



COUNTY OF LEBANON

Job Announcement

Posting Date: October 16, 2026

Position:	ACM2/Protective Service Investigator
Department:	Area Agency on Aging 710 Maple Street Lebanon, Pa 17046
Available:	Immediately
Bargaining Unit:	Teamsters Local Union 429
Hours:	Monday – Friday, 8:00 to 4:30 PM
Pay Grade:	Grade 11
Salary Range:	\$ 1,843.55 Bi-weekly (Social Services Salary Chart)
Full-Time Employee Benefits:	100% Employer PAID Benefits → Health Insurance, Vision, Prescription, Dental insurance, Life Insurance, Eleven (11) Holidays, Sick, Vacation, and Personal time-off. Additional Benefits → Pension retirement plan, Health Insurance Exchange Program, Employee Assistance Program, Employee Wellness Program, Revive Health Benefits Program, Connect Care 3 Resources, Connect Care 3 Platform/KOA Foundations App, and Employee Appreciation Program. Voluntary Benefits → Deferred Compensation plan, Short Term Disability, Critical Illness, Accident, and Cancer insurance.

➤ **HOW TO APPLY:**

- Applicants will be evaluated and screened by Civil Service on experience and training on the Civil Service website www.employment.pa.gov through October 29, 2026, Navigate to Open Jobs and apply for the Aging Care Manager 2 Area Agency on Aging Lebanon County. You may also contact C. Keeney at the Agency by calling 717 273-9262, Ext.5514 or email charlene.keeney@lebanoncountypa.gov for additional information.

- **Applications will be accepted on Civil Service through Thursday, October 29, 2026.**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

- Receive and investigate reports of need for protective services for older adults
- Assess needs and coordinate service plans that support safety and reduce risks
- Follow state regulations and required procedures after obtaining certification
- Work with police departments, social service staff, and health care providers to support protective service cases
- Enter and maintain consumer information in the SAMS system, including assessments and service histories
- On call pay \$275.00 + \$50 for holiday if the holiday is within the on-call week.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Six months as an Aging Care Manager 1 or a County Caseworker 1 or successful completion of the County Social Casework Intern program; or Six months of professional human services or nursing experience; and a bachelor's degree in social sciences, behavioral sciences, human services, or a closely related field; or an equivalent combination of experience and training.

APPLICATION AND RESUME SUBMISSION OPTIONS:

Email directly to Charlene.keeney@lebanoncountypa.gov
Mail to → 710 Maple Street Lebanon, PA 17046 ATTN: Charlene Keeney, Administrative Assistant
Fax to → (717) 675-2668 ATTN: Human Resources

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