

COUNTY OF LEBANON

Job Announcement

Posting Date: January 28, 2026

Position:	PT Senior Center Manager 1
Department:	Area Agency on Aging Work Location: Interfaith Manor 101 South Railroad St. Palmyra, PA
Available:	Immediately
Bargaining Unit:	N/A
Hours:	29.5 hrs./week
Pay Grade:	10-1
Salary Range:	Hourly Rate \$19.02
Full-Time employee Benefits:	*Paid health, Vision, Prescription, *Paid Dental, *Paid Life insurance, *Paid Holidays, *Paid -time-off, *Pension retirement plan <i>Additional Optional plans:</i> *Deferred Compensation plan, Whole Life, Short Term Disability, Critical Illness, Accident, & Cancer Plans.

HOW TO APPLY

Applicants will be evaluated and screened by Civil Service on experience and training on the Civil Service website www.employment.pa.gov through the date noted on the posting. Navigate to Open Jobs and apply for the Senior Center Operator 1 (Civil Service Title) Area Agency on Aging Lebanon County. You may also contact C. Keeney at the Agency by calling 717 273-9262, Ext.5514 or email charlene.keeney@lebanoncountypa.gov for additional information.

BRIEF DESCRIPTION OF WORK:

Senior Center Operators plan and coordinate programs for older adults in group settings. These would include, but not be limited to wellness programs, consumer education material, special meals, guest speakers addressing topics such as financial planning, insurance counseling, legal counseling, group outings to events, bus trips. These events could be planned on or off site, depending on the type of program/time of year. Center participants' lives are enhanced by participating in programs, which improve their physical, mental, and spiritual well-being.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS: Three months of experience in providing direct services in a human service, education, or community-based setting to the aging population or to individuals from various cultures and socio-economic backgrounds or to individuals who have physical, intellectual, or emotional disabilities; or any equivalent combination of experience and training. Hiring preference for this vacancy will be given to candidates who live within Lebanon County. If no eligible candidates who live within Lebanon County apply for this position, candidates who reside in other counties may be considered.

Application and resume submission options:	
1. Scan and email your application and resume directly to: Area Agency on Aging Email: Charlene.keeney@lebanoncountypa.gov	Mail: ATTN: Charlene Keeney, Administrative Assistant Lebanon County Area Agency on Aging 710 Maple Street Lebanon, PA 17046
	Phone: (717) 273-9262, Ext. 5514

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