

LEBANON COUNTY PRISON BOARD

MINUTES

Wednesday, July 19, 2023

11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Phillips.

The following Board Members were present:

Robert J. Phillips, County Commissioner

Michael J. Kuhn, County Commissioner

Jo Ellen Litz, County Commissioner

Robert M. Mettley, Controller

Kevin Dugan, Assistant District Attorney representing District Attorney Pier Hess Graf

Jeffrie Marley, Sheriff

Public Comment (s): Tom Weber, CEO of PrimeCare stated that 229 Covid Test were given to the inmates and all results were negative. Weber also stated 55% of inmates are psychotropic. The Correctional Facility had 1 participant in Medical Assisted Treatment (MAT) in January and 8 participants in February.

Beth Aminov, Lebanon, inquired about the verification of those on Medically Assisted Treatment for addiction. Weber answered that verification is made with the provider Pharmacy. Aminov reported that other Prison Board meetings include verbal reports from departments within the jail. Commissioner Phillips said that it will be considered.

It was moved by Commissioner Litz, seconded by Commissioner Kuhn, to approve the minutes of the June 21, 2023 meeting. Vote unanimous.

Tina Litz, Warden, submitted written reports of her activities for the month of June 2023. The Board reviewed this report.

Tina Litz, Warden, reported the average daily inmate population for June was 269.23. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a four (4) week operating period, during the month of June, 2023 were \$2,368.18, commission amount from May was \$5,076.42.

Scott Richmond, Deputy Warden of Operations, submitted a written report giving his activities for the month of June, 2023. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of June, 2023. The Board reviewed this report.

Capt. Daniel Waltz, Director of Security, submitted a written report giving his activities for the month of June, 2023. The Board reviewed this report.

Edward Potter, Director of Training, submitted a written report giving his activities for the month of June, 2023. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,330 hours during the month of June, 2023. The Board reviewed this report.

Sgt. Edward Bartashus, Kitchen Sergeant, submitted a written report for the month of June, 2023 giving a breakdown of cost of meals served and items donated.

Ray Arnold, Director of Work Release, submitted a written report for the month of June, 2023. Mr. Arnold reported that there are 0 inmates employed within the community on the work release program and 8 inmates seeking employment. A total of 10 travel passes were issued during this period. The Board reviewed this report.

Rev. Marilyn Nolte, Chaplain Manager, submitted a written Chaplain's report for the month of June, 2023. The Board reviewed this report.

A 2023 Statistical Summary Report from PrimeCare Medical was submitted.

CGL, submitted a written building maintenance report for the month of June, 2023. CGL completed three hundred and six (306) work orders during this period. The Board reviewed this report.

Meeting Adjourned.

Robert M. Mettley, County Controller
Secretary

Next meeting: August 16, 2023