



# COUNTY OF LEBANON

## Job Announcement

Posting Date: July 8, 2025

<b>Position:</b>	Aging Care Manager 2 – Protective Service
<b>Department:</b>	Area Agency on Aging 710 Maple Street Lebanon, PA 17046
<b>Available:</b>	Immediately
<b>Bargaining Unit:</b>	Teams Local Union No. 429
<b>Hours:</b>	Monday – Friday, 8:00AM to 4:30PM
<b>Pay Grade:</b>	11 (Union pay chart)
<b>Salary Range:</b>	\$1,807.3985 Bi-weekly
<b>Full-Time employee Benefits:</b>	<b>*Paid</b> health, Vision, Prescription, and Dental insurance <b>*Paid</b> Life insurance <b>*Paid</b> Holidays <b>*Paid</b> -time-off <b>*Pension</b> retirement plan <b>*Deferred</b> Compensation plan, Employee Assistance Program, and Employee Wellness Program! <i>Optional Employee Paid Benefits:</i> Whole Life, Short Term Disability, Critical Illness, Accident, & Cancer, and Pet Insurance.

### HOW TO APPLY

Applicants will be evaluated and screened by Civil Service on experience and training on the Civil Service website [www.employment.pa.gov](http://www.employment.pa.gov) through the date noted on the posting. Navigate to Open Jobs and apply for the Aging Care Manager 2, Area Agency on Aging Lebanon County. You may also contact C. Keeney at the Agency by calling 717 273-9262, Ext.5514 or email [charlene.keeney@lebanoncountypa.gov](mailto:charlene.keeney@lebanoncountypa.gov) for additional information.

### BRIEF DESCRIPTION OF WORK:

Acting as the main Protective Service Care Manager for older adults, which involves receiving reports of the need for protective services, investigating reports received, assessing the needs of protective services consumers, developing and coordinating the implementation of service plans for protective services consumers. Protective service involves activities, resources and support provided to older adults to detect, prevent, reduce or eliminate abuse, neglect, exploitation and abandonment. After being state certified to perform protective service investigations, the investigator will be responsible for following PDA state regulations on Policy and Procedures for protective services. The investigator will be taking protective service referrals after normal working hours on an on-call basis, during hours that are designated by the supervisor.

**MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:** Must meet PA residency requirement. Six months as an Aging Care Manager 1 or a County Caseworker 1; **OR** Successful completion of the County Social Casework Intern program; **OR** Six months of professional human services or nursing experience; and a bachelor's degree in social sciences, behavioral sciences, human services, **OR** an equivalent combination of experience and training.

Application and resume submission options:	
1.Scan and email your application and resume directly to: Area Agency on Aging <b>Email:</b> <a href="mailto:Charlene.keeney@lebanoncountypa.gov">Charlene.keeney@lebanoncountypa.gov</a>	<b>Mail:</b> ATTN: Charlene Keeney, Administrative Assistant Lebanon County Area Agency on Aging 710 Maple Street Lebanon, PA 17046
	<b>Phone:</b> (717) 273-9262, Ext. 5514

***\*An Equal Employment Opportunity Employer\****