

LEBANON COUNTY PRISON BOARD

MINUTES

Wednesday, January 18, 2023

11:30 A.M.

The Lebanon County Prison Board was called to order at 11:30 a.m. by Commissioner Phillips.

The following Board Members were present:

Robert J. Phillips, County Commissioner
Michael J. Kuhn, County Commissioner
Jo Ellen Litz, County Commissioner
Jeffrie Marley, Sheriff - telephonically

The following Board Members were absent:

Pier Hess Graff, District Attorney
Robert M. Mettley, Controller

The following guests attended today's meeting:

Tina Litz, Warden
Jamie Wolgemuth, County Administrator
Scott Richmond,
Ray Arnold, Director of Work Release
Rebecca Davis, Deputy Warden of Treatment
Tom Weber, CEO PrimeCare Medical
Esther Dieudonne
Beth Aminov
Bill Bering Jr.
John Rose, NAACP
Ted Perry, CGL
Russell Rieske, CGL

Public Comment (s): John Rose from the NAACP questioned inmate voting rights. Deputy Warden of Treatment, Rebecca Davis answered that inmates are given applications to register, everything else is done by mail. Absentee ballot applications are also provided. Mr. Rose expressed that maybe they could get together to discuss if there was a way to possibility be advocates for the incarcerated individuals.

Esther Dieudonne, Myerstown questioned whether white undergarments are still replaced for colored undergarments to inmates when they enter into the LCCF. Warden Litz responded that it is their policy to have undergarments that are white, requests are then handed over to the Chaplin to swap out as soon as possible. Ms. Dieudonne asked how long after an PREA investigation does it take to get report. Deputy Davis answered PREA reports and investigation outcomes are shared with incarcerated individuals as they are available.

Beth Aminov, Lebanon asked what does the LCCF do for religious diets? Deputy Davis responded that requests are honored by kitchen staff.

It was moved by Commissioner Kuhn, seconded by Commissioner Litz, to approve the minutes of the December 21, 2022 meeting. Vote unanimous.

Ted Perry, Vice President of CGL, introduced himself and his company, as the newly-hired provider for the maintenance services at the Lebanon County Correctional Facility. Mr. Perry spoke briefly about their presence in central Pennsylvania with Franklin County. Commissioner Litz inquired about what types of recruiting CGL will use to fill their position. Mr. Perry responded that they have in-house full-time recruiters, education incentives and attend job hiring fairs with the military and other venues.

Commissioner Litz expressed her concerns that Prison Board is resuming meetings at the facility. Chief Clerk Jamie Wolgemuth responded that Title 37 requires the Board to meet at least quarterly and that has not been done since 2020.

Beth Aminov inquired about the practicality of quarantining the Work Release Unit. Tom Weber from PrimeCare responded.

Tina Litz, Warden, submitted written reports of her activities for the month of December 2022. The Board reviewed this report.

Tina Litz, Warden, reported the average daily inmate population for December was 257.16. The Board reviewed this report.

Written reports on the commissary and the canteen were submitted by Rebekah Bowsman, Fiscal Technician. The commissary average weekly sales for a four (4) week operating period, during the month of November, 2022 were \$3,095.12, commission amount was \$6,139.96

Michael Ott, Deputy Warden of Operations, submitted a written report on the operations at the prison for the month of December, 2022. The Board reviewed this report.

Rebecca Davis, Deputy Warden of Treatment, submitted a written report for the month of December, 2022. The Board reviewed this report.

Daniel Waltz, Director of Security, submitted a written report giving his activities for the month of December, 2022. The Board reviewed this report.

Robert Gibson, Detail Officer, submitted a written report. The Detail Section worked a total of 1,375 hours during the month of December, 2022. The Board reviewed this report.

Scott Richmond, Director of Training, submitted a written report giving his activities for the month of December, 2022. The Board reviewed this report.

Sgt. Edward Bartashus, submitted a written report for the month of December, 2022 giving breakdown of cost of meals served and items donated.

Ray Arnold, Director of Work Release, submitted a written report for the month of December, 2022. Mr. Arnold reported that there are 0 inmates employed within the community on the work release program and 0 inmates are seeking employment. A total 0 travel passes were issued during this period. The Board reviewed this report.

Rev. Marilyn Nolte, Chaplain Manager, submitted a written Chaplain's report for the month of December, 2022. The Board reviewed this report.

A 2022 Statistical Summary Report from PrimeCare Medical was submitted.

Stephanie Warner, Teacher from Lancaster-Lebanon Intermediate IU 13, submitted a written monthly report on the High School Age Education Program for December, 2022. Total student enrolled in the Emotional Support (E.S.) Program was one (1) and the Alternative Education Program was five (5) students. The Board reviewed this report.

It was moved by Commissioner Litz and duly seconded to adjourn the meeting.

Meeting Adjourned.

*Robert M. Mettley, County Controller
Secretary*

Next meeting: February 15, 2023