



COUNTY OF LEBANON

Job Announcement

Position:	Full-Time Deputy Sheriff
Department:	Sheriff's Office Room 3 Municipal Building 400 S. 8 th Street Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	Deputy Sheriff's Association
Hours:	Variable, 40-hour workweek
Pay Grade:	8 (CRNP Union salary chart)
Salary Range:	\$1,595.4720 Bi-weekly
Full-Time Employee Benefits:	100% Employer PAID Benefits → Health Insurance, Vision, Prescription, Dental insurance, Life Insurance, Eleven (11) Holidays, Sick, Vacation, and Personal time-off. Additional Benefits → Pension retirement plan, Health Insurance Exchange Program, Employee Assistance Program, Employee Wellness Program, Revive Health Benefits Program, Connect Care 3 Resources, Connect Care 3 Platform/KOA Foundations App, and Employee Appreciation Program. Voluntary Benefits → Deferred Compensation plan, Short Term Disability, Critical Illness, Accident, and Cancer insurance.

A County of Lebanon Application must be completed for consideration for this position. *Resume is recommended, however, is optional unless otherwise stated below.*

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

Serving and enforcing Orders of the Courts, Writs, Summons, Subpoenas and orders of court and other legal documents. Transporting prisoners from County, State, and Federal prisons and various facilities throughout the state. Executing bench and arrest warrants. Responsible for court security. Other courthouse duties include criminal, civil and juvenile courts, Domestic Relations, maintains security of courthouse holding cell, guilty pleas, arraignments, and custody of prisoners in court. Conducting and/or participating in Sheriff's sales of real and personal property. Performance of some clerical operations. Assist other law enforcement agencies. Assist with riot control. This full-time position requires varying hours and assignments at the direction of the Sheriff.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

High school diploma or equivalent. Successfully pass a criminal background investigation. Ability to perform law enforcement duties and skill in the use of firearms. Within one (1) year of hire employee must successfully complete a 19-week Act-2 Deputy Sheriff training academy (at no cost to the applicant), which includes passing physical fitness standards. Possession of a valid PA driver's license. Training Details: <https://prdpccd.pwpca.pa.gov/training/Pages/Basic-Training.aspx>

Application and resume submission options:

1. Scan and email your application and resume directly to:
Human Resources

Email: Apply@lebanoncountypa.gov

Mail:

ATTN: Lebanon County Human Resources
400 S. 8th Street, Room 200
Lebanon, PA 17042

Fax: (717) 675-2668

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