



Collections and Disbursement Unit Lebanon County Probation Services

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Adult Offender Payment Plan Basics

1 – Everyone who is placed on ARD or is sentenced to Intermediate Punishment (IP), Probation, Parole or otherwise ordered to pay Common Pleas Court costs, fines, fees and/or restitution is set up with a payment plan.

2 – The payment plans are created using the following defaults:

** If the Defendant has only **one docket**, the payment plan is created so that the person is paid in full by the expiration of their maximum sentence/term of ARD date. For example, if the person is to be supervised for 6 months and owe a total of \$1,000.00, the payment plan will be set up at \$166.66 per month.

** If the Defendant has only **one docket**, and if when initially created the payment plan rate exceeds \$300.00 per month, the payment plan will be automatically reduced to \$200.00 per month (this excludes ARD's). For example, if the person is to be supervised for 3 months and owe a total of \$2,500.00, the initial rate would be \$833.33 per month; however this will be automatically reduced to and entered as \$200.00 per month.

** If the Defendant has **more than one docket**, the payment plans are created and run consecutively (the oldest docket will be paid first) at \$100.00 per month. Please note that some Defendant's will have Juvenile dockets to pay and these are considered to be the oldest. In instances where there are multiple docket types occurring in the same year, the order is JV, CR, MD, SA.

3 – If the Probation Officer and Defendant enter into a payment agreement that differs from the default, it is the Probation Officer's responsibility to submit the adjustment from to alter the payment plan.

Some additional information

- Payment plans are set up at a default monthly rate
- The first payments are due a month after sentencing or a month after release from incarceration/inpatient treatment
- For individuals who are released from SCI, their default is \$50.00 a month for the first three months, then in the fourth month increases to \$100.00
- The default payment rate/amount may be overridden if the Defendant's ability to pay is greater or less than the default rate
- If a Court Order exists setting the rate/amount or docket to be paid, that rate/amount or docket to be paid will not be modified without another Order and/or Hearing