# LEBANON COUNTY PRISON BOARD MEETING AGENDA

Location: Lebanon County Correctional Facility 730 E. Walnut St. Lebanon, PA 17042

# Wednesday, June 19, 2024

Call To Order

Pledge of Allegiance

**Public Comment** 

Approval Of Minutes From May 15, 2024

#### **Report From The Warden**

\*Acknowledgement of art donated by Todd Kemble

**Report From Deputies/Departments** 

**Open Business** 

# **Adjournment**

NOTE: In the interest of mutual respect and order,

- Those in attendance are asked to refrain from private conversation.
- Any person in attendance with a question or comment is asked to be recognized by the Chair. Thank you.

Visit www.lebcounty.org to view Commissioners meeting in its entirety.

#### LEBANON COUNTY PRISON BOARD

Wednesday, May 15, 2024
Lebanon County Correctional Facility
Meeting Room 11:30 a.m.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Kuhn.

The following Board Members were present:

Robert J. Phillips, County Commissioner Michael J. Kuhn, County Commissioner Jo Ellen Litz, County Commissioner Jeffrie Marley, Sheriff Robert M. Mettley, Controller

The following Board Members were absent:

Pier Hess-Graf, District Attorney

Public Comment (s): Michael Schroeder requested that the April minutes reflect his question of whether or not a depreciation plan is in place for future repairs or replacement at the jail. Board members responded that there is no specific fund for the future replacement of the jail, however, there is a Capital Fund intended for larger items of repair.

John Rose, NAACP and Prison Society noted that the jail population has increased from 270 to 300 in the last year and inquired if the Warden has any insight into the increase. Warden Litz responded that the Courts are still adjusting from the pandemic-related changes within the system and more people are being incarcerated as they were before Covid-19.

It was moved by Comm. Phillips, seconded by Comm. Litz, to approve the minutes of the April 17, 2024 meeting. Vote unanimous.

Warden Litz introduced Deputy Warden Heather Diehl and noted May 5-11, 2024 was recognized as Correctional Officers Week in Pennsylvania. Litz reported that the Medically Assisted Treatment (MAT) is continuing to grow within the population and PrimeCare is adapting, and space is a challenge for the program. Work Detail Sergeant Gibson has been assisting with maintenance items.

Tina Litz, Warden, submitted written reports of her activities for the month of April 2024. The Board reviewed this report.

Tina Litz, Warden, reported the average daily inmate population for April was 300.47. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a Four (4) week operating period, during the month of April 2024 were \$3,612.76. The commission amount from March was \$5,887.11.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of April 2024. The Board reviewed this report.

Capt. Daniel Waltz, Director of Security, submitted a written report giving his activities for the month of April 2024. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of April 2024. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,500 hours during the month of April 2024. The Board reviewed this report.

Sgt. Edward Bartashus, Kitchen Sergeant, submitted a written report for the month of April 2024 giving a breakdown of cost of meals served and items donated.

Ray Arnold, Director of Work Release, submitted a written report for the month of April 2024. Mr. Arnold reported that there are twenty (20) inmates employed within the community on the work release program and two (2) inmates seeking employment. A total of nineteen (19) travel passes were issued during this period. The Board reviewed this report.

Rev. Marilyn Nolte, Chaplain Manager, submitted a written Chaplain's report for the month of April 2024. The Board reviewed this report.

A 2024 Statistical Summary Report from PrimeCare Medical was submitted.

CGL, submitted a written building maintenance report for the month of April 2024. CGL completed one hundred sixty-eight (168) work orders during this period. The Board reviewed this report.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the High School Age Education Program for April 2024. Total students enrolled in the Emotional Support (E.S.) Program were zero (0) and the Alternative Education Program was four (4) students. The Board reviewed this report.

Ken Travis, High School Equivalency Instructor from Lancaster-Lebanon Intermediate IU13, submitted a written monthly report on the Community Education Program for April 2024. Six (6) HiSET Exams passed by LCCF Students, one (1) student earned their High School Equivalency, thirty (30) total sessions to prepare students for the HiSET exams and fifteen (15) request slips were received. The Board reviewed this report.

Meeting Adjourned.

Jo Ellen Litz, County Commissioner Secretary

Next meeting: June 19, 2024



730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina Litz, Warden

Heather Diehl

**Deputy Warden of Operations** 

Rebecca Davis

**Deputy Warden of Treatment** 

Ray Arnold, Director of Work Release Daniel Waltz, Captain of Security

# CANTEEN – SAVINGS/CHECKING ACCOUNT MONTH OF MAY 2024

| SAVINGS ACCOUNT:                              | DESCRIPTION:                            | AMOUNT    | TOTAL     |
|---|---|-----------|-----------|
| BEGINNING BALANCE AS OF:                      | May 1, 2024                             | MACONI    | 23,121.02 |
| Commissary sales, colored pencils, headphones | May 2024                                | 17,399.86 | 23,121.02 |
| Securepak commission                          | April 2024                              | 7,029.57  |           |
| CR- barber, commit packs, indigent packs      | 1/1/24-3/31/24                          | 3,290.75  |           |
| Interest Applied                              |   | 2.22      |           |
| TOTAL DEPOSITS INTO SAVINGS                   |   | 4.22      | 27,722.40 |
| TOTAL FUNDS AVAILABLE                         | Beginning Balance + Total Deposits      |           | 50,843.42 |
| TOTAL TRANSFER TO CHECKING FROM SAVINGS       | 8 B - state - Total Deposits            |           | 25,194.59 |
| ENDING BALANCE AS OF:                         | May 31, 2024                            |           | 25,648.83 |
| ENDING BALANCE ON: 5/31/2023                  | Comparison of Last Years Ending Balance |           | 39,996.18 |
| CHECKING ACCOUNT:                             | January Bridge                          |           | 37,770.10 |
| BEGINNING BALANCE AS OF:                      | May 1, 2024                             |           | 200.00    |
| TOTAL DEPOSITS <b>INTO</b> CHECKING           |   |           | 25,194.59 |
| TOTAL FUNDS AVAILABLE                         |   |           | 25,394.59 |
| <u>DISBURSMENTS:</u>                          | NON-STORE                               |           | 23,334.33 |
| Charm-Tex                                     | Whites, storage bins                    | 1,412.30  |           |
| Thomson Reuters                               | Law library                             | 1,700.39  |           |
| Lancaster/Lebanon IU13                        | Educational Services                    | 11,937.50 |           |
| Erica Bronik                                  | Inmate Haircuts                         | 741.00    |           |
| Lebanon County Police Combat Pistol Club      | Range Fees                              | 600.00    |           |
| Ed Potter Reimbursement                       | Embroidered jacket (Muldrow)            | 43.50     |           |
| Language Line                                 | Translation Services                    | 100.00    |           |
| Cody Ludwig Reimbursement                     | Wand batteries                          | 19.66     |           |
| Myerstown Community Training Center           | AHA/HS/CPR/AED/FA                       | 85.00     |           |
| Tina Litz Reimbursement                       | Lobby clock, cords for Sgt cell phone   | 86.61     |           |
| Weaver Associates                             | Binders                                 | 66.36     |           |
| Bradley Hershey Reimbursement                 | County vehicle gas                      | 30.00     |           |
| Mark Rychlak Reimbursement                    | County vehicle gas                      | 10.00     |           |
| TOTAL NON STORE DISBURSEMENTS                 |   | 10.00     | 16,832.32 |
| <u>DISBURSMENTS:</u>                          | STORE                                   |           | 10,002.02 |
| Keefe Commissary – commissary sales           | April 2024                              | 8,362.27  |           |
| TOTAL STORE DISBURSEMENTS                     |   | 5,5 52.27 | 8,362.27  |
| TOTAL OF ALL DISBURSMENTS INTO CHECKING       | Non-Store + Store                       |           | 25,194.59 |
| ENDING BALANCE AS OF:                         | May 31, 2024                            |           | 200.00    |

Respectfully Submitted, Rebekah Bowsman, Fiscal Assistant



Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Heather Diehl
Deputy Warden of Operations
Rebecca Davis
Deputy Warden of Treatment

Tina Litz, Warden

Ray Arnold,
Director of Work Release
Daniel Waltz
Captain of Security

#### **COMMISSARY REPORT**

#### **MONTH OF May 2024**

|                          | MAY 2024     | MAY 2023     |
|--------------------------|--------------|--------------|
| OPERATING WEEKS:         | 5            | 5            |
| NUMBER OF ORDERS:        | 510          | 439          |
| AVERAGE WEEKLY ORDERS:   | 102          | 88           |
| SALES:                   | \$ 17,935.41 | \$ 13,397.26 |
| LESS EXPENSES (CREDITS): | \$ -580.15   | \$ -642.76   |
| TOTAL SALES:             | \$ 17,355.26 | \$ 12,754.50 |
| AVERAGE WEEKLY SALES:    | \$ 3,587.08  | \$ 2,679.45  |
| COMMISSION MONTH OF APR: | \$ 5,573.74  | \$ 3,548.14  |

Respectfully Submitted,

Rebekah Bowsman, Fiscal Assistant

# LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather M. Diehl, Deputy Warden - Operations
Rebecca A. Davis, Deputy Warden - Treatment
Ray H. Arnold, Director of Work Release
Daniel J. Waltz, Capitan of Security

730 E. Wanut Lebanon, Pa. Phone: 717-2 FAX: 717-274

#### MONTHLY PRISON BOARD REPORT

DATE:

REPORT FROM: 5/1/24 TO 5/31/24

CURRENT

**YEAR TO DATE** 

| CONCURADIE                |                 | T  |            |
|---------------------------|-----------------|----|------------|
| CONSUMABLE                | \$<br>5,695.05  | \$ | 31,138.50  |
|                           |                 |    |            |
| MEATS                     | \$<br>3,114.41  | \$ | 13,340.56  |
|                           |                 |    |            |
| DAIRY PRODUCTS            | \$<br>2,980.80  | \$ | 15,437.85  |
|                           |                 |    |            |
| BAKED PRODUCTS            | \$<br>3,664.00  | \$ | 20,640.00  |
|                           |                 |    |            |
| GROCERIES                 | \$<br>15,880.88 | \$ | 66,197.09  |
|                           |                 |    |            |
| FRESH FRUITS & VEGETABLES | \$<br>1,493.00  | \$ | 8,033.50   |
|                           |                 |    |            |
| TOTAL                     | \$<br>32,828.14 | \$ | 154,787.50 |
|                           |                 |    |            |
| VALUE OF USDA             | \$<br>-         | \$ | ·          |
|                           |                 |    |            |
| LAUNDRY COSTS             | \$<br>1,996.92  | \$ | 2,272.10   |

# BREAK DOWN OF COSTS MEALS SERVED

| STAFF                    | 2,200      | 10,690     |
|--------------------------|------------|------------|
| INMATE POPULATION        | 27,786     | 133,494    |
|                          |            | 133,434    |
| GUESTS                   | -          | -          |
| CENTRAL BOOKING LUNCHES  | 162        | 786        |
| TOTAL MEALS SERVED       | 30,148     | 144,970    |
| COST PER PERSON PER MEAL | \$<br>1.09 | \$<br>1.07 |
| COST PER PERSON PER DAY  | \$<br>3.27 | \$<br>3.20 |

#### DATE

#### **DONATED BY:**

5/2/24 -- calvary chapel - 2 skids assorted product 5/9/24 -- calvery chapel -- 4 skids assorted product 5/16/24 -- calvery chapel -- 4 skids assorted product 5/20/24 -- bills produce -- 4 cases of pineapples 5/23/24 -- calvery chapel -- 3 skids assorted product 5/30/24 -- calvery chapel -- 3 skids assorted product

Respectfully submitted

Sgt. Edward Bartashus, Culinary Supervisor

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451

Fax: 717 274-1338



Tina M. Litz, Warden

Heather Diehl
Deputy Warden of Operations
Rebecca Davis,
Deputy Warden of Treatment

Ray Arnold
Director of Work Release
Daniel Waltz,
Captain of Security

To: Lebanon County Prison Board

From: Tina M. Litz, Warden

Re: June 2024 Prison Board Report

<u>05-01-24</u>: Completed warden daily tasks, met with a future intern from LVC.

<u>05-02-24</u>: Completed warden daily tasks, conducted an administrative meeting this date.

<u>05-06-24</u>: Completed warden daily tasks, conducted an administrative office meeting. Correction's Appreciation week began.

05-07-24: Completed warden daily tasks, toured facility with Warden Wapinsky and DW Diehl, participated in a meeting with Bob Dowd regarding facility radios and toured the DES building.

05-08-23: Completed warden tasks.

05-09-24: Completed warden daily tasks, briefly attended an event at the new IU 13 building, conducted an administrative meeting this date.

05-10-24: Completed warden daily tasks.

<u>05-13-24</u>: Completed daily warden tasks, met with CGL to review operations and discuss timelines of such, participated in TEAM MISA.

05-14-24: Completed daily warden tasks, attended the monthly chiefs meeting, and paid respects during the National Law Enforcement memorial event, as well as attended a meeting at Adult Probation/Parole services.

05-15-24: Completed daily Warden tasks, attended monthly Prime Care CQI meeting and Prison Board.

05-16-24: Completed warden daily tasks.

<u>05-20-24</u>: Completed warden daily tasks, met with TJ Kelly and Mike Zadroga from CGL about maintenance operations.

05-21-24: Completed daily warden tasks.

05-22-24: Completed warden daily tasks, attended a tour and meeting at the new IU 13 building.

<u>05-23-24</u>: Attended the annual Prison Risk Reduction Workshop at Hotel Hershey, various legislative topics were discussed and there was a very

educational Warden panel presenting and leading various hot topic discussions.

05-24-24: Completed daily warden tasks.

<u>05-28-24</u>: Completed daily warden tasks, attended annual mandatory training on PREA, Code of Ethics and County/Facility Harassment policies.

 $\underline{05-29-24}$ : Completed daily warden tasks, conducted various meetings on this date.

<u>05-30-24</u>: Completed daily warden tasks, security /maintenance meetings conducted, Toured units, participated in a Human Resources/Solicitor calls.

<u>05-29-24</u>: Completed daily warden tasks, various meetings this date. <u>05-30-24</u>: Completed daily warden tasks, celebrated Jubilee sponsored Corrections Employee Appreciations Day, conducted an administrative meeting.

5-31-24: Completed daily warden tasks and toured facility.

Respectfully Submitted,

Tina M. Litz

Warden

# LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Diehl, Deputy Warden-Operations
Becky Davis, Deputy Warden – Treatment
Raymond Arnold, Director of Work Release
Daniel J. Waltz Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

To: Lebanon County Prison Board

CC: Deputy Warden Heather Diehl- Operations

SUBJECT: June 2024 Prison Board Report

- 5/6/2024- Hire Date, Attended Administrative Office Meeting, attended meeting with HR
- 5/7/2024- Participated in a facility tour with Warden Wapinski, participated in a meeting with Bob Dowd regarding Radios for the facility and toured the Department of Emergency Services building.
- 5/8/2024- Attended meeting with Prime Care regarding Medicine Assisted Treatment operations, began collecting data on daily operations, shadowed Captain
- 5/9/2024- Daily DW tasks, Attended Administration meeting
- 5/10/2024- Daily DW Tasks
- 5/13/2024- Daily DW tasks, Attended meeting with CGL
- 5/14/2024-Daily DW tasks, Attended Chiefs meeting at court house
- 5/15/2024-Daily DW tasks, attended CQI meeting, attended Prison Board
- 5/16/2024- Daily DW tasks, attended Prison board
- 5/17/2024- Daily DW tasks, meeting with Director Potter regarding attending hiring events
- 5/20/2024- Daily DW tasks, attended safety meeting
- 5/21/2024- Daily DW tasks
- 5/22/2024- Daily DW tasks
- 5/23/2024- Attended CCAP training in Hershey- Prison Risk Management Workshop
- 5/24/2024-Daily DW tasks, Attended orientation at the County Court House
- 5/28/2024-Daily DW tasks, attended refresher course, met with Warden regarding progress in training as DW
- 5/29/2024- Daily DW tasks
- 5/30/2024-Daily DW tasks, conducted admin meeting

# LEBANON COUNTY CORRECTIONAL FACILITY

Robert J. Karnes, Warden
Timothy L. Clements, Deputy Warden – Operations
Anthony J. Hauck, Deputy Warden – Treatment
Michael K. Stuckey, Director of Work Release
Capt. Michael L. Ott, Director of Security

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

• 5/31/2024- Daily DW tasks, conducted personnel meetings within facility

Thank you,

Deputy Warden Heather Diehl

730 East Walnut Street

Lebanon, PA 17042

Telephone: 717-274-5451

Fax: 717-274-1338

Tina M. Litz, Warden

Heather Diehl Deputy Warden of Operations

Rebecca Davis.

**Deputy Warden of Treatment** 

Ray Arnold,
Director of Work Release
Daniel Waltz
Captain of Security

To: Lebanon County Prison Board

From: Rebecca Davis, Deputy Warden of Treatment

Re: May 2024 Prison Board 5-1-24 through 5-31-24

5-1-24: Completed daily DW of Treatment tasks, facilitated the eye doctor visit to the facility

5-2-24: Completed daily DW of Treatment tasks, attended administrative meeting, answered inmate grievances,

5-3-24: Completed Daily DW of Treatment tasks, completed parole recommendations, handed out white clothing to indigent inmates

5-6-24: Completed Daily DW of Treatment tasks

5-7-24: Vacation Day

5-8-24: Completed daily DW of Treatment tasks, attended MAT zoom call hosted by DOC, met with Prime Care to discuss MAT operations in the facility

5-9-24: Completed daily DW of Treatment tasks, attended administrative meeting

5-10-24: Completed daily DW of Treatment tasks, answered inmate grievances, handed out white clothing to indigent inmates

5-13-24: Completed daily DW of Treatment tasks, attended MISA meeting

5-14-24: Completed daily DW of Treatment tasks, walk through on block 6 upper and lower

5-15-24: Completed daily DW of Treatment tasks, attended continuous quality improvement (CQI) meeting with Prime Care, attended prison board, walk through blocks 3 and 4

5-16-24: Completed daily DW of Treatment tasks, attended administrative meeting

5-17-24: Completed daily DW of Treatment tasks, assisted the medical department by providing security

5-20-24: Completed daily DW of Treatment tasks

5-21-24: Completed daily DW of Treatment tasks

5-22-24: Completed daily DW of Treatment Tasks, answered inmate grievances, handed out white clothing to indigent inmates, completed parole recommendations

5-23-24: Attended Prison Risk Management Workshop in Hershey, PA

5-24-24: Completed daily DW of Treatment tasks

5-27-24: County Holiday

5-28-24: Completed daily DW of Treatment tasks

5-29-24: Completed daily DW of Treatment tasks, held disciplinary boards

5-30-24: Completed daily DW of Treatment tasks, attended administrative meeting

5-31-24: Completed daily DW of Treatment tasks, attended PREA training

730 East Walnut Street

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Heather Diehl

**Deputy Warden of Operations** 

Rebecca Davis,

**Deputy Warden of Treatment** 

Tina M. Litz, Warden

Ray Arnold,

Director of Work Release

Daniel Waltz

Captain of Security

May 2024: The counselors continue to meet with inmates to work through any questions or concerns they have during their incarceration. They also connect inmates with attorneys, probation/parole, children and youth, SARCC, various other in-county and out of county agencies and re-entry programs.

Number of DNA's done for the month: 27 Number of grievances for the month: 19

Approximate number of request slips completed: 1200, Intakes of new commitments: 62, Public

Defender applications: 12

Respectfully,

Rebecca Davis Deputy Warden of Treatment

730 East Walnut Street Lebanon, PA 17042 Telephone: 717 274-5451

Fax: 717 274-1338



Tina Litz Warden

Heather Diehl

**Deputy Warden of Operations** 

Rebecca Davis

**Deputy Warden of Treatment** 

Ray H. Arnold

**Director of Work Release** 

Daniel Waltz,

**Captain of Security** 

June 19, 2024

To:

Lebanon County Prison Board

From: Ray H. Arnold, Director of Work Release

Subject: Monthly Prion Board Report.

Re:

05/01/2024 - 05/31/2024

#### **BOARD MEMBERS:**

Please be advised that the following has transpired since the last meeting of the prison board.

#### **PARTICIPANTS**

|                                    | May 2024 | May 2023 |
|------------------------------------|----------|----------|
| Inmates Employed in the Community: | 15 ·     | 10       |
| Inmates added to the Program:      | 05       | 06       |
| Inmates removed from the Program:  | 10       | 08       |
| Removed for a Major Misconduct:    | 01       | 01       |
|                                    |          |          |

#### REQUEST SLIPS / COUNSELING

|                | May 2024 | May 2023 |
|----------------|----------|----------|
| Request Slips: | 318      | 63       |
| Intakes:       | 05       | 0        |

#### WORK RELEASE AVAILABILITY / TRAVEL PASSES

|                                       | May 2024 | May 2023 |
|---------------------------------------|----------|----------|
| Inmates Seeking Employment:           | 08       | 06       |
| Total Number of Travel Passes (TP):   | 25       | 24       |
| Travel Passes for Employment:         | 16       | 19       |
| Travel Passes for Work Related Items: | 06       | 05       |
| Travel Passes for Medical Apps.:      | 03       | 0        |
| Travel Passes for Legal Matters:      | 0        | 0        |
| Travel Passes for D & A Therapy:      | 0        | 0        |

#### FINANCIAL STATUS

|                                 | Month of May | Year to date |
|---------------------------------|--------------|--------------|
|                                 | 2024         | 2024         |
| AMOUNT RECEIVED                 | \$35,810.46  | \$134,057.81 |
| ROOM AND BOARD                  | \$8,492.70   | \$33,156.60  |
| FINES AND COSTS                 | \$5,624.00   | \$23,377.76  |
| DISTRICT JUSTICES               | \$403.14     | \$743.14     |
| PROCESSING FEE                  | \$151.11     | \$876.11     |
| DRUG TESTING                    | \$730.00     | \$2,750.00   |
| SUPERVISON FEE                  | \$1,460.00   | \$5,500.00   |
| MONEY DEDUCTED                  | \$16,860.95  | \$66,403.61  |
| INMATE BALANCE                  | \$18,949.51  | \$67,654.20  |
| COST RECOVERY - Room & Board RB | \$216.58     | \$1,924.79   |

#### **OIC CHECKS OF FACILITY AND GROUNDS:**

Conducted OIC Checks on the following dates: Week of 05/05/2024 05/19/2024.

#### **Disciplinary Boards**

Served as Disciplinary Board Chairperson.

Served as Co-Chair for Disciplinary Boards.

#### **Staff Incidents**

Investigated staff for policy violations. Assisted Deputy Heather Diehl and Captain of Security Daniel Waltz. (Review video footage, questioned staff).

#### **Training**

Attended Roll Call Training on Professionalism and Ethics.

Attended CCAP Training.

#### **MEETINGS**

Attended Prison Board Meeting.

Attended Administration Meetings – Discussion Prison Operations

#### **Prison Operations**

Assisted with Prison Operations throughout the month.

Worked with the Lebanon County IT Department. (phone and computer issues)

#### On Call Warden

Worked as the on-call Warden this month.

#### Work Release

Work Release Classification held this month, 08 approved.

Assisted Inmates with employment placement.

Checked on Inmates at Job sites.

#### **PREA Investigation**

Assisted Captain Daniel Waltz with an investigation of alleged PREA allegations.

#### Inmates added to the Work Release Program for the month of May 2024.

Uhler, Carrianne

Karosik, Edward

Shackleton, Steve

Moyer, Derek

Miller, Carl

Hearth Restaurant

Uni-Temp - Henry Molded

Uni-Temp – Brentwood Industries

Hearth Restaurant

Wendys

#### Inmates removed/released from the Work Release Program for the month of May 2024.

Martinez, Kevin Lopez, Javeal

Pfautz, Danielle Auman, Thomas Smith, Malcom

Ortiz, Hector

Gentile, Katrina Ortiz, Ricardo

Batista, Edward Southall, Heather County Parole

Time Served
Misconduct
Time Served

County Parole County Parole

Expiration of Maximum Sentence

Time Served County Parole County Parole

Respectfully submitted,

Ray H. Arnold

Director of Work Release

# LEBANON COUNTY CORRECTIONAL FACILITY

Tina M. Litz, Warden
Heather Deihl, Deputy Warden – Operations
Becky Davis, Deputy Warden – Treatment
Raymond Arnold, Director of Work Release
Daniel J. Waltz Captain of Security
Edward Potter, Director of Training

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 Fax: 717-274-1338

June 1, 2024

#### Prison Board Report for May 2024

| 5-1-2024  | Completed and files paperwork.   |
|-----------|--|
| 5-2-2024  | Attended an Administration meeting. Various topics were discussed.             |
| 5-3-2024  | Toured sections of the facility for security issues.                           |
| 5-6-2024  | Vacation Day   |
| 5-7-2024  | Attended a meeting with Department of Emergency Services.                      |
| 5-8-2024  | Attended a meeting with Prime Care. Deputy Warden Deihl shadowed my job        |
|           | duties.  |
| 5-9-2024  | Attended an Administration meeting. Various topics were discussed.             |
| 5-10-2024 | Assisted I.T. department with upgrades for the facility.                       |
| 5-13-2024 | Proctored a testing process for an enlisted individual in the US Military for  |
|           | promotion of Lance Corporal/ Private.  |
| 5-14-2024 | Assisted I.T. department with upgrades for the facility.                       |
| 5-15-2024 | Assisted I.T. department with upgrades for the facility.                       |
| 5-16-2024 | Attended an Administration meeting. Various topics were discussed.             |
|           | Investigation began for a Use of Force accusation.                             |
| 5-17-2024 | Investigation continued for a Use of Force accusation.                         |
| 5-20-2024 | Attended the monthly Safety Committee meeting. Various topics were discussed   |
| 5-21-2024 | Investigation continued for a Use of Force accusation.                         |
| 5-22-2024 | Investigation continued for a Use of Force accusation.                         |
| 5-23-2024 | Attended a CCAP Meeting at Hotel Hershey, Pa.                                  |
| 5-24-2024 | Vacation Day   |
| 5-27-2024 | Holiday  |
| 5-28-2024 | Attended a training on Code of Ethics and professionalism.                     |
| 5-29-2024 | Family Sick Day  |
| 5-30-2024 | Assisted Director Potter with Annual Firearms class for staff.                 |
| 5-31-2024 | Assisted with louder mill hearings of correctional staff that violated Code of |
| 1         | Ethics and policy and procedures.  |

Captain Daniel J. Waltz

# **LEBANON COUNTY** CORRECTIONAL とよりになる。

Rebecca Davis, Deputy Warden – Treatment Heather Diehl, Deputy Warden – Operations Ray Arnold, Director of Work Release Edward Potter, Director of Training Daniel Waltz, Director of Security Tina M. Litz, Warden

730 E. Walnut Street Lebanon, PA 17042

Phone: 717-274-5451 717-274-1338 Fax:

To: Prison Board

From: Director of Training, Edward Potter Jr.

RE: May Report

# May 2024

| Pilota . h.        |  | O Company  |   | g <sup>174</sup> col   |
|--------------------|--|--|---|--|
| Sunday<br>5        | 12   | 19   | 26  | a company of the comp |
| Saturday<br>4      | =  | 8  | 25  |  |
| Friday<br>3<br>Off | 0 t O  | 17<br>Conducted Correctional<br>Officer Interviews                           | 24<br>Conducted interviews<br>with Lebanon CTC law<br>enforcement graduates | 31<br>Conducted staff training-<br>Professionalism/Ethics  |
| Thursday 2         | 9<br>Reviewed Correctional<br>Officer Applications and<br>scheduled interviews | 16<br>Conducted Correctional<br>Officer Interviews                           | 23<br>Hosted Hiring Event at PA<br>Carrer Link- Lebanon                     | 30<br>Conducted an Armed<br>Escort Training  |
| Wednesday  1  Off  | 8<br>Reviewed Correctional<br>Officer Applications and<br>scheduled interviews | 15<br>Conducted Correctional<br>Officer Interviews                           | 22<br>Completed Station<br>Inventories                                      | 29<br>Order Ammunition and<br>conducted Disciplinary<br>Board Hearing  |
| Tuesday            | 7<br>Off   | 14 Created staff training schedule for Professionalism and Ethics and posted | 21<br>Held Disciplinary Board<br>Hearings                                   | 28<br>Conducted staff training-<br>Professionalism/Ethics  |
| Monday             | 6<br>Updated Rosters and<br>training files                                     | 13 Created staff training schedule for Armed Escort and posted notifications | 20<br>Updated Restraint Chair<br>straps                                     | 27<br>Holiday  |

8 2 4 2 8 174 174 2 609 29 23 Total Total Total Total Dec 24 Dec 24 **Dec 24** 24 Dec Nov 24 Nov 24 Nov 24 Nov 24 Oct 24 Oct 24 Oct 24 Oct 24 Sept 24 Sept 24 Sept 24 Sept 24 Aug 24 Aug 24 Aug 24 Aug 24 July 24 July 24 July 24 July 24 June 24 une 24 May-24 June 24 May-24 254 44 0 on 133 Apr-24 Apr-24 253 43 0 Apr-24 Ç 43 Mar-24 Mar-24 Mar-24 7-05 3 0 0 0 0 1 H 4 4 H 302 257 45 0 126 Feb-24 Feb-24 ~ 0 0 m 40 119 0 0 0 0 2 S Jan-24 2 2 1 1 2 2 8 9 0 0 0 4 T 1 2 S # of Patients Detoxed Methamphetamines Total # of ER Transports via Ambulance # of Patients Detoxed Benzodiazepines Total # of Medical Housing Admissions # of Intakes on Continuation of MAT # of New Patient MAT Inductions Total # of Adverse Clinical Events Total # of Patients in the Hospital # of Patients on Oral Nattrexone # of Patients Placed in Restraints Total # of Patient Hospital Days Monthly ADP Identify as Other # of Patients Detoxed Oploids # of Patlents Detoxed ETOH Total # of Intake Screenings # of Patlents on Methadone # of Patlents on Sublocade Total # of Patients on MAT # of Patients on Suboxone # of Patlents on Subutex # of Founded Grievances # of Patlents on Vivitrol Total # Patlents Detox Stat Summary Report Monthly ADP Female Substance Use / MAT Total # of Grievances Total # of Transports # of Intake Refusals Monthly ADP Male # of Patient Deaths Medical Transports Gastroenterology Emergency Room Facility Statistics **General Surgery** Administrative Monthly ADP Dermatology Cardiology Dialysis

PCM Portal - Generate Stat Summary Report

| Hematology/Oncology                         | 0      | 0      | 0      | 0       |                |         |        |         |        |        |        | 0              |
|---|--------|--------|--------|---------|----------------|---------|--------|---------|--------|--------|--------|----------------|
| Methadone                                   | ന      | C      | CI     | ıΩ      |                |         |        |         |        |        |        | 1.4            |
| Neurology/Neurosurgery                      | 0      | 0      | 0      | Ci      |                |         |        |         |        |        |        | 00             |
| OB/GYN                                      | ব      | TO.    | ന      | ന       |                |         |        |         |        |        |        | (C)            |
| Ophthaimology                               | 2      | ni     | 0      | UI      |                |         |        |         |        |        |        | 7              |
| Oral Surgery                                | 0      | 0      | 0      | 0       |                |         |        |         |        |        |        | 0              |
| Orthopedics                                 | 0      | ziñ    | 1      | 10      | 1D             |         |        |         |        |        |        | 26             |
| Physical Therapy                            | D      | 0      | O      | 0       |                |         |        |         |        |        |        | 0              |
| Plastic Surgary                             | O      | ef     | 0      | 0       |                |         |        |         |        |        |        | qest           |
| Podiatry                                    | 5      | 0      | v-4    | 0       |                |         |        |         |        |        |        | v-d            |
| Urology                                     | 0      | e-ri   | O      | O       |                |         |        |         |        |        |        | g.             |
| Wound Clinic                                | ব্য    | wh     | e-!    | 0       |                |         |        |         |        |        |        | a:             |
| Surgery Performed                           | 0      | 0      | 0      | 0       |                |         |        |         |        |        |        | ٥              |
| Imaging (CT, MRI, etc.)                     | a-ti   | य      | C1     | st      |                |         |        |         |        |        |        | Ç              |
| Diagnostic Test (outside)                   | 0      | 0      | 0      | 0       |                |         |        |         |        |        |        | 64             |
| Other Trips / Outside Consults              | 0      | O      | 0      | O       | 0              |         |        |         |        |        |        | 0              |
| Total # of Missed Outside Appointments      | 0      | 0      | ₹NI.   | 0       |                |         |        |         |        |        |        | ¥              |
| Medical                                     | Jan-24 | Feb-24 | Mar-24 | Apr-24  | May-24 June 24 | July 24 | Aug 24 | Sept 24 | Oct 24 | Nov 24 | Dec 24 | Total          |
| Total # Nurse Sick Call                     | 330    | 242    |        |         | 265            |         |        |         |        |        |        | IdOS           |
| Total # of Provider Sick Calls              | 250    | 269    |        | 26      | 220            |         |        |         |        |        |        | 1258           |
| # of MD Sick Calls                          | 44     | 2      |        |         | 61             |         |        |         |        |        |        | 73             |
| # of NP/PA Sick Calls                       | 207    | 267    |        | 250     | 201            |         |        |         |        |        |        | 63<br>65<br>71 |
| Total # of Patients in Medical Chronic Care | 121    | 135    |        | - E-med | 61             |         |        |         |        |        |        |                |
| # In CCC - Asthma (COPD/Pulmonary)          | 12     | io.    |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Cardiac (Hypertension)           | £      | S.     |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Diabetes                         | 12     | ii)    |        |         |                |         |        |         |        |        |        |                |
| # in ccc - HcV                              | 9      | 60     |        |         |                |         |        |         |        |        |        |                |
| # In ccc - HIV/AIDS                         | 'n     | LC)    |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Juvenile/Elderly                 | 24     | 23     |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Neuro                            | m      | 4      |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Pregnancy                        | 2      | m      |        | 571     | 61             |         |        |         |        |        |        |                |
| # In CCC - Sickle Call Disease              | epril  | g-4    |        |         |                |         |        |         |        |        |        |                |
| # In CCC - TB                               | 0      | 0      |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Thyrold                          | LA     | m      |        |         |                |         |        |         |        |        |        |                |
| # In CCC - Medical/Misc (Other)             | 30     | 33     |        |         |                |         |        |         |        |        |        |                |
| Total # of Pregnant Females                 | m      | m      |        |         | ni             |         |        |         |        |        |        |                |
| # of Miscarriages                           | 0      | 0      |        |         |                |         |        |         |        |        |        | $\bigcirc$     |
| # of Abortions                              | 0      | 0      |        |         |                |         |        |         |        |        |        | 0              |
| # of Deliveries                             | 0      | 0      |        | Ü       |                |         |        |         |        |        |        | С              |
| Total # of Patients on Medical Meds         | 182    | 190    | 185    | 192     |                |         |        |         |        |        |        |                |
| % ADP on Medical Meds                       | 859    | 63%    | 62%    | 828     | 677            |         |        |         |        |        |        |                |
| Total # 14-Day Physicals                    | t di   | 105    | 77     | 69      | 86             |         |        |         |        |        |        | 437            |
| Same a factorist Contract of the same       | (0)    | 113    | G)     | (T/)    |                |         |        |         |        |        |        | S.             |

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| Total # of In-House EKG's                   | 2  | 70     | 130  | 25   | 23   |  |  | . durant   | S. P. P. L.  |  |  | 114  |
|---|--|--------|--|--|--|--|--|--|--|--|--|--|
| Total # of In-House X-Ray's                 | 25   | 504    | 16   | 24   | 16   | - Alternative and a second and a   | Anna de la companya d | isiateriumianeterministaministaj <mark>a</mark> ja)  | and the above and country or associate country   | have mit retire the plane or county at most party of   | esta en les constitues de la companya de la company | 86   |
| Infectious Disease                          | Jan-24   | Feb-24 | Mar-24   | Apr-24   | May-24 June 24   | 1 July 24  | Aug 24   | Sept 24  | Oct 24   | Nov 24   | Dec 24   | Total  |
| Total # of HIV Tests Performed              | 162  | 5.2.5  | entransminister (Constitution Constitution C | 13.2   | CTT  |  |  | Name and the Owner of the Owner, which t | and the second s | resident and tamough street places the second  |  | 548  |
| # of HIV Positive Detected at Facility      | 0  |        | 0  | 0  | All the state of t |  |  |  | der en contrat de capación de  | NOTWELVE Constant op depayment of the control of    | The second secon | Market State Control of Control o |
| # Receiving HIV Medication or ART           | 9  | ഗ      | n  | da si començation de la comença de la començ | Andrew Contract to the contract of the contrac |  | Note that the first of the contract to the contract of the con | POLISMA LE LA DOS APROCACIONAS (PROPER MONTO)  | Propertion - Hardward Control  | eritifus and an appropriate decided by   | The same and the s | The state of the s |
| Total # HCV Tests Performed                 | (T)  | m      | _  | *  | The second secon |  | and description of the second order orde | And all the second and the second an |  | Morrower vicensia variation de la company de |  | 7  |
| # of HCV Positive Detected at Facility      | <b>**</b>  | o      | Τ  | (National Sales)   | The state of the s | PARTE AND  | and the second second second second second   | Table And Commence of Commence | -  | A CONTRACTOR OF THE PROPERTY O | A Control of the Association of the Control of the  | and the second second  |
| # Receiving HCV Treatment                   | A principal of the control of the co | 0      | 0  |  | Control to the control of the contro | remember (Sections as executions and sections)   | Comment of the Commen | e de la composition della comp | O TOTAL CONTRACTOR OF THE PARTY | and the second s | e-rete fielmande jeje bij odperforrygherindycij  |  |
| Total # of Other Hepatitis Tests Performed  | 0  | -      |  | enternation (constraint)   | construction of statelline (described internal configuration and the construction and the con |  | And the standard contract to the standard of t | de fails and de français and the since an angle of the angle of the  | And the second control of the second control | MARKET BOOK TO THE RESIDENCE OF THE PARKS  |  |  |
| # of Hepathis A Cases Detected at Facility  |  | 0      | 0  | Appropriate Control of the Control o | 0  | CONTRACTOR  | a Section Control of C | Aleccasion in communication accounts the state of  |  | d see dad to be about a work you go to be  | States for each proper woman of a manifestation and  |  |
| # of Hepatitis B Cases Detected at Facility | 0  | 0      | 0  | Description Selection  | 0  | ACCOMPANY AND AC | And the Control of th | attended to the state of the st |  | a) yilo rin ve e e la lab sepandanja sje sjepandaja  | Million Carameter of the Charles Service Company   | 2 0  |
| Total # of RPR Tests Performed              | Till de la company de la compa | 4      |  |  | terplatina di partina  | dependent of the comment of the confidence of th | And the desiration of the state | en all processors and a second  | of established to the form of the control of the co | outer the second | Spore with a fact or the fact sky types  | Total Section and Desirement   |
| # of Syphilis Cases Detected at Facility    | 0  | 0      | 0  | madel of a Continue  | 0  | Obeletical Consumer c | ***************************************  | Available and the second second second second  | Operation reservoir automobility as pro-   |  |  |  |
| Total # of GC/CT Tests Performed            | 9  | 4      | æ  | - Property and an appropriate to the control of the | n  | tropial and a second se | particular through the extra particular design of the particular design | Total Berlinstein Strategiese auszen auzzen auszen auszen auszen auszen auszen auzzen  | Miles and the second se |  |  | 17   |
| # of Gonorrhea Cases Detected at Facility   | <b>₹</b>   | 0      | 0  | -commission of the   | O  | The company of the Co |  | elistens en  | A Company of the Comp | entrodesta standa constituta esta supplica   |  |  |
| # of Chlamydla Cases Detected at Facility   | 0  | 0      | 0  | Control of the Contro | 0  |  |  | and the second s | accionate and a second contract of the second of the secon | The state of the s |  | 0  |
| Total # COVID-19 Tests Performed            | 93   | o      | 16   | TO THE PROPERTY OF THE PARTY OF | € CO. (100 miles)  | ordicate of contact of the contact o |  | editional bide caviform workship   | A CONTRACTOR OF THE PROPERTY O | e  | V Onto Cary or Constitution and pricing  | 111  |
| # of COVID-19 Cases Detected at Facility    | m  | 0      | 0  | erioden sandrino de la composito de la composi | 0  | And an all and a second and a s | And the second s |  |  | And Specify to the Control of the Co | Vertical (Article Arterior property)   | 3  |
| # of COVID-19 Vaccines Administered         | 0  | 0      | 0  | 0  | 0  | A CALLED COMMUNICATION OF THE  | William Company of Company and Company   |  | la (han a ran a san  | of the delication of the second  | PROPERTY AND ADDRESS OF THE PROPERTY OF THE PR | 0  |
| Total # of Patients Isolated for MRSA       | ın   | 4      | ĸ  |  | 0  |  | The Control of the Co | erkinatri-entreprenantasyasyasyasyasyasyasyasyasyasyasyasyasya   |  |  | international statements and property  | 19   |
| # of MRSA Cases Detected at Facility        | 4  | m      | 7  |  | 7  | Silver Core and Industrial Survivas Control States   |  |  | Carried communication of the Carried Communic | ANA MANAGEMENT OF THE PROPERTY | No. of Education States of the Control of the Contr | 10   |
| Total # of TB Tests Performed               | 106  | 122    | 107  | 101  | 115  | The second secon | And the state of t |  |  |  | rier meet of any of the limit of the decision of the land  | 451  |
| # of TB Cases Detected at Facility          | 0  | 0      | 0  | 0  | o  |  |  | Security in the contract of th | designation of the contract of | and the Control of th | AND  | Contraction of the Contraction o |
| # Receiving TB Treatment                    | O  | O      | 0  | 0  | 0  | Company of the second s | And the state of t |  |  |  | e pe, en regardantestitiques en septembre  | 0  |
| Behavioral Health                           | Jan-24   | Feb-24 | Mar-24   | Apr-24   | May-24 June-24   | 24 July-24   | 4 Aug. 24  | 1 Sep-24   | Oct-24   | Nov-24   | 080.24   | Total  |
| Total # of Psychiatrist/Psych Sick Calls    | 149  | 147    | 124  | 125  | 172  | and department of the control of the | 7  | direction of the contract of t | Particular and the control of the co | and protectional Cratical and Section 2000   |  | E.L.   |
| Total # of Behavioral Health Sick Calls     | 320  | 370    | 326  | 358  | 395  | COLUMN TO THE PROPERTY OF THE  |  | Control of the contro | A THE RESIDENCE OF THE PARTY OF | ederación en como para la como constituido de |  | 1769   |
| Total # of Behavioral Health Groups         | O  | 0      | 0  | 0  | 0  |  |  | Territorio en construente construente de la construente della cons |  | Distriction on programme and adjust to the   | The state of the s | the Control of the Co |
| Total # Patients in BH CCC                  | 5  | 68     | 45   | 48   | 109  |  |  | REFERENCE AND  | de referencia en companya de sus de la companya de la | dilibra - 11 - Olivera demonstration de la constante de la con |  | -  |
| # CCC - Bipolar & Related Disorders         | 28   | 18     | 20   | 23   | 89   |  |  | Andrews view a state Carto constraint and Carto  | Professional Control C | to the state of th | and the second s | ell CP utilation and making to be of   |
| # CCC - Depressive Disorder                 | 9  | 133    | 16   | 14   | 29   |  | April - at 1 di  |  | Miles National Control of Land Control of Land   | D-00-40-007-0-00-0000 period of the party of | And the second of the second o |  |
| # CCC - Schizophrenia Spectrum & Other      | v,   | හ      | G)   | ot<br>Ot   | 2  |  |  | Special desiration and the special spe | Management of the second   |  |  | SELECTED AND DESCRIPTION OF THE PROPERTY OF TH |
| Total # of Patients on Psych Meds           | MT.  | 147    | 138  | 137  | 149  |  | <b>H</b> elining com   |  | Account of the control of the contro | Property and the second |  | and allow on the same  |
| % ADP on Psych Meds                         | 51%  | 48%    | 46%  | 46%  | %0%  |  |  |  | Milwell and the Control of the Contr |  |  | And the control of th |
| Total # of Patients on IVHSR-A              | 40   | 66     | 46   | 45   | 42   |  |  | The first controlled wave account of a cold of the form  |  | Proprietario de compresso de constitución de la con |  | resear The well distributed for reason   |
| % of Patients on MHSR-A                     | 14%  | 13%    | 15%  | 15%  | 14%  |  |  | Section of the sectio | The Company of the Co |  | Contractive contra | Separate Anna Separate Separat |
| Total # of Patients on MHSR-B               | 22   | දි     | ଚ୍ଚ  | 25   | 24   |  |  | NOTION OF AMORETY DATE OF THE PROPERTY OF THE  | en al establishment de la companya d | deministration of the second o | eri-energy constitution of the second  | Cooped whall descipe conjugate   |
| % of Patients on MHSR-B                     | 8%   | 10%    | 70%  | 88   | %8   | The control of the co |  | editable of the control of the contr |  |  | And description of the second  | A CONTRACTOR CONTRACTO |
| Total # of Patients on MHSR-C               | 180  | 186    | 176  | 177  | 187  | Control Management (Control Control Co |  | ATT CONTRACTOR CONTRAC |  | SSSC Contract of the last of t | Marie contraction process (1000 to 100 to 10 | and the second s |
| % of Patients on WHSR-C                     | 65%  | 62%    | 29%  | 80%  | 63%  | 4  | Galance of Artis   |  |  |  | Swell Transport control to a transport to the Control of the Contr | es de la companya de   |
| Total # of Patients on MHSR-D               | 4.   | 17     | 17   | 18   | 20   |  |  |  | Principal and the Control of the Con | To produce the control of the contro | Communication of the section of the  | () and the second secon |
| % of Patients on MHSR-D                     | 78   | 89     | 26   | %  |  |  |  | On the second se | The second secon | the following the property of the feet of the sections and   | April agency of the section of the first of the form   | - Contraction of the Contraction |

| Total # of Patients on Suicide Watch   | 17     | 22  | 23     | 17     | 24         |  |        |         | disher on a rel  |  |  | 1-,  |
|--|--------|-----|--------|--------|------------|--|--------|---------|--|--|--|--|
| Total # of Involuntary M.H. Commitments  | O      | 0   | 0      | 0      | Ħ          |  |        |         |  | Charles and Carlot Community Company of the Carlot Community C | out () out and out of the contract of the cont | And the second state of th |
| 1 52   | 0      | 0   | (m)    | 2      | 0          | # 10 TO  |        |         | The second secon |  | Sporter filtramental constitution of the first filtramental constitution of the filtramental con | A 100 C 100  |
|  | 0      | 0   | 0      | 0      | 0          |  |        |         |  |  | Magnetic and a strange of all the control of a second of   |  |
| parameters of the continue of  | Jan-24 | Feb | Mar-24 | Apr-24 | May-24 Jun | Apr-24 May-24 June 24 July 24  | Aug 24 | Sept 24 | Oct 24   | Nov 24   | Dec 24   | Total  |
| Total # of Dentist Sick Calls  | 35     | 23  | 4£     | 52     | 20         |  |        |         |  | and the second   | A parameter and the second sec | 224  |
| # of FIIIngs   |        | 0   | 0      | 0      | 0          | And the second state of th |        |         |  | And the control of th | A service control of the control of  | 0  |
| productions and the control of the c | 22     | 30  | 18     | 40     | 25         | TO THE PROPERTY OF THE PROPERT |        |         | The state of the s | And the control of th | and the section of the second strangers of   | 134  |
| # of Extractions   | 10     | 18  | 디      | ĸΩ     | 16         |  |        |         | and the same   |  | A STATE OF THE PARTY OF THE PAR | 63   |
| # of Other   | 0      | 0   | O      | 0      | 0          |  |        |         | 200   1 - 1 - 1 - 1 - 1  |  |  | 0  |
| # of Annual Dental Exams   | 4      | ហ   | ເກ     | 4      | 6          | <b>b</b> ener as latin   |        |         |  | en e   |  | 27   |

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**Report Criteria** 

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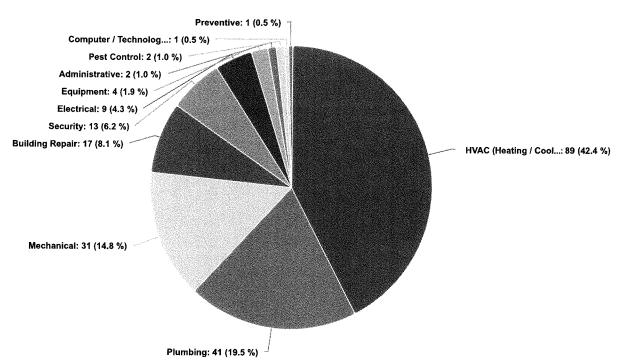
Relocate

Reinstalled

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|                    | •              | anceled or Denied<br>/1/2024' AND '5/31/2024'                         |  |  |
|--------------------|----------------|---|--|--|
| Category Name      | Work<br>Order# | Reason  | Failure<br>Reason<br>Name  | Solution<br>Name   |
| Administrative     |                |   | AMALI TURE TURENNE ETILLE MARTE M. 1. 2727 T. MENTAAAA SEPARTE ETILLE ETILLE ETILLE MARTE ETILLE MARTE ETIL  | era Toronto de comunicación de la comunicación de l |
| Administrative     | LCCF-<br>6412  | MI HR Training on lock out tag out                                    | Training   | Trained  |
| Administrative     | LCCF-<br>6495  | Annual Professionalism, Ethics, Sexual Harassment, and PREA training. | Training   | Trained  |
| Administrative - : | ? Total:       |   | erritori e e e e en estado de como entrata e e en estado e en entrato de entrato de entrato e en entratorio e e  |  |
| Building Repair    |                |   | The Commission of the Commissi | The second to Hill observe to the second   |
| Building Repair    | LCCF-<br>6496  | warden had asked for us to put pictures up in vestibule.              | New Install  | Completed  |
| Building Repair    | LCCF-<br>6451  | boiler water feed pump needs replaced                                 | Defective Part   | Replaced   |
| Building Repair    | LCCF-<br>6488  | outmate lower needs a new pencil sharpener                            | Defective Part   | Replaced   |
| Building Repair    | LCCF-<br>6413  | fix inmate shoes  | Constant Use   | Repaired   |
| Building Repair    | LCCF-<br>6414  | repair inmate glasses   | Constant Use   | Repaired   |
| Building Repair    | LCCF-<br>6416  | bunk needs re attached  | Constant Use   | Repaired   |
| Building Repair    | LCCF-<br>6438  | Help director of training potter with removal of arm restraints.      | Constant Use   | Repaired   |
| Building Repair    | LCCF-<br>6439  | kitchen inmate shoes need repaired.                                   | Constant Use   | Repaired   |
| uilding Repair     | LCCF-<br>6442  | Asked by warden Litz to hang digital clock above cork board.          | New Install  | New Install<br>Complete  |
| uilding Repair     | LCCF-<br>6437  | Kitchen inmate glasses need fixed.                                    | Constant Use   | Repaired   |
| uilding Repair     | LCCF-          | attached guardian tag on fence  | Remove /   | Relocated /  |

#### Lebanon County - Prison Board Report

| 14/24, 1:08 PM              |  | Lebanon County - Prison Board Report   |  |   |
|-----------------------------|--|--|--|---|
| Category Name               | Work<br>Order#                         | Reason   | Failure<br>Reason<br>Name  | Solution<br>Name  |
| Building Repair             | LCCF-<br>6368                          | Escorted Hadfeild Elevator to do inspection.   | Escort<br>Contractor   | Escorted<br>Contractor                                  |
| Building Repair             | LCCF-<br>5854                          | Escort Choice  | Escort<br>Contractor   | Escorted<br>Contractor                                  |
| Building Repair             | LCCF-<br>6390                          | carbon monoxide detector keeps beeping   | Defective Part   | Replaced  |
| Building Repair             | LCCF-<br>6409                          | escort choice to briefing room to work on fibers.  | Escort<br>Contractor   | Escorted<br>Contractor                                  |
| Building Repair             | LCCF-<br>6411                          | Desk stool is coming unattached.   | Constant Use   | Repaired  |
| Building Repair             | LCCF-<br>5891                          | Block 4 cell 61 top bunk needs welded  | Constant Use   | Repaired  |
| Building Repair -           | 17 Total:                              |  |  |   |
| Computer / Techn            | ology                                  |  | and the state of t | eff control commission commission to the house ender on |
| Computer /<br>Technology    | LCCF-<br>6468                          | Phones in gym not working  | Defective Part   | Deferred  |
| Computer / Techn            | ology - 1 T                            | otal:  | D STATE OF THE STA |   |
| Electrical                  | ************************************** |  |  | · · · · · · · · · · · · · · · · · · ·                   |
| Electrical                  | LCCF-<br>6233                          | Monthly, Transfer Switch   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6234                          | Monthly, Transfer Switch   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6228                          | Annual, Electrical Panel   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6227                          | Annual, Electrical Panel   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6226                          | Annual, Electrical Panel   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6225                          | Annual, Electrical Panel   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6224                          | Annual, Electrical Panel   | Preventive /<br>Inspection   | PM Complete   |
| Electrical                  | LCCF-<br>6452                          | the lights in visitation room are flickering   | Defective Part   | Repaired  |
| Electrical                  | LCCF-<br>6389                          | light switch does not work   | Defective Part   | Replaced  |
| Electrical - 9 Tota         | l:                                     |  | 3<br>3<br>3<br>1   |   |
| Equipment                   |  |  |  |   |
| Equipment                   | LCCF-<br>6116                          | A bolt came loose from the green trash bin located at the kitchen gate. The cart still rolls, but the corner of the steel base attaching the green bin is unsecured. I removed the bolt and placed it in the kitchen office. | Constant Use   | Repaired  |
| Equipment                   | LCCF-<br>6367                          | The outmate lower tray cart has sharp metal jutting out from the cart. The cart fell down the outmate lower steps at lunch chow.   | Abuse  | Repaired  |
| Equipment                   | LCCF-<br>5919                          | 24 door will not latch   | Constant Use   | Repaired  |
| Equipment                   | LCCF-<br>6480                          | Sgt Control phone receiver broken. See Sgt Mehler about the issue  | Defective Part   | Replaced  |
| Equipment - 4 Tot           | al:                                    |  |  |   |
| HVAC (Heating / C           | ooling)                                |  |  |   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6328                          | Monthly, Unit Heater, Hot Water  | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6327                          | Monthly, Unit Heater, Hot Water  | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6288                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6289                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6296                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6297                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6270                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |
| HVAC (Heating /             | LCCF-<br>6269                          | Monthly, Exhaust Fan   | Preventive /<br>Inspection   | PM Complete   |

| Category Name               | Work<br>Order# | Reason  | Failure<br>Reason<br>Name  | Solution<br>Name |
|-----------------------------|----------------|---|----------------------------|------------------|
| HVAC (Heating /<br>Cooling) | LCCF-<br>6286  | Monthly, Exhaust Fan  | Preventive / Inspection    | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6287  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6284  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6282  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6285  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6283  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6281  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6273  | Monthly, Exhaust Fan  | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6457  | Weekly, Filter Change   | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6461  | Weekly, Filter Change   | Preventive /<br>Inspection | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6458  | Weekly, Filter Change   | Preventive /               | PM Complete      |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6460  | Weekly, Filter Change   | Preventive /               | PM Complete      |
| IVAC (Heating /<br>Cooling) | LCCF-<br>6482  | Emergency Call Back By Sergeant Farmer that kitchen has no hot water. | Constant Use               | Reset            |
| IVAC (Heating /<br>Cooling) | LCCF-<br>6252  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
| IVAC (Heating /<br>cooling) | LCCF-<br>6253  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
| IVAC (Heating /<br>ooling)  | LCCF-<br>6251  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
| IVAC (Heating /<br>cooling) | LCCF-<br>6250  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
| IVAC (Heating /<br>cooling) | LCCF-<br>6262  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
| VAC (Heating / ooling)      | LCCF-<br>6254  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Complete      |
|                             | LCCF-<br>6249  | Monthly, Roof Top Unit  | Preventive / Inspection    | PM Completed     |
|                             | LCCF-<br>6215  | Monthly, Wall/Window A/C Unit   | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6204  | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6205  | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6207  | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6208  | Weekly, Filter Change   | Preventive /               | PM Completed     |
|                             | LCCF-<br>6257  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6246  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6245  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed     |
|                             | LCCF-<br>6243  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed     |
| VAC (Heating /              | LCCF-<br>6238  | Monthly, Roof Top Unit  | Preventive / Inspection    | PM Completed     |
| VAC (Heating /              | LCCF-<br>6237  | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed     |
| VAC (Heating /              | LCCF-<br>6236  | Monthly, Roof Top Unit  | Preventive /               | PM Completed     |
| VAC (Heating /              | LCCF-<br>6235  | Monthly, Roof Top Unit  | Preventive /               | PM Completed     |
| VAC (Heating /              | LCCF-<br>6379  | Weekly, Filter Change   | Preventive /               | PM Completed     |

#### Lebanon County - Prison Board Report

| /14/24, 1:08 PIVI           |                | Lebanon County - Prison Board  | •                          |                  |
|-----------------------------|----------------|--|----------------------------|------------------|
| Category Name               | Work<br>Order# | Reason   | Failure<br>Reason<br>Name  | Solution<br>Name |
| HVAC (Heating / Cooling)    | LCCF-<br>6256  | Monthly, Roof Top Unit   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6255  | Monthly, Roof Top Unit   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6258  | Monthly, Roof Top Unit   | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6244  | Monthly, Roof Top Unit   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6375  | Weekly, Filter Change  | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6376  | Weekly, Filter Change  | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6378  | Weekly, Filter Change  | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6247  | Monthly, Roof Top Unit   | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6248  | Monthly, Roof Top Unit   | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6242  | Monthly, Roof Top Unit   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6271  | Monthly, Exhaust Fan   | Preventive / Inspection    | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6295  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating / Cooling)    | LCCF-<br>6267  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6266  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6279  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6278  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6268  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6263  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6264  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6265  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6274  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6276  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6449  | Roof top Unit not working  | Defective Part             | Replaced         |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6275  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6425  | Weekly, Filter Change  | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6429  | Weekly, Filter Change  | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6428  | Weekly, Filter Change  | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6426  | Weekly, Filter Change  | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6290  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6277  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6292  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6293  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6294  | Monthly, Exhaust Fan   | Preventive /<br>Inspection | PM Completed     |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6291  | Monthly, Exhaust Fan   | Preventive /               | PM Completed     |
|                             | , VAV I        | Middle all the second and the second | I HOPCOIVI                 |                  |

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LCCF-

6372

LCCF-

6371

6381

LCCF-

6382

LCCF-

6393

6392

6421

Weekly, Emergency Generator

Weekly, Boiler

Weekly, Boiler

|                             | 14/- 1-         |                         | Failure                    | ST -77000.   |
|-----------------------------|-----------------|-------------------------|----------------------------|--|
| Category Name               | Work<br>Order#  | Reason                  | Reason<br>Name             | Solution<br>Name   |
| HVAC (Heating / Cooling)    | LCCF-<br>6272   | Monthly, Exhaust Fan    | Preventive / Inspection    | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6280   | Monthly, Exhaust Fan    | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6335   | Monthly, Air Dryer      | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6397   | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6400   | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6399   | Weekly, Filter Change   | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6396   | Weekly, Filter Change   | Preventive / Inspection    | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6260   | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6240   | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating / Cooling)    | LCCF-<br>6259   | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating / Cooling)    | LCCF-<br>6261   | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating /<br>Cooling) | LCCF-<br>6241   | Monthly, Roof Top Unit  | Preventive /<br>Inspection | PM Completed   |
| HVAC (Heating / Cooling)    | LCCF-<br>6239   | Monthly, Roof Top Unit  | Preventive /               | PM Completed   |
| HVAC (Heating / C           | Cooling) - 89   | Total:                  |                            | Autor Des Succession (Control of Superior State  |
| Mechanical                  |                 |                         |                            | and the second s |
| Mechanical                  | LCCF-<br>6401   | Weekly, Boiler          | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6402   | Weekly, Boiler          | Preventive / Inspection    | PM Completed   |
| Mechanical                  | LCCF-<br>6217   | Monthly, Boiler         | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6334   | Monthly, Air Compressor | Preventive / Inspection    | PM Completed   |
| Mechanical                  | LCCF- `<br>6404 | Weekly, Air Compressor  | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6340   | Monthly, Air Curtain    | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6434   | Weekly, Air Compressor  | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6462   | Weekly, Boiler          | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6463   | Weekly, Boiler          | Preventive /<br>Inspection | PM Completed   |
| Mechanical                  | LCCF-<br>6432   | Weekly, Boiler          | Preventive /               | PM Completed   |
| Mechanical                  | LCCF-<br>6431   | Weekly, Boiler          | Preventive / Inspection    | PM Completed   |
| ·····                       |                 |                         |                            | à contra de la contra del la contra del la contra del la contra de la contra del la contra de la contra de la contra del la  |

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PM Completed

LCCF-6433

LCCF-6464

LCCF-6435

Plumbing

Plumbing

Plumbing

Weekly, Water Softener

Weekly, Water Softener

Weekly, Macerator (Muffin Monster)

| Category Name       | Work<br>Order# | Reason  | Failure<br>Reason<br>Name  | Solution<br>Name                         |
|---------------------|----------------|---|----------------------------|--|
| Mechanical          | LCCF-<br>6384  | Weekly, Air Compressor  | Preventive / Inspection    | PM Completed                             |
| Mechanical          | LCCF-<br>6222  | Monthly, Emergency Generator  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6341  | Monthly, Door, Roll-Up  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6212  | Weekly, Air Compressor  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6209  | Weekly, Boiler  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6210  | Weekly, Boiler  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6201  | Weekly, Emergency Generator   | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6200  | Weekly, Emergency Generator   | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6465  | Weekly, Air Compressor  | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6218  | Monthly, Boiler   | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6454  | Weekly, Emergency Generator   | Preventive /<br>Inspection | PM Completed                             |
| Mechanical          | LCCF-<br>6453  | Weekly, Emergency Generator   | Preventive /<br>Inspection | PM Completed                             |
| Mechanical - 31 T   | otal:          |   |                            | D. YAMOO MILLONING WAS WAS               |
| Pest Control        |                |   |                            |  |
| Pest Control        | LCCF-<br>6364  | Escort Orkin to spray yards   | Escort<br>Contractor       | Escorted<br>Contractor                   |
| Pest Control        | LCCF-<br>6388  | Escort Orkin  | Preventive /<br>Inspection | Escorted<br>Contractor                   |
| Pest Control - 2 To | otal:          |   |                            | 50° a. dalah Ami''(Nasion) / 1a. p/10. 5 |
| Plumbing            |                |   |                            |  |
| Plumbing            | LCCF-<br>6374  | Weekly, Drain   | Preventive /               | PM Completed                             |
| Plumbing            | LCCF-<br>6333  | Monthly, Water Softener   | Preventive /               | PM Completed                             |
| Plumbing            | LCCF-<br>6405  | Weekly, Macerator (Muffin Monster)  | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6406  | Weekly, Lift Station Pump   | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6203  | Weekly, Drain   | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6198  | Toilet Clogged block 5 cell 73  | Abuse                      | Unclogged                                |
| Plumbing            | LCCF-<br>6214  | Weekly, Lift Station Pump   | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6213  | Weekly, Macerator (Muffin Monster)  | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6211  | Weekly, Water Softener  | Preventive /<br>Inspection | PM Complete                              |
| Plumbing            | LCCF-<br>6383  | Weekly, Water Softener  | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6385  | Weekly, Macerator (Muffin Monster)  | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6386  | Weekly, Lift Station Pump   | Preventive /<br>Inspection | PM Completed                             |
| Plumbing            | LCCF-<br>6195  | the drain keeps backing up normally it is the drain in front of the walk in now it appears to be one further into the storage room under the pallets i know maintenance was called in last night to snake the drain yet use after that had caused flooding into the store room over night | Dirt or Foreign<br>Matter  | Unclogged                                |
| Plumbing            | LCCF-<br>6448  | TOILET CLOGGED  | Abuse                      | Unclogged                                |
|                     |                |   |                            | 4  |

Preventive / Inspection

Preventive / Inspection

Preventive / Inspection

PM Completed

PM Completed

PM Completed

| Category Name      | Work<br>Order# | Reason   | Failure<br>Reason<br>Name   | Solution<br>Name   |
|--------------------|----------------|--|---|--|
| Plumbing           | LCCF-<br>6436  | Weekly, Lift Station Pump  | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6443  | sink clogged   | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6444  | cell sink is clogged   | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6445  | RHU CELLS 84 AND 85 PLUMBING ISSUE   | Constant Use  | Unclogged  |
| Plumbing           | LCCF-<br>6395  | Weekly, Drain  | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6138  | Sink in block 4 cell 58  | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6171  | Toilet Clogged block 4 cell 62   | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6410  | Plumbing Issue - sink not draining, placed out of service  | Electrical<br>Failure   | Repaired   |
| Plumbing           | LCCF-<br>6403  | Weekly, Water Softener   | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6419  | Toilet is clogged  | Abuse   | Unclogged  |
| Plumbing           | LCCF-<br>6418  | sink is clogged  | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6424  | Weekly, Drain  | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6483  | block 5 cell 73 out of service. toilet is clogged  | Abuse   | Unclogged  |
| Plumbing           | LCCF-<br>6456  | Weekly, Drain  | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6447  | MIU 87 TOILET CLOGGED  | Abuse   | Unclogged  |
| Plumbing           | LCCF-<br>6487  | Drain Line Clogged   | Dirt or Foreign<br>Matter   | Unclogged  |
| Plumbing           | LCCF-<br>6450  | toilet will not flush in cell 73   | Constant Use  | Duplicate<br>Request   |
| Plumbing           | LCCF-<br>6481  | cell 73 will not flush   | Constant Use  | Duplicate<br>Request   |
| Plumbing           | LCCF-<br>6467  | Weekly, Lift Station Pump  | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6466  | Weekly, Macerator (Muffin Monster)   | Preventive /<br>Inspection  | PM Completed   |
| Plumbing           | LCCF-<br>6336  | Monthly, Hot Water Storage Tank  | Preventive /<br>Inspection  | PM Completed   |
|                    | LCCF-<br>6489  | drain outside restroom clogged   | Dirt or Foreign<br>Matter   | Unclogged  |
|                    | LCCF-<br>6490  | last sink is sink clogged  | Dirt or Foreign<br>Matter   | Unclogged  |
|                    | LCCF-<br>6491  | Last toilet is not working   | Defective Part  | Repaired   |
| Plumbing - 41 Tota | I:             |  | MATERIAL TRANSPORTATION AND AND AND AND AND AND AND AND AND AN  |  |
|                    | LCCF-<br>6391  | Preventive Maintenance 004001  | Preventive /  | PM Completed   |
| reventive - 1 Tota |                |  | Inspection  |  |
| ecurity            |                |  | · totalidation of the state of | **   |
|                    | LCCF-<br>6192  | Gate Not Opening/Shutting- intake gate   | Dirt or Foreign<br>Matter   | Adjusted   |
|                    | LCCF-<br>6408  | Outside intake gate not working  | Dirt or Foreign<br>Matter   | Adjusted   |
|                    | LCCF-<br>5588  | Central Gate has been making a loud noise when we close the gate. It works still but don't know why is making the noise. | Constant Use  | Repaired   |
|                    | LCCF-<br>6194  | Gate Not Opening/Shutting - staff was unable to override cell gate   | Defective Part  | Replaced   |
|                    | LCCF-<br>6369  | Gate not working. Cell is out of service.  | Constant Use  | Repaired   |
|                    |                |  | - maken maken   | The second of th |

#### Lebanon County - Prison Board Report

| Category Name      | Work<br>Order# | Reason   | Failure<br>Reason<br>Name | Solution<br>Name                        |
|--------------------|----------------|--|---------------------------|---|
| Security           | LCCF-<br>6380  | Cell Gate not Securing. Also Cells 13 and B are also down.                   | Constant Use              | Repaired                                |
| Security           | LCCF-<br>5374  | CELL GATE OUT OF SERVICE   | Constant Use              | Repaired                                |
| Security           | LCCF-<br>6420  | Gate Not Opening/Shutting  | Constant Use              | Repaired                                |
| Security           | LCCF-<br>6417  | Gate Not Opening/Shutting  | Constant Use              | Repaired                                |
| Security           | LCCF-<br>5924  | lobby desk excess wires exposed could be a trip hazard                       | Remove /<br>Relocate      | Relocated /<br>Reinstalled              |
| Security           | LCCF-<br>6492  | Emergency call back from SGT. Hockner central's control panel is not working | Constant Use              | Repaired                                |
| Security           | LCCF-<br>6494  | Emergency call Back by Corporal Getch the switch for outside gate is broken. | Constant Use              | Repaired                                |
| Security - 13 Tota | i:             |  |                           | . Satisface is a security of a security |

| LEBANON      |
|--------------|
| COUNTY       |
| CORRECTIONAL |
| FACILITY     |

Tina M. Litz, Warden
Heather Diehl, Deputy Warden of Operations
Rebecca A Davis, Deputy Warden of Treatment
Ray. H. Arnold. Director of Work Release
Daniel J Waltz Director of Security,
Edward Potter. Director of Training

730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org

#### JUNE 19, 2024, JUNE. PRISON BOARD MEETING DETAIL SECTION

This Report Covers May 1, 2024, to May. 31, 2024

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (12) different male inmates.
 OUTSIDE: Outside detail consisted of (04) different male inmates.
 FEMALE: Consists of (04) different female inmates.
 Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.
 Pretrial Detainee inmates working on Inside Detail crew.

The following transpired since the last prison board meeting:

\_250\_ Request slips were handled by Detail section.

#### On a Daily Basis:

- 1. Cleaned the inside of LCCF.
- 2. Performed various duties and work assignments within LCCF.

#### On a Weekly Basis:

- 3. Maintained the exterior grounds of LCCF.
- 4. Maintained the exterior grounds of all county property's

Inside: <u>1150</u> Outside: <u>350</u> Total: <u>1500</u>

Respectfully Submitted,

Detail SGT Gibson



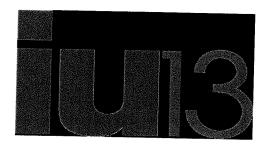
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# Prison Board Report

# May, 2024

| Worship Services (English Male)      | 13                | 10              |
|--------------------------------------|-------------------|-----------------|
| Worship Services (Spanish Male)      | 8                 | 9               |
| Worship Services (English Female)    | 4                 | . 7             |
| - 12 Step Classes (English Male)     | 13                | 3               |
| 12 Step Classes (English Female)     | 5                 | 8               |
| Bible Study Classes (English Male)   | 13                | 3               |
| Bible Study Classes (Spanish Male)   | 9                 | 4               |
| Bible Study Classes (English Female) | 10                | 4               |
| Individual Counseling Sessions       |                   | 43              |
| Request Slips Answered               |                   | 228             |
| Housing Area Visits                  | j                 | <sub>/</sub> 9  |
|                                      | Respectfully Subn | nitted<br>///// |

Rev Marilyn A. Nolte LCCF Chaplain Manager



# Lancaster – Lebanon Intermediate Unit #13 High School Age Education Program

# **Monthly Report for May 2024**

# E.S. (Emotional Support) Program:

The student must meet criteria under Chapter 14 of the Special Education Regulations for the state of Pennsylvania. The student has a disability, and the education program is delivered through and Individual Education Plan (IEP). The student works towards the IEP goals and objectives to meet graduation requirements. IEP grade reports are issued quarterly. Upon completion a diploma is issued.

#### Requirements:

- Age 21 or under.
- Student has a disability as per the Individuals with Disabilities Education Act/Chapter 14.
- Has not completed High School and has an IEP.
  - 0 Total Students

### **Alternative Education Program:**

The student is regular education in an alternative education program. All students will work on all academic skills to meet graduation requirements. Upon completion of cumulative credit hours, they will receive an Alternative Education High School Diploma.

#### Requirements:

- Age 21 or under
- Previously enrolled in Regular Education
- Have not completed High School or G.E.D.
  - 4 Total Students

#### 4 - Total Students for month of May

# <u>0 - Total Requests/Interviews conducted this month</u>

Respectfully Submitted,

Stephanie M. Warner IU13 Teacher

#### Lancaster-Lebanon Intermediate Unit #13

#### **Lebanon County Correctional Facility**

**Community Education Program** 

Monthly Report for: May, 2024

#### **H.S.E. High School Equivalency**

| HiSET Exams passed, by LCCF Students, in May                                | 9  |
|---|----|
| Students who earned their High School Equivalency in May (all exams passed) | 2  |
| Sessions to prepare students for the HiSET exams:                           | 12 |
| (3 sessions per day)  |    |
| Request Slips Received:   | 9  |

Respectfully Submitted,

Ken Travis HSE Adjunct Instructor, LL IU13 Community Education