

# **REQUIREMENTS FOR MARRIAGE LICENSE**

## **LEBANON COUNTY COVID-19 POLICY**

Currently, the Lebanon County Commissioners have approved a policy that requires all those who wish to enter the Lebanon County Courthouse to first make an appointment with the department they wish to visit. Please call 717-228-4415 to schedule. Additionally, all entrants must come in through the rear doors and wear a mask at all times while in the building. This policy is subject to change at any time.

## **WHERE TO APPLY**

The Marriage License Office is located in Room 105, First Floor of the Municipal Building, 400 S. 8<sup>th</sup> St., Lebanon. The office is open 8:30 a.m. to 4:30 p.m., Monday through Friday. **YOU MUST ARRIVE BY 4:15 P.M. TO APPLY FOR A LICENSE.**

## **REQUIREMENTS FOR APPLICATION**

The couple must appear together to apply for the marriage license. Both applicants must have photo identification, and must provide their social security number. If you are not a United States citizen and do not have a social security number, please tell us that when you apply. Please know your parents' names, address, occupation and place of birth, because it is requested on the application.

## **DIVORCED OR WIDOWED APPLICANTS**

Each person who has been divorced will have to provide a certified copy of the final divorce decree or annulment decree, with a raised court seal. Any person applying for a Marriage License who is widowed will have to give the date of death for their deceased spouse. If a maiden name has been resumed, legal documentation must be provided.

## **AGE REQUIREMENTS**

No marriage license may be issued if either of the applicants for a license is under 18 years of age.

## **WAITING PERIOD**

There is a three-day waiting period from the day the application is made until the time the license is issued and valid for use.

**The license is valid for 60 days from the date it is issued.**

**WAIVER OF 3 DAY WAITING PERIOD**

It is possible to obtain a waiver of the three (3) day waiting period. This is free for military, and \$25 for all others. Please call our office if you will be unable to apply three days before your wedding.

**FEES- CASH, CHECK OR MONEY ORDER, PAYMENT DUE WITH APPLICATION**

**ALL FEES ARE NON-REFUNDABLE**

**Marriage License Fee----\$80.00**

Petition to waive three-day waiting period	\$ 25.00
Certified Copy of Marriage Record	\$10.00

**CERTIFIED COPY OF MARRIAGE LICENSE APPLICATION**

Fee is \$10.00 per certified copy.  
This is necessary to change name on driver's license and passport.

**SUMMARY**

Application must be made together. Arrange to pick up the marriage license on time. If possible, make application at least two weeks ahead of the scheduled wedding to provide adequate time should any problems arise.

For additional information or questions, feel free to call 717-228-4415.

Brian Craig  
Register of Wills/ Clerk of Orphans' Court  
Lebanon County, Pennsylvania