



# COUNTY OF LEBANON

## Job Announcement

<b>Position:</b>	Part-time and Substitute Meal Transporters
<b>Department:</b>	Area Agency on Aging 710 Maple Street Lebanon, PA 17046
<b>Available:</b>	Immediately
<b>Bargaining Unit:</b>	N/A
<b>Hours:</b>	Monday – Friday, 9:00 AM to 1:30PM, Monday through Friday
<b>Pay Grade:</b>	5 (Non-Union Pay Chart)
<b>Salary Range:</b>	\$13.25 Per Hour + IRS Mileage Rate

***A County of Lebanon Application MUST be completed for consideration for this position. Resume is recommended, however, is optional unless otherwise stated below.***

### **BRIEF DESCRIPTION OF WORK:**

Use personal vehicle to deliver meals to eligible seniors in Lebanon County. Order/record meals each delivery day. Report changes in consumers' condition to the office as soon as possible.

### **MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:**

Applicants must have a clean driving record and must undergo a criminal background check. Must meet PA residency requirement. Applicants selected will be referred to an employment agency for payroll processing.

→ If you have Six months of experience which required operation of a motor vehicle as a regular duty, please go to [www.employment.pa.gov](http://www.employment.pa.gov) and apply through Civil Service.

### **APPLICATION AND RESUME SUBMISSION OPTIONS:**

1. Email directly to Area Agency on Aging → <a href="mailto:Charlene.keeney@lebanoncountypa.gov">Charlene.keeney@lebanoncountypa.gov</a>
2. Mail to → Lebanon County Area Agency on Aging 710 Maple Street, Lebanon, PA 17046 <b>ATTEN:</b> Charlene Keeney, Administrative Officer 1
3. For additional information or inquires, call: (717) 273-9262, ext. 5514

***\*\*An Equal Employment Opportunity Employer\*\****