



COUNTY OF LEBANON

Job Announcement

Posting Date: March 19, 2026

Position:	Part Time Jury Attendant
Department:	Courts/Court Administration Room 311 Municipal Building 400 S. 8th Street Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	None
Hours:	Monday through Friday- various days and hours
Pay Grade:	5 (Non-Union/Non-Exempt Pay Chart)
Salary Range:	\$13.25 Hr.

A County of Lebanon Application MUST be completed for consideration for this position. Resume is recommended, however, is optional unless otherwise stated below.

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

Assists with jurors during jury trial weeks; including checking in jurors prior to selection, accompanying potential jurors to courtrooms for jury selection, accompanying selected jurors to courtrooms during trials, and remain present to assist jurors during deliberations. Jury attendants also assist Court Administration with jury paperwork as needed.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Graduation from High School or equivalency is required.

APPLICATION AND RESUME SUBMISSION OPTIONS:

1. Email directly to Human Resources → Apply@lebanoncountypa.gov
2. Mail to → 400 S. 8 th Street, Room 200 Lebanon, PA 17042 ATTN: Human Resources
3. Fax to → (717) 675-2668 ATTN: Human Resources

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