

LEBANON COUNTY PRISON BOARD MEETING AGENDA

Location:

*Lebanon County Municipal Building
400 South 8th Street
Room 207
Lebanon, PA 17042*

Wednesday, July 15, 2026 11:30am

Call To Order

Pledge of Allegiance

Public Comment

Approval Of Minutes From June 17, 2026

Report From The Warden

Report From Deputies/Departments

Open Business

Adjournment

NOTE: *In the interest of mutual respect and order,*

- *Those in attendance are asked to refrain from private conversation.*
 - *Any person in attendance with a question or comment is asked to be recognized by the Chair.*
- Thank you.*

Visit www.lebanoncountypa.gov to view Commissioners meeting in its entirety.

LEBANON COUNTY PRISON BOARD

MINUTES

Wednesday, June 17, 2026

11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:

Michael J. Kuhn, County Commissioner
Robert J. Phillips, County Commissioner
Jo Ellen Litz, County Commissioner
Jeffrie Marley, Sheriff
Robert M. Mettley, Controller

The following Board Members were absent:

Pier Hess-Graf, District Attorney

Public Comment (s): None

It was moved by Commissioner Litz, seconded by Commissioner Phillips, to approve the minutes of the May 20, 2026 meeting. Vote unanimous.

Warden Tina Litz noted that location of meeting on today's agenda was incorrect and will be correct in the future.

Warden Litz reported that in July paving will begin at the Correctional Facility and will be done on a weekend. Ms. Litz reported that there are some Correctional Officer vacancies. Warden Litz noted that 61% of the population are Caucasian, 42% of the population are on psychotropic medications, and 6 individuals were inducted into the Medication Assisted Treatment (MAT) Program.

Warden Litz introduced Chris Watson, who has been promoted to Work Release Director. Mr. Watson has been a Correctional Officer at the jail since 2024. Participants in the Work Release Program include 7 males and 3 females, doubling in the last two weeks.

Ms. Litz said the Lebanon Valley Economic Development visited the facility on June 5, 2026 to discuss challenges and successes for inmates to seek employment from jail. A roundtable discussion was held.

Deputy Warden of Treatment Rebecca Davis stated that a 12-Step Program has been started for the inmate population.

Tina Litz, Warden, submitted written reports of her activities for the month of May 2026. The Board reviewed this report.

Tina Litz, Warden, reported that the average daily inmate population for May was 263.13. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a four (4) week operating period, during the month of May 2026 were \$3,569.59, commission amount from April was \$5,226.27.

Heather Diehl, Deputy Warden of Operations, submitted written reports of her activities for the month of May 2026. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of May 2026. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of May 2026. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,750 hours during the month of May 2026. The Board reviewed this report.

Sgt Edward Bartashus, Culinary Supervisor, submitted a written report for the month of May 2026 giving a breakdown of cost of meals served and items donated.

Captain Scott Hocker, Director of Security, submitted a written report for the month of May 2026. The Board reviewed this report.

Christopher Watson, Director of Work Release, submitted a written report for the month of May 2026. Mr. Watson reported that there are thirteen (13) inmates employed within the community on the work release program and six (6) inmates seeking employment. Six (6) travel passes were issued during this period. The Board reviewed this report.

Benjamin Dunlop, Jubilee Prison Chaplain, submitted a written Chaplain's report for the month of May 2026. The Board reviewed this report.

CGL submitted a written building maintenance report for the month of May 2026. CGL completed two hundred and nineteen (219) work orders during this period. The Board reviewed this report.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the High School Age Education Program for May 2026. The total number of students enrolled in the Emotional Support (E.S.) Program was one (1) and the Alternative Education Program was one (1). The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for May 2026. Total sessions to prepare students for the HiSET exams were twenty-four (24), four (4) students passing the May 15, 2026 GED/HiSET subtests, and eight (8) request slips were received. The Board reviewed this report.

Meeting Adjourned.

*Robert Mettley, County Controller
Secretary*

Next meeting: July 15, 2026 – Lebanon County Commissioners Room 207

Lebanon County Correctional Facility

730 East Walnut Street
Lebanon, PA 17042
Telephone: 717 274-5451
Fax: 717 274-1338



Tina M. Litz
Warden

Heather Diehl
Deputy Warden of Operations

Christopher Watson
Director of Work Release

Rebecca Davis
Deputy Warden of Treatment

Scott Hocker
Captain of Security

PRISON BOARD JULY 1, 2026	TOTAL	MALE	FEMALE
NUMBER OF INMATES AS OF JUNE 30, 2026	248	206	42
AVERAGE DAILY POPULATION: JUNE	267.20	224.57	42.63
NUMBER OF INMATES RECEIVED	123	95	28
NUMBER OF INMATES RELEASED	141	114	27
HIGHEST COUNT	276 4 TH	233 3 RD & 4 TH	44 18 TH
LOWEST COUNT	240 26 TH	199 26 TH	39 2 ND
NUMBER OF UNSENTENCED INMATES	72	69	3
NUMBER OF INMATES ON WORK RELEASE	13	10	3
NUMBER OF INMATES ON WORK DETAIL	23	18	5
NUMBER OF STATE SENTENCED INMATES	13	12	1
NUMBER TRANSFERRED TO STATE PRISON	10	10	0
NUMBER OF FEDERAL INMATES	0	0	0
NUMBER OF OUT-OF-COUNTY INMATES	3	2	1
NUMBER OF PAROLE/PROBATION VIOLATORS	82	67	15
BREAKDOWN OF COMMITMENTS:			
NEW CHARGES	28	--	--
PROBATION VIOLATION	6	--	--
PAROLE VIOLATION	12	--	--
FINES & COSTS BENCH WARRANT/SENTENCE	12	--	--
OTHER LEBANON BENCH WARRANTS	31	--	--
OUT OF COUNTY BENCH WARRANTS	3	--	--
D.J. SENTENCE	5	--	--
SENTENCED BY COURT OF COMMON PLEAS	15	--	--
WRITS FROM OTHER COUNTIES	5	--	--
DOMESTIC BENCH WARRANTS/SENTENCE	5	--	--
INMATES IN OTHER COUNTIES ON WRITS	2	--	--
IN LCCF ON WRITS FROM OTHER FACILITIES	5	4	1
IN LCCF ON WRITS AND RETURNED	2	2	0

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Scott Hocker
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CANTEEN - SAVINGS/CHECKING ACCOUNT MONTH OF **JUNE 2026**

SAVINGS ACCOUNT:	DESCRIPTION:	AMOUNT	TOTAL
BEGINNING BALANCE AS OF:	June 1, 2026		10,103.28
Commissary Sales		16,611.59	
Web Order Commission Oasis	May 2026	2,434.51	
Interest Applied		.43	
TOTAL DEPOSITS INTO SAVINGS			19,046.53
TOTAL FUNDS AVAILABLE	Beginning Balance + Total Deposits		29,149.81
TOTAL TRANSFER TO CHECKING FROM SAVINGS			24,974.70
ENDING BALANCE AS OF:	June 30, 2026		4,175.11
ENDING BALANCE ON: 06/30/2025	Comparison of Last Years Ending Balance		15,686.63
<u>CHECKING ACCOUNT:</u>			
BEGINNING BALANCE AS OF:	June 1, 2026		200.00
TOTAL DEPOSITS INTO CHECKING			24,974.70
TOTAL FUNDS AVAILABLE			25,174.70
<u>DISBURSMENTS:</u>	<u>NON-STORE</u>		
Mychal Robinson	Inmate haircuts	525.00	
Language Line	Translators	194.30	
Charm-Tex	Inmate whites, soap, games	1,696.00	
Lancaster-Lebanon IU13	School Program	2,644.87	
Thomson Reuters	Law Library	1,940.67	
Weaver Associates	Training manuals	70.00	
Lebanon County Police Combat Pistol Club	Range fees	900.00	
Canteen Vending	Microwave	250.00	
Myerstown Community Training Center	AHA, HS, CPR/AED, FA x3	60.00	
Glock Professional	Glock Gen5 plus Armorers Course x2	600.00	
Eagle Point Gun	Ammunition	2,424.48	
Class One Graphics	Job opening banner	255.00	
Safeguard	Deposit slips JBT Inmate Account	144.43	
TOTAL NON STORE DISBURSEMENTS			11,704.75
<u>DISBURSMENTS:</u>	<u>STORE</u>		
Oasis commissary sales, indigent kits	5/9, 5/30, 6/6, 6/13, 6/19	13,269.95	
TOTAL STORE DISBURSEMENTS			13,269.95
TOTAL OF ALL DISBURSMENTS INTO CHECKING	Non-Store + Store		24,974.70
ENDING BALANCE AS OF:	June 30, 2026		200.00

Respectfully Submitted
Rebekah Bowsman, Fiscal Assistant

Lebanon County Correctional Facility



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Telephone: 717-274-5451
Fax: 717-274-1338

Tina Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Christopher Watson,
Director of Work Release
Scott Hocker,
Captain of Security

COMMISSARY REPORT

MONTH OF JUNE 2026

	<u>JUNE 2026</u>	<u>JUNE 2025</u>
OPERATING WEEKS:	4	4
NUMBER OF ORDERS:	377	415
AVERAGE WEEKLY ORDERS:	94	104
SALES:	\$ 16,698.04	\$ 13,946.82
LESS EXPENSES (CREDITS):	\$ -86.45	\$ -410.33
TOTAL SALES:	\$ 16,611.59	\$ 13,536.49
AVERAGE WEEKLY SALES:	\$ 4,174.51	\$ 3,486.71
COMMISSION MONTH OF MAY:	\$ 7,455.89	\$ 6,940.83

Respectfully Submitted,
Rebekah Bowsman, Fiscal Assistant

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather M. Diehl , Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
Christopher Watson, Director of Work Release
Scott Hocker, Capitan of Security

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MONTHLY PRISON BOARD REPORT

8-Jul-26

REPORT FROM 6/1/26 TO 6/30/26

CURRENT

YEAR TO DATE

CONSUMABLE	\$ 6,113.98	\$ 33,863.39
MEATS	\$ 3,738.19	\$ 22,299.32
DAIRY PRODUCTS	\$ 3,114.24	\$ 20,791.84
BAKED PRODUCTS	\$ 3,864.00	\$ 15,778.00
GROCERIES	\$ 9,240.97	\$ 60,713.13
FRESH FRUITS & VEGETABLES	\$ 1,817.00	\$ 8,339.00
TOTAL	\$ 27,888.38	\$ 161,784.68
VALUE OF USDA	\$ -	\$ -
LAUNDRY COSTS	\$ 1,269.14	\$ 5,056.24

BREAK DOWN OF COSTS

MEALS SERVED

STAFF	2,120	12,660

INMATE POPULATION	23,553	143,001
GUESTS	-	-
CENTRAL BOOKING LUNCHES	156	930
TOTAL MEALS SERVED	25,829	156,591
COST PER PERSON PER MEAL	\$ 1.08	\$ 1.03
COST PER PERSON PER DAY	\$ 3.24	\$ 3.10

DATE

DONATED BY:

6/1 bills produce 5 cases assorted produce
6/3 caring cupboard 2 skids of bread
6/4 calvery chapel 4 skids assorted product
6/8 bills produce 10 cases assorted produce
6/11 calvery chapel 4 skids assorted product
6/15 bills produce 6 cases bananas
6/18 calvery chapel 3 skids assorted product
6/22 bills produce 3 cases peppers
6/25 calvery chapel 4 skids assorted product
6/29 bills produce 5 cases grapes

Respectfully submitted

Sgt. Edward Bartashus, Culinary Supervisor

Lebanon County Correctional Facility



730 East Walnut Street

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Telephone: 717 274-5451
Fax: 717 274-1338

Tina M. Litz,
Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christofer Watson
Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Tina M. Litz, Warden
Re: March, 2026 Prison Board Report

06-01-26: Completed warden daily tasks, participated in the bi-weekly maintenance meeting, introduction to new hires in academy, participated in the TEAMS meeting for new payroll system, continued reviewing policy.

06-02-26: Completed warden daily tasks, participated in various meetings and reviewed policy.

06-03-26: Warden daily tasks completed, networked with county IT on various operational topics, participated in a TEAMS meeting with Cymprum Solutions regarding security upgrades.

06-04-26: Warden daily tasks completed, participated in the TEAMS meeting for new payroll system, reviewed policy.

06-05-26: Warden daily tasks completed, toured kitchen, hosted Commissioner Litz and the Lebanon Valley Economic Development group for a roundtable on building relationships for re-entrants

06-08-26: Completed warden daily tasks, adapting to new county payroll system, attended the bi-monthly CJAB meeting, participated in the TEAM MISA meeting, participated in a TEAMS meeting with DW Davis and Union Care for medical care assistance for our re-entrants.

06-09-26: Completed daily warden tasks, toured various areas of the facility with various areas in the kitchen and shower areas of some housing units, and intake area, conducted a security and operational meetings with DW Diehl and Captain Hocker, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics.,

06-10-26: Completed warden daily tasks, represented LCCF at Jubilee Ministries for the LCCF Justice Day presentation, conducted an administrative meeting this date to review admin segregation names, grievances, and work release classification and overall operations.

06-11-26: Completed warden daily tasks. 5 hour power outage.

06-12-26: Completed warden daily toured o/m male and female showers with vendor.

06-15-26: Completed warden daily tasks, participated in the bi-weekly maintenance meeting, conducted and various security and operational reports.

06-16-26: Completed warden daily tasks, toured units 3 and block 5.

06-17-26: Completed warden daily tasks, attended the monthly prison board meeting.

06-18-26: Completed warden daily tasks, conducted an administrative meeting this date to review admin segregation names, grievances, and work release classification and overall operations.

06-19-26: Completed daily warden tasks, met the DA's office and Captain Hocker to gain input and review policy.

06-22-26: Completed Warden daily tasks completed, attended the safety committee meeting.

06-23-26: Completed Warden daily tasks completed, updated policy and sent it to the county solicitor for review, met with Prime Care to discuss extraordinary occurrences and to review the May CQI notes.

06-25-26: Warden daily tasks completed, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics.

06-26-26: Warden daily tasks, conducted an administrative meeting this date to review administrative segregation classifications, work release classifications, grievances and various other security topics.,

06-29-26: Warden daily tasks completed, toured facility and updated Prison Board on various topics.

06-30-26: Warden daily tasks, reviewed policy, met with DWO regarding various operations.

Respectfully Submitted,

Tina M. Litz
Warden

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Christopher Watson, Director of Work Release
Scott Hocker Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board

7/7/2026

CC: Deputy Warden Heather Diehl- Operations

RE: July 2026 Prison Board Report- 6/1/2026 through 6/30/2026

- 6/1/2026- Personnel Matters, administrative meetings
- 6/2/2026- Personnel Matters, administrative meetings
- 6/3/2026- Personnel Matters, administrative meetings
- 6/4/2026- PTO
- 6/5/2026- Personnel Matters, administrative meetings
- 6/8/2026- Personnel Matters, administrative meetings
- 6/9/2026- Personnel Matters, administrative meetings
- 6/10/2026- Personnel Matters, administrative meetings
- 6/11/2026 - Personnel Matters, administrative meetings
- 6/12/2026- Personnel Matters
- 6/15/2026- Begin on call week- Personnel Matters, administrative meetings
- 6/16/2026- Personnel Matters, administrative meetings
- 6/17/2026- Prison board, Personnel Matters, administrative meetings
- 6/18/2026- Personnel Matters, administrative meetings
- 6/19/2026- Personnel Matters, administrative meetings
- 6/22/2026 – PTO
- 6/23/2026- PTO
- 6/24/2026- PTO
- 6/25/2026- PTO
- 6/26/2026- PTO
- 6/29/2026- Personnel Matters, administrative meetings
- 6/30/2026- Personnel Matters, administrative meetings

Monthly operations

Full Operations:90

Modified Operations:0

Locked down: 0

Total Shifts: 90

In addition to the above listed, my routine duties include but are not limited to:

Review and sign Overtime/ Absence slips

Review Use of Force Incidents

Review Misconduct Reports

Conduct meetings with staff regarding questions/ concerns for operations and security

LEBANON COUNTY CORRECTIONAL FACILITY

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VACANT, Director of Work Release
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Answer request slips

Assist the Captain with investigating misconduct related to inmates and staff

Update related departments with information gathered or decisions made from investigations.

Post notifications of transfer, promotion, and other vacancies- Forward related paperwork to

Human resources

Cover the duties of the Captain when he is absent

Thank you,

Deputy Warden Heather Diehl

Lebanon County Correctional Facility



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Tina M. Litz,
Warden

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Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

To: Lebanon County Prison Board
From: Rebecca Davis, Deputy Warden of Treatment
Re: June 2026 Prison Board
6-1-26 to 6-30-26

6-1-26: Completed daily DW of Treatment tasks, LCCF policy review
6-2-26: Completed daily DW of Treatment tasks
6-3-26: Completed daily DW of Treatment tasks, completed parole recommendations
6-4-26: Completed daily DW of Treatment tasks, answered inmate grievances, administrative tour of block 6, attended IDT meeting with Prime Care mental health
6-5-26: Completed daily DW of Treatment tasks, round table with Chamber of Commerce
6-8-26: Completed daily DW of Treatment tasks, attended MISA meeting, zoom meeting with Union Community Care
6-9-26: Completed daily DW of Treatment tasks
6-10-26: Completed daily DW of Treatment tasks, attended administrative meeting
6-11-26: Completed daily DW of Treatment tasks, answered inmate grievances, completed parole recommendations
6-12-26: Completed daily DW of Treatment tasks, completed parole recommendations, answered inmate grievances
6-15-26: Completed daily DW of Treatment tasks, held disciplinary boards
6-16-26: Completed daily DW of Treatment tasks
6-17-26: Completed daily DW of Treatment tasks, attended CQI meeting with Prime Care, attended Prison Board meeting
6-18-26: Completed daily DW of Treatment tasks, attended administrative meeting, completed parole recommendations, held disciplinary boards, attended IDT meeting with Prime Care mental health
6-19-26: Completed daily DW of Treatment tasks, answered inmate grievances, completed parole recommendations, held disciplinary boards
6-22-26: Completed daily DW of Treatment tasks
6-23-26: Completed daily DW of Treatment tasks, attended drug court
6-24-26: Completed daily DW of Treatment tasks, completed parole recommendations, answered inmate grievances
6-25-26: Vacation Day
6-26-26: Vacation Day
6-29-26: Completed daily DW of Treatment tasks, answered inmate grievances

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Rebecca Davis,
Deputy Warden of Treatment

Christopher Watson
Director of Work Release
Scott Hocker
Captain of Security

6-30-26: Completed daily DW of Treatment tasks

June 2026: The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs. Counselors attended use of force training this month. In the month of June we added 12 steps to the list of programs offered in the facility.

Number of DNA's done for the month: 15

Number of grievances for the month: 22

Approximate number of request slips completed: 1,000 Intakes of new commitments: 68, Public Defender applications: 29

Respectfully,

Rebecca Davis
Deputy Warden of Treatment

Lebanon County Correctional Facility



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Scott Hocker
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July 15, 2026

To: Lebanon County Prison Board
From: Christopher Watson Director of Work Release
Subject: Monthly Prison Board Report.
Re: 06/01/2026 – 06/30/2026

BOARD MEMBERS:

Please be advised that the following has transpired since the last meeting of the prison board.

PARTICIPANTS

	June 2026	June 2025
Inmates Employed in the Community:	11	09
Inmates added to the Program:	05	02
Inmates removed from the Program:	07	00
Removed for a Major Misconduct:	03	00

REQUEST SLIPS / COUNSELING

	June 2026	June 2025
Request Slips:	206	78

WORK RELEASE AVAILABILITY / TRAVEL PASSES

	June 2026	June 2025
Inmates Seeking Employment:	06	02
Total Number of Travel Passes (TP):	05	00
Travel Passes for Employment:	03	00
Travel Passes for Work Related Items:	02	00
Travel Passes for Medical Apps.:	00	00
Travel Passes for Legal Matters:	00	00
Travel Passes for D & A Therapy:	00	00

FINANCIAL STATUS

	Month of June 2026	Year to date 2026
<u>Amount Received</u>	\$30,305.01	\$113,408.34
<u>Room and board</u>	\$6,390.57	\$25,484.36
<u>Fines and Costs</u>	\$6,288.75	\$25,187.92
<u>District justice</u>	\$30.00	\$440.00
<u>Processing fee</u>	\$150.00	\$579.53
<u>Drug tests</u>	\$540.00	\$2,180.00
<u>Supervision</u>	\$1,080.00	\$4,360.00
<u>Money deducted</u>	\$14,479.32	\$58,231.81
<u>Inmate Balance</u>	\$15,825.69	\$55,176.53
<u>Cost - Recovery - Room and Board RP</u>	\$242.09	\$1,367.04

Work Release

Work Release Classification was held this month, 10 approved.

Assisted Inmates with employment placement – Online applications.

Picked up pay checks for work release participants.

Conducted job site checks.

Processed new Work Release Participants.

Worked on Updating Work Release Policy and Updating Inmates Work Release Rules

Investigation on Work Release participation for violating Work Release policy

Added a new Work Release sign-up sheet has been added to increase participation and provide more inmates the opportunity to enroll in the Work Release Program

Assisted Captain Hocker with Investigation

Disciplinary Boards

Served as Co-Chair for Disciplinary Boards for the week of 06/22/2026 – 06/26/2026.

MEETINGS

Attended Prison Board Meeting.

Attended Administration Meetings – Discussion Prison Operations

Attended Round Table Meeting - The Lebanon Valley Economic Group of Lebanon

Attended Meeting with the Warden and Deputy Warden of Treatment – Discuss Work Release Policy

Attended Meeting with BQC Foundry – New Company for WR participations

Attended Meeting with Transportation and Commuter Service – Transportation for Work Release participations

Prison Operations

Assisted with Prison Operations throughout the month.

Inmates added to the Work Release Program for the month of June 2026

5 Inmates added

Inmates removed/released from the Work Release Program for the month of June 2026

3 Inmates removed	Violation of Work Release Rules
3 Inmates released	County Parole
1 Inmate removed	Changing housing/ Status

Respectfully submitted,

Christopher Watson, Director of Work Release

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Scott Hocker, Director of Security
Christopher Watson, Director of Work Release
Edward Potter, Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Lebanon County Prison Board
Fr: Captain Scott Hocker
Re: June 2026 Prison Board Report

6/1/2026	Personnel Matters. All monthly paperwork was sent to the state.
6/2/2026	Video downloads. Working with IT on new camera system.
6/3/2026	Video review
6/4/2026	Personal Day
6/5/2026	Video review
6/8/2026	Meeting with Choice Communications. All info from video review given to DW Diehl
6/9/2026	Reviewed policies
6/10/2026	Conducted disciplinary hearings.
6/11/2026	Off site for Defensive Tactics with the academy class.
6/12/2026	Completed checks in all control stations to check on conditions.
6/15/2026	Reviewed policies. Attended a meeting with CGL.
6/16/2026	Off site for Range for the academy class.
6/17/2026	Off site for Range for the academy class.
6/18/2026	Completed block checks in portions of the facility.
6/19/2026	Reviewed policies
6/22/2026	Off site ASP training for the academy class.
6/23/2026	Personnel matters. Helped with O/C class for the academy class.
6/24/2026	Conducted disciplinary boards. Worked on personnel matters.
6/25/2026	Conducted Personnel matters
6/26/2026	Work 4:00am to 12:00pm. Conducted checks in all control stations and housing areas. Meeting with the Warden and Det. Hirsh.
6/29/2026	Interviewed inmates.
6/30/2026	Personnel Matters. Camera review.

Captain Scott M. Hocker

Daily Duties:

- Oversees all correctional shift work, periodically attending each work shift, in accordance with established schedules or evident need.
- Assists the Deputy Warden in staffing shifts and scheduling days off.

LEBANON COUNTY CORRECTIONAL FACILITY

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Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
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Fax: 717-274-1338

- Ensures that operational reports, logs, and memos from staff are complete, accurate, and timely filled
 - Daily, inspects the Prison and premises, ensuring correction of evident deficiencies, ensures Supervisors are advised of corrective measures taken.
 - Investigates complaints (issued by staff, inmates, agencies of criminal justice/law enforcement, and/or the general public) reporting findings to the Warden or the Deputy Warden of Security, composes and issues to proper authority reports on same.
 - Counsel/discipline subordinate personnel when necessary, documenting and coordinating such action with either the Deputy Warden of Security or the Warden.
 - Collaborate with all prison departments in coordinating complimentary activities.
- Attends Department Head Meetings and Staff Meetings, as the Prison Warden directs, and performs related tasks as necessary
- Other various tasks not mentioned above

LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden – Operations
Rebecca Davis, Deputy Warden – Treatment
Captain Scott Hocker, Director of Security Chirstopher
Watson, Director of Work Release
Edward Potter Jr., Director of Training

730 E. Walnut Street
Lebanon, PA 17042

Phone: 717-274-5451
Fax: 717-274-1338

To: Prison Board
From: Director of Training, Edward Potter Jr. _____
RE: June 2026 Report

June 2026

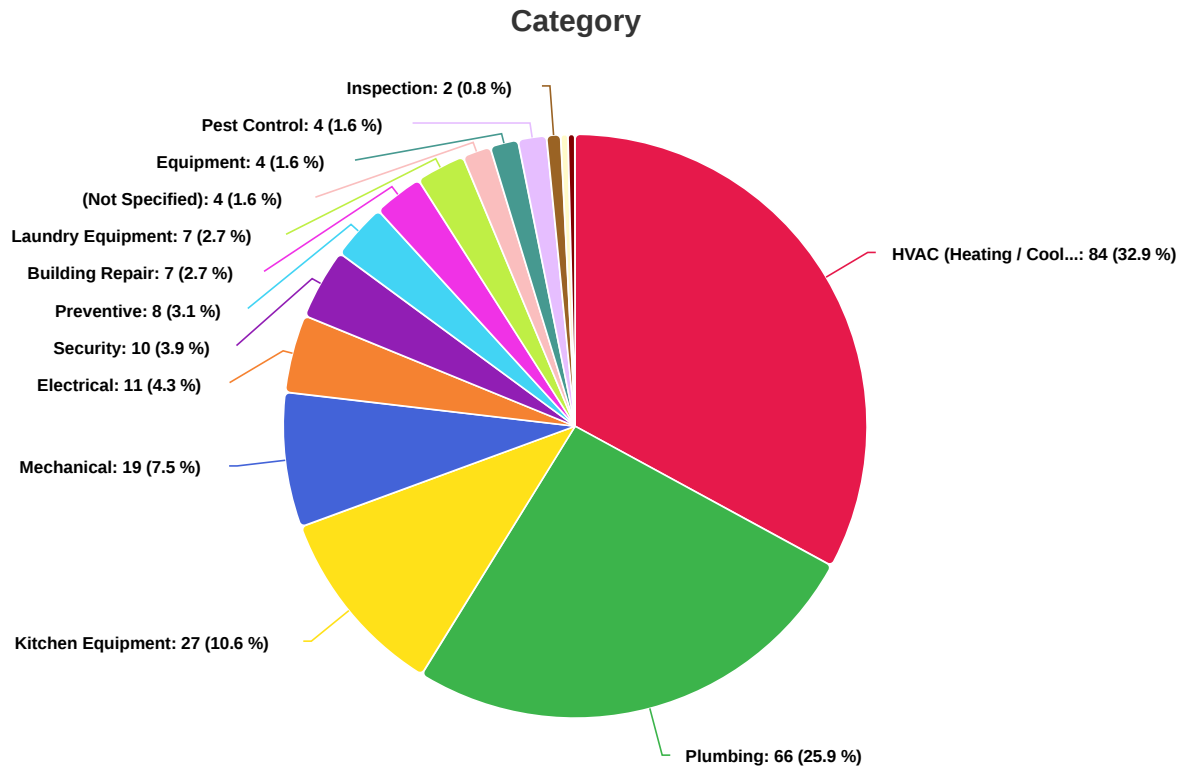
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1 Correctional Officer Training Academy	2 Correctional Officer Training Academy	3 Correctional Officer Training Academy	4 Correctional Officer Training Academy	5 Correctional Officer Training Academy	6	7
8 Correctional Officer Training Academy	9 Correctional Officer Training Academy	10 Correctional Officer Training Academy	11 Correctional Officer Training Academy	12 Correctional Officer Training Academy	13	14
15 Correctional Officer Training Academy	16 Correctional Officer Training Academy	17 Correctional Officer Training Academy	18 Correctional Officer Training Academy	19 Correctional Officer Training Academy	20	21
22 Conducted Remedial Training	23 Correctional Officer Training Academy	24 Off	25 Correctional Officer Training Academy	26 Correctional Officer Training Academy	27	28
29 Armed Escort Training	30 Updated Training Files	31 Met with IT to connect new Spartan devices				

PCM Portal - Generate Stat Summary Report													
Stat Summary Report													
Facility Statistics	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Monthly ADP	268	260	264	265	260	262							
Monthly ADP Male	236	221	225	226	220	220							
Monthly ADP Female	32	39	39	39	40	42							
Monthly ADP Identify as Other	0	0	0	0	0	0							
Total # of Intake Screenings	114	96	124	137	107	119							
Substance Use / MAT	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # Patients Detox	17	19	45	32	28	34							
# of Patients Detoxed Opioids	9	5	13	10	7	12							
# of Patients Detoxed ETOH	4	6	11	9	5	6							
# of Patients Detoxed Benzodiazepines	1	1	5	3	5	7							
# of Patients Detoxed Methamphetamines	3	7	16	10	11	9							
Total # of Patients on MAT	58	43	50	45	56	61							
# of Intakes on Continuation of MAT	11	7	18	11	17	19							
# of New Patient MAT Inductions	3	1	6	7	6	6							
# of Patients on Methadone	10	6	13	13	10	16							
# of Patients on Suboxone	0	0	0	0	0	0							
# of Patients on Subutex	45	34	34	30	43	41							
# of Patients on Sublocade	0	0	0	0	0	0							
# of Patients on Oral Naltrexone	3	3	3	2	3	4							
# of Patients on Vivitrol	0	0	0	0	0	0							
Administrative	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Grievances	2	3	4	0	2	1							
# of Founded Grievances	0	0	0	0	0	0							
# of Patient Deaths	0	0	0	0	1	0							
Total # of Adverse Clinical Events	10	2	3	5	5	11							
# of Patients Placed in Restraints	0	1	1	1	1	1							
# of Intake Refusals	2	4	3	1	0	0							
Total # of Medical Housing Admissions	2	2	0	5	1	4							
Medical Transports	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June -26	July-26	Aug-26	Sept-26	Oct -256	Nov-256	Dec-26	Total
Total # of Patients in the Hospital	2	0	2	1	4	3							
Total # of Patient Hospital Days	4	0	7	7	10	6							
Total # of ER Transports via Ambulance	2	0	1	1	2	3							
Total # of Transports	46	30	34	13	19	28							
Cardiology	5	5	3	3	4	4							
Dermatology	0	1	0	0	0	0							
Dialysis	0	0	1	0	1	0							
ENT	1	1	0	0	0	0							
Emergency Room	4	1	2	3	3	7							
Gastroenterology	4	2	2	1	0	3							
General Surgery	1	1	1	0	1	2							

Hematology/Oncology	2	0	9	1	0	2							
Methadone	1	0	1	0	3	1							
Neurology/Neurosurgery	4	0	1	0	0	0							
OB/GYN	1	1	0	2	1	0							
Ophthalmology	1	3	0	0	1	1							
Oral Surgery	1	0	0	0	0	0							
Orthopedics	3	5	2	0	3	4							
Physical Therapy	3	4	4	1	0	1							
Plastic Surgery	0	0	0	0	0	0							
Podiatry	0	0	0	0	0	0							
Urology	4	0	1	0	0	1							
Wound Clinic	0	0	0	0	0	1							
Surgery Performed	0	1	1	0	0	0							
Imaging (CT, MRI, etc.)	5	2	2	1	1	0							
Diagnostic Test (outside)	5	3	2	0	1	1							
Other Trips / Outside Consults	0	0	2	1	0	0							
Total # of Missed Outside Appointments	1	0	0	0	0	0							
Medical	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug -26	Sept-26	Oct-26	Nov -26	Dec-26	Total
Total # Nurse Sick Call	243	260	253	255	322	281							
Total # of Provider Sick Calls	245	196	224	248	261	269							
# of MD Sick Calls	10	2	8	0	3	4							
# of NP/PA Sick Calls	235	194	216	248	231	265							
Total # of Patients in Medical Chronic Care	205	188	186	188	188	222							
# in CCC-Anticoagulation	4	3	6	7	10	8							
# in CCC - Asthma (COPD/Pulmonary)	42	38	37	64	64	66							
# in CCC - Cardiac (Hypertension)	52	50	48	65	71	94							
# in CCC - Diabetes	11	14	16	22	22	32							
# in CCC - HCV	5	5	5	8	6	11							
# in CCC - HIV/AIDS	1	1	1	0	0	1							
# in CCC - Juvenile/Elderly	35	31	31	35	45	47							
# in CCC - Neuro	11	9	12	17	19	19							
# in CCC - Pregnancy	0	0	0	1	1	0							
# in CCC - Sickle Cell Disease	1	1	1	1	1	2							
# in CCC - TB	0	0	0	0	1	1							
# in CCC - Thyroid	10	9	7	7	10	7							
# in CCC - Medical/Misc (Other)	33	30	29	34	32	30							
Total # of Pregnant Females	0	0	0	1	1	0							
# of Miscarriages	0	0	0	0	0	0							
# of Abortions	0	0	0	0	0	0							
# of Deliveries	0	0	0	0	0	0							
Total # of Patients on Medical Meds	197	184	182	189	185	190							
% ADP on Medical Meds	74%	71%	69%	71%	71%	73%							
Total # 14-Day Physicals	73	71	82	97	70	86							

Total # Annual Physicals	3	8	4	7	9	7							
Total # of In-House EKG's	17	14	30	21	12	24							
Total # of In-House X-Ray's	11	10	11	13	17	16							
Infectious Disease	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of HIV Tests Performed	1	0	2	1	2	1							
# of HIV Positive Detected at Facility	0	0	0	0	0	0							
# Receiving HIV Medication or ART	1	1	1	0	0	0							
Total # HCV Tests Performed	1	4	2	0	0	0							
# of HCV Positive Detected at Facility	0	0	0	0	0	0							
# Receiving HCV Treatment	0	1	1	1	0	0							
Total # of Other Hepatitis Tests Performed	1	3	2	1	0	1							
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0							
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0							
Total # of RPR Tests Performed	1	0	2	3	0	0							
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0							
Total # of GC/CT Tests Performed	3	1	2	2	2	2							
# of Gonorrhea Cases Detected at Facility	0	0	0	1	0	0							
# of Chlamydia Cases Detected at Facility	0	0	0	0	1	0							
Total # COVID-19 Tests Performed	0	0	0	0	0	0							
# of COVID-19 Cases Detected at Facility	0	0	0	0	0	0							
# of COVID-19 Vaccines Administered	0	0	0	0	0	0							
Total # of Patients Isolated for MRSA	1	0	0	0	0	0							
# of MRSA Cases Detected at Facility	1	0	0	0	0	0							
Total # of TB Tests Performed	94	91	110	118	97	97							
# of TB Cases Detected at Facility	0	0	0	0	1	0							
# Receiving TB Treatment	0	0	0	0	1	1							
Behavioral Health	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total
Total # of Psychiatrist/Psych Sick Calls	89	89	100	107	79	76							
Total # of Behavioral Health Sick Calls	306	325	315	330	269	268							
Total # of Behavioral Health Groups	0	0	0	0	0	0							
Total # Patients in BH CCC	85	79	65	63	61	65							
# CCC - Bipolar & Related Disorders	53	49	42	35	33	37							
# CCC - Depressive Disorder	16	14	13	11	11	10							
# CCC - Schizophrenia Spectrum & Other	16	16	13	17	18	19							
Total # of Patients on Psych Meds	137	127	120	115	108	109							
% ADP on Psych Meds	51%	49%	45%	43%	42%	42%							
Total # of Patients on MHSR-A	54	66	64	62	60	62							
% of Patients on MHSR-A	20%	25%	24%	23%	23%	24%							
Total # of Patients on MHSR-B	29	25	33	36	33	30							
% of Patients on MHSR-B	11%	10%	13%	14%	13%	11%							
Total # of Patients on MHSR-C	155	140	135	136	137	136							
% of Patients on MHSR-C	58%	54%	51%	51%	53%	52%							
Total # of Patients on MHSR-D	10	11	13	16	21	19							

% of Patients on MHSR-D	4%	4%	5%	6%	8%	7%							
Total # of Patients on Suicide Watch	19	20	13	22	16	14							
Total # of Involuntary M.H. Commitments	1	0	0	1	0	0							
# of Patients Waiting Transfer to State Hospital	0	0	0	0	0	0							
# of Patients w/Involunatry Med/Tx Orders	0	0	0	0	0	0							
Dental	Jan-26	Feb-26	Mar-26	Apr-26	May-26	June-26	July-26	Aug-26	Sept-26	Oct-26	Nov-26	Dec-26	Total
Total # of Dentist Sick Calls	27	27	43	41	32	40							
# of Fillings	0	0	0	0	0	0							
# of Exams	16	12	20	31	21	22							
# of Extractions	5	11	13	9	6	5							
# of Other	0	0	0	0	0	0							
# of Annual Dental Exams	6	4	0	1	5	13							



Report Criteria

Repair Center is Lebanon County Correctional Facility

Status is not equal to Canceled or Denied

Complete is between '6/1/2026' AND '6/30/2026'

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
(Category Name Not Specified)				
	LCCF-14303	light in the front freezer is out. also could use a lightbulb or two on the line side of the vent hood. thank you	Constant Use	Replaced
	LCCF-14341	the sink in the restroom is clogged	Constant Use	Unclogged
	LCCF-14398	Vandalism: [Cell 69 on block 4, toilet is clogged]	Vandalism	Unclogged
	LCCF-14183	Can you put this work order in for maintenance please: Retether the med refrigerator to the wall and apply new lock (Michelle has the lock) Michelle Golembewski, LPN	Constant Use	Repaired
(Category Name Not Specified) - 4 Total:				
Building Repair				
Building Repair	LCCF-14453	Estep Demolition crew	New Install	Escorted Contractor
Building Repair	LCCF-14422	Callback: [Block 1 cells 1,3,4,6 and A are not opening or shutting.]	Constant Use	Adjusted
Building Repair	LCCF-14402	Cabinet door is falling off	Constant Use	Repaired
Building Repair	LCCF-14400	Block 5 GP Clock and light bad	Constant Use	Repaired
Building Repair	LCCF-14316	Hatch cover on block 3 needs repaired	Defective Part	Replaced
Building Repair	LCCF-14294	Monthly, Facility Safety Inspection	PM/Inspection Generated Work Order	PM Completed
Building Repair	LCCF-14385	Room 2 Bunk 16 lost a lag bolt that holds the bunk to the ground.	Constant Use	Replaced
Building Repair - 7 Total:				
Electrical				
Electrical	LCCF-14381	right shower in 5 alpha unit needs light bulbs.	Constant Use	Replaced

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Electrical	LCCF-14211	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14212	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14213	Monthly, Transfer Switch	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14248	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14247	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14249	Monthly, Emergency Lighting	PM/Inspection Generated Work Order	PM Completed
Electrical	LCCF-14458	Install new switch in boiler room for recirculation pump	New Install	New Install Complete
Electrical	LCCF-14383	Remove/Trace wiring in boiler room to prepare to wire new recirculation pump	Constant Use	Completed
Electrical	LCCF-14415	the light in the front freezer has blown. when replacing the bulb it still will not go on.	Electrical Failure	Replaced
Electrical	LCCF-14444	shower light in alpha unit next to "D" Cell does not work. unable to use shower	Constant Use	Found to be OK
<i>Electrical - 11 Total:</i>				
Equipment				
Equipment	LCCF-14397	Glasses broken	Constant Use	Repaired
Equipment	LCCF-14155	there are several carts that are having issues with the wheels. the worst at this time are 6 block and outmate up and down carts thank you	Constant Use	Duplicate Request
Equipment	LCCF-14443	Clock in Female Outmate dayroom, next to tv needs new batteries.	Constant Use	Replaced
Equipment	LCCF-14353	RHU-82 door the glass is crack	Constant Use	Found to be OK
<i>Equipment - 4 Total:</i>				
HVAC (Heating / Cooling)				
HVAC (Heating / Cooling)	LCCF-14223	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14240	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14241	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14197	Monthly, Air Handler Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14198	Monthly, Air Handler Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14220	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14239	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14238	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14245	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14195	Monthly, Wall/Window A/C Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14357	Day Room reported by officers as very hot in Female Outmate houing unit	Electrical Failure	Repaired
HVAC (Heating / Cooling)	LCCF-14338	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14339	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14237	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14205	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14201	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14202	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14203	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14200	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14326	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14320	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14321	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14322	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14323	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14324	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14325	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14243	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14227	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14229	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14219	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14242	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14231	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14230	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14218	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14222	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14270	Monthly, Air Dryer	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14178	Medical-medical staff reporting hot temps on treatment side	Constant Use	Found to be OK
HVAC (Heating / Cooling)	LCCF-14258	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14256	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14217	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14246	Monthly, Exhaust Hood	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14244	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14196	Monthly, Air Handler Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14188	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14191	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14192	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14189	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14190	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14257	Monthly, Wall Mount, Mini-Split	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14335	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14336	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14337	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14204	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14329	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14330	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14327	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14328	Quarterly, Exhaust Fan	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14199	Quarterly, Condensing Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14236	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14376	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14379	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14380	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14377	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14378	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14235	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14221	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14225	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14226	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14234	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14232	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14233	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14228	Monthly, Roof Top Unit	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14411	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14412	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14413	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-14410	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14414	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14224	Monthly, Roof Top Unit	Defective Part	Out of Service
HVAC (Heating / Cooling)	LCCF-14442	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14439	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14440	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14441	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14438	Weekly, Filter Change	PM/Inspection Generated Work Order	PM Completed
HVAC (Heating / Cooling)	LCCF-14428	Ac not working	Electrical Failure	Repaired
<i>HVAC (Heating / Cooling) - 84 Total:</i>				
Inspection				
Inspection	LCCF-14393	DJ office- loud noise from ceiling	PM/Inspection Generated Work Order	PM Completed
Inspection	LCCF-14142	Block 5 door into lobby sounds as if it could use greased- Warden	Constant Use	Repaired
<i>Inspection - 2 Total:</i>				
Kitchen Equipment				
Kitchen Equipment	LCCF-14280	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14277	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14279	Monthly, Freezer, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-13929	Booster heater over heating	Defective Part	
Kitchen Equipment	LCCF-14293	Monthly, Booster Heater	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14290	Monthly, Refrigerator, Reach-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14291	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14289	Monthly, Warming Cabinet	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14287	Monthly, Food Slicer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14288	Monthly, Commercial Dishwasher	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14274	Monthly, Food Mixer	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14275	Monthly, Ice Machine	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14278	Monthly, Refrigerator, Walk-In	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14208	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14358	the mop sink / floor drain is clogged in the cleaning closet. i am not sure if this sink has something to do with the sink that was clogged in the bathroom yesterday or not	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-14096	far left small kettle is not heating up or turning on. we filled it with water thinking that it ran dry and that was the problem. but it still wont work	Constant Use	Duplicate Request
Kitchen Equipment	LCCF-14209	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Kitchen Equipment	LCCF-14210	Monthly, Kettle, Steam	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14286	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14292	Monthly, Range Hood	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14283	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14284	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14285	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14392	Middle kettle down	Constant Use	Found to be OK
Kitchen Equipment	LCCF-14276	Monthly, Garbage Disposal	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14281	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
Kitchen Equipment	LCCF-14282	Monthly, Oven, Gas	PM/Inspection Generated Work Order	PM Completed
<i>Kitchen Equipment - 27 Total:</i>				
Laundry Equipment				
Laundry Equipment	LCCF-14250	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14253	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14251	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14252	Monthly, Clothes Dryer, Gas	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14254	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14255	Monthly, Clothes Washer, Comm.	PM/Inspection Generated Work Order	PM Completed
Laundry Equipment	LCCF-14179	the last mechanism in the track is getting stuck on the edge of the dishwasher. this is stopping the trays from running fully through the dishwasher they get stuck and hung up at the end. I believe maybe the track has shifted and that could be the issue	Constant Use	Found to be OK
<i>Laundry Equipment - 7 Total:</i>				
Life Safety				
Life Safety	LCCF-14259	Monthly, Fire Alarm / Annunciator Panel	PM/Inspection Generated Work Order	PM Completed
<i>Life Safety - 1 Total:</i>				
Mechanical				
Mechanical	LCCF-14268	Monthly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14206	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14207	Monthly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14332	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14271	Monthly, Air Curtain	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14344	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14331	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Mechanical	LCCF-14365	Refill gas for generators	Escorting - Client Requested	Escorted Contractor
Mechanical	LCCF-14363	Generator monitoring for power outage.	Electrical Failure	Reset
Mechanical	LCCF-14364	Generator monitoring	Electrical Failure	Reset
Mechanical	LCCF-14269	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14184	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14185	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14387	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14373	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14372	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14406	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14407	Weekly, Emergency Generator	PM/Inspection Generated Work Order	PM Completed
Mechanical	LCCF-14419	Weekly, Air Compressor	PM/Inspection Generated Work Order	PM Completed
<i>Mechanical - 19 Total:</i>				
Pest Control				
Pest Control	LCCF-14404	Rapid response pest control	Escorting - Client Requested	Escorted Contractor
Pest Control	LCCF-14347	Bi-weekly Pest Control	PM/Inspection Generated Work Order	Escorted Contractor
Pest Control	LCCF-14348	Bi-Weekly Pest Control	PM/Inspection Generated Work Order	Escorted Contractor
Pest Control	LCCF-14369	Bi-weekly Pest control	Escorting - Client Requested	Escorted Contractor
<i>Pest Control - 4 Total:</i>				
Plumbing				
Plumbing	LCCF-14314	Clogged shower drain was overflowing onto the block.	Constant Use	Found to be OK
Plumbing	LCCF-14194	Cell 74 the toilet doesn't flush when you hit the button it makes a low humming sound.	Constant Use	Found to be OK
Plumbing	LCCF-14193	Blk#5 Cell #74 Toilet	Constant Use	Found to be OK
Plumbing	LCCF-14180	The toilet doesn't flush	Constant Use	Found to be OK
Plumbing	LCCF-14305	73 cell toilet is not flushing	Constant Use	Unclogged
Plumbing	LCCF-14273	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14177	toilet clogged	Constant Use	Unclogged
Plumbing	LCCF-14187	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14264	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14265	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14313	5/73- general population, toilet wont flush. button does not work	Constant Use	Found to be OK
Plumbing	LCCF-14186	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14267	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-14272	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14342	cell A in Alpha is not flushing correctly	Defective Part	Replaced
Plumbing	LCCF-14352	Blk5 alpha Cell A not flushing	Defective Part	Replaced
Plumbing	LCCF-14367	Urinal stopped working	Constant Use	Repaired
Plumbing	LCCF-14346	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14315	3-45 sink pressure is very low	Constant Use	Found to be OK
Plumbing	LCCF-14350	The Toilet was flushed now it won't stop running for the last 10 minutes	Constant Use	Duplicate Request
Plumbing	LCCF-14351	Blk5 quarantine room toilet keeps flushing	Constant Use	Repaired
Plumbing	LCCF-14345	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14343	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14156	inmates report no hot water/water shut off on right sink	Constant Use	Found to be OK
Plumbing	LCCF-14101	the shower in Alpha block closest to C cell is draining very slow	Constant Use	Repaired
Plumbing	LCCF-14182	Central control stations toilet is cracked at the base.	Constant Use	Repaired
Plumbing	LCCF-14334	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14333	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14266	Monthly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14261	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14214	Annual, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-13389	Frey lutz boiler project	New Install	Escorted Contractor
Plumbing	LCCF-14260	Monthly, Expansion Tank	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14262	Monthly, Water Circulating Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14263	Monthly, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14145	RHU 83 toilet	Constant Use	Unclogged
Plumbing	LCCF-14382	water constantly running in right shower 5 alpha unit	Constant Use	Repaired
Plumbing	LCCF-14126	Plumbing Issue-shower has issues draining	Constant Use	Unclogged
Plumbing	LCCF-14124	sink will not stop running.	Constant Use	Repaired
Plumbing	LCCF-14215	Annual, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14216	Annual, Water Heater, Domestic Gas	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14403	Block 3 showers. 1 shower leaking, some of the showers are not working	Constant Use	Found to be OK
Plumbing	LCCF-14386	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14388	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14389	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14395	block 5 alpha shower running	Constant Use	Repaired
Plumbing	LCCF-14159	Drain issue in the shower and outside the shower.	Constant Use	Duplicate Request
Plumbing	LCCF-14391	the drain in the mop sink is clogged	Constant Use	Unclogged

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-14375	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14374	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14355	3-Cell F flushing problem	Constant Use	Duplicate Request
Plumbing	LCCF-14396	Block 5 OM shower issue	Constant Use	Replaced
Plumbing	LCCF-14359	Medical-sink in bathroom reported as leaking	Constant Use	Repaired
Plumbing	LCCF-14420	Weekly, Macerator (Muffin Monster)	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14418	Weekly, Water Softener	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14426	Toilet is not flushing properly. did not place out of service.	Defective Part	Replaced
Plumbing	LCCF-14421	Weekly, Lift Station Pump	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14366	Water Leak from toilet	Constant Use	Duplicate Request
Plumbing	LCCF-14409	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-14408	Weekly, Drain	PM/Inspection Generated Work Order	PM Completed
Plumbing	LCCF-13836	3 compartment sink: the hot water will not shut off on the second tap (right) will continue flowing to the chemical dispenser no matter if knob is turned or not. will also just not turn off in general	Constant Use	Repaired
Plumbing	LCCF-14460	Callback: [Call back: Block six Urinal is overflowing and the floor drain is clogged.]	Defective Part	Replaced
Plumbing	LCCF-14456	Sink doesn't work	Defective Part	Replaced
Plumbing	LCCF-14399	shower drain clogged	Constant Use	Unclogged
Plumbing	LCCF-14405	Sink Leaking, leak causing cell to flood in block 2 cell 28	Constant Use	Duplicate Request
Plumbing	LCCF-14127	Cpl Gonzalez reported extremely low water pressure in shower	Constant Use	Duplicate Request
Plumbing - 66 Total:				
Preventive				
Preventive	LCCF-14298	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14296	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14299	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14297	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14301	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14300	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14295	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive	LCCF-14302	Annual, Electrical Panel	PM/Inspection Generated Work Order	PM Completed
Preventive - 8 Total:				
Safety				
Safety	LCCF-14427	Semi-Annual, Safety Harness	PM/Inspection Generated Work Order	PM Completed
Safety - 1 Total:				
Security				
Security	LCCF-14432	Central Control door not securing own its own.	Constant Use	Duplicate Request

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Security	LCCF-14450	Door lock showing un secured	Constant Use	Adjusted
Security	LCCF-14417	Sgt control door 23 not working properly. 23 will not secure all the time.	Constant Use	Repaired
Security	LCCF-14416	Central Station Door does not secure.	Constant Use	Duplicate Request
Security	LCCF-14310	Gate gets stuck	Constant Use	Adjusted
Security	LCCF-14163	Gate Not Opening/Shutting, cell 8	Constant Use	Repaired
Security	LCCF-14181	Cell 4 cell door on 1/4 not securing	Constant Use	Repaired
Security	LCCF-14354	Vandalism: [RHU PADDED CELL 82, glass is spidered/cracked in door window.]	Vandalism	Duplicate Request
Security	LCCF-14318	Staff reports the camera on the male side of the chapel is not working	Escorting - Client Requested	Contractor to Repair
Security	LCCF-14340	Block 5 lobby door was not securing. had to open and close it multiple times for it to secure.	Constant Use	Repaired
Security - 10 Total:				

LEBANON COUNTY CORRECTIONAL FACILITY	Tina M. Litz, Warden Heather Diehl , Deputy Warden of Operations Rebecca A Davis , Deputy Warden of Treatment Christopher Watson. Director of Work Release Scott Hocker. Director of Security, Edward Potter. Director of Training	730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org
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JULY 15 , 2026
JULY PRISON BOARD MEETING
DETAIL SECTION

This Report Covers June 1, 2026, to June 30, 2026

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (15) different male inmates.

OUTSIDE: Outside detail consisted of (03) different male inmates.

FEMALE: Consists of (05) different female inmates.

0 : Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.

0 : Pretrial Detainee inmates working on Inside Detail crew.

305 Request slips were handled by Detail section.

The following transpired since the last prison board meeting:

On a Daily Basis:

1. Cleaned the inside of LCCF.
2. Performed various duties and work assignments within LCCF.

On a Weekly Basis:

3. Maintained the exterior grounds of LCCF.
4. Maintained the exterior grounds of all county property's

PRISON BOARD CON'T

DETAIL SECTION ON A PERIODIC BASIS:

1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.
2. The following areas were washed, scrubbed and disinfected:
 - Medical isolation cells #86 and #87.
 - Medical Dorm
 - Medical Exam room and offices
 - SHU/RHU cells
3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.
4. Cleaned all vents in the facility.
5. Picked up sticks, cleaned up around county prison
6. Pressure washed all the showers in facility
7. Painted walls around central control

PRISON BOARD CON'T DETAIL SECTION.

Total Detail hours worked from June. 1, 2026 through June. 30, 2026

Inside:	<u>1250</u>
Outside:	500
Total:	1750

Respectfully Submitted,

Detail SGT Gibson



Rebuild. Restore. Renew...Lives.

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Prison Board Report

Jun-26

	# of classes	avg attendance
Worship Services (English Male)	8	7
Worship Services (Spanish Male)	8	9
Worship Services (English Female)	5	6
Recovery Classes (English Male)	4	3
Recovery Classes (English Female)	0	0
Bible Study Classes (English Male)	12	3
Bible Study Classes (Spanish Male)	10	3
Bible Study Classes (English Female)	9	5
Individual Counseling Sessions	22	
Request Slips Answered	157	
Housing Area Visits	20	

Respectfully Submitted

Benjamin Dunlop, Jubilee Prison Chaplain



**Lancaster – Lebanon Intermediate Unit #13
High School Age Education Program**

Monthly Report June 2026

E.S. (Emotional Support) Program:

The student must meet criteria under Chapter 14 of the Special Education Regulations for the state of Pennsylvania. The student has a disability, and the education program is delivered through and Individual Education Plan (IEP). The student works towards the IEP goals and objectives to meet graduation requirements. IEP grade reports are issued quarterly. Upon completion a diploma is issued.

Requirements:

- Age 21 or under.
- Student has a disability as per the Individuals with Disabilities Education Act/Chapter 14.
- Has not completed High School and has an IEP.

1 - Total Students

Alternative Education Program:

The student is regular education in an alternative education program. All students will work on all academic skills to meet graduation requirements. Upon completion of cumulative credit hours, they will receive an Alternative Education High School Diploma.

Requirements:

- Age 21 or under
- Previously enrolled in Regular Education
- Have not completed High School or G.E.D.

1 - Total Students

2 - Total Students for month of June

0 – Total Requests/Interviews conducted this month

Respectfully Submitted,

Stephanie M. Warner
IU13 Teacher

Lancaster-Lebanon Intermediate Unit #13

Lebanon County Correctional Facility

Community Education Program

Monthly Report for **June, 2026**

H.S.E. High School Equivalency

Sessions to prepare students for the HiSET exams: (3 sessions per day)	<u>24</u>
GED/HiSET tests taken by LCCF Students on 6/29/26:	<u>9</u>
Students registered for the GED/HiSET tests on 7/20/26:	<u>5</u>
Request Slips Received:	<u>6</u>

Respectfully Submitted,

Ken Travis
HSE Instructor,
LL IU13 Community Education