-12912 | Quarterly, Gate Opener | PM/Inspection Generated Work Order | PM Completed |
| Security | LCCF-12911 | Quarterly, Gate Opener | PM/Inspection Generated Work Order | PM Completed |
| Security | LCCF-12910 | Quarterly, Gate Opener | PM/Inspection Generated Work Order | PM Completed |

Security - 22 Total:

| | | |
|---|---|--|
| LEBANON COUNTY CORRECTIONAL FACILITY | Tina M. Litz, Warden Heather Diehl , Deputy Warden of Operations Rebecca A Davis , Deputy Warden of Treatment . Director of Work Release Scott Hocker. Director of Security, Edward Potter. Director of Training | 730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org |
|---|---|--|

FEBRUARY 18 , 2026
FEBRUARY PRISON BOARD MEETING
DETAIL SECTION

This Report Covers January 1, 2026, to January 31, 2026

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (19) different male inmates.

OUTSIDE: Outside detail consisted of (06) different male inmates.

FEMALE: Consists of (05) different female inmates.

0 : Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.

0 : Pretrial Detainee inmates working on Inside Detail crew.

265 Request slips were handled by Detail section.

The following transpired since the last prison board meeting:

On a Daily Basis:

1. Cleaned the inside of LCCF.
2. Performed various duties and work assignments within LCCF.

On a Weekly Basis:

3. Maintained the exterior grounds of LCCF.
4. Maintained the exterior grounds of all county property's

PRISON BOARD CON'T

DETAIL SECTION
ON A PERIODIC BASIS:

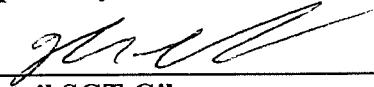
1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.
2. The following areas were washed, scrubbed and disinfected:
 - Medical isolation cells #86 and #87.
 - Medical Dorm
 - Medical Exam room and offices
 - SHU/RHU cells
3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.
4. Cleaned all vents in the facility.
5. Picked up sticks, cleaned up around county prison
6. Pressure washed all the showers in facility
7. Topped scrubbed floors and waxed floors in facility

PRISON BOARD CON'T
DETAIL SECTION.

Total Detail hours worked from January. 1, 2026 through January. 31, 2026

| | |
|-----------------|--------------------|
| Inside: | <u>1250</u> |
| Outside: | 400 |
| Total: | 1650 |

Respectfully Submitted,



Detail SGT Gibson

Becky B.



Rebuild. Restore. Renew. 33rd & 23rd Streets, Lebanon, PA 17042 • Tel: 717-275-7928 • Fax: 717-274-0160 • www.jubi.org

Prison Board Report

January, 2026

| | | avg attendance |
|--------------------------------------|-----|----------------|
| Worship Services (English Male) | 4 | 10 |
| Worship Services (Spanish Male) | 11 | 4 |
| Worship Services (English Female) | 3 | 7 |
| 12 Step Classes (English Male) | 0 | 0 |
| 12 Step Classes (English Female) | 0 | 0 |
| Bible Study Classes (English Male) | 12 | 3 |
| Bible Study Classes (Spanish Male) | 7 | 1 |
| Bible Study Classes (English Female) | 7 | 4 |
| Individual Counseling Sessions | 33 | |
| Request Slips Answered | 181 | |
| Housing Area Visits | 23 | |

Respectfully Submitted

Benjamin Dunlop, Jubilee Prison Chaplain


2/3/2026



**Lancaster – Lebanon Intermediate Unit #13
High School Age Education Program**

Monthly Report January 2026

E.S. (Emotional Support) Program:

The student must meet criteria under Chapter 14 of the Special Education Regulations for the state of Pennsylvania. The student has a disability, and the education program is delivered through an Individual Education Plan (IEP). The student works towards the IEP goals and objectives to meet graduation requirements. IEP grade reports are issued quarterly. Upon completion a diploma is issued.

Requirements:

- Age 21 or under.
- Student has a disability as per the Individuals with Disabilities Education Act/Chapter 14.
- Has not completed High School and has an IEP.

1 - Total Students

Alternative Education Program:

The student is regular education in an alternative education program. All students will work on all academic skills to meet graduation requirements. Upon completion of cumulative credit hours, they will receive an Alternative Education High School Diploma.

Requirements:

- Age 21 or under
- Previously enrolled in Regular Education
- Have not completed High School or G.E.D.

1 - Total Students

2 - Total Students for month of January

0 – Total Requests/Interviews conducted this month

Respectfully Submitted,

A handwritten signature in black ink that reads "Stephanie Warner".

Stephanie M. Warner
IU13 Teacher

Lancaster-Lebanon Intermediate Unit #13

Lebanon County Correctional Facility

Community Education Program

Monthly Report for January, 2026

H.S.E. High School Equivalency

| | |
|---|-----------|
| Sessions to prepare students for the HiSET exams: (3 sessions per day) | <u>24</u> |
| Students who passed one/more GED/HiSET subtests: | <u>7</u> |
| Request Slips Received: | <u>12</u> |

Respectfully Submitted,



Ken Travis
HSE Instructor,
LL IU13 Community Education