

# **LEBANON COUNTY PRISON BOARD MEETING AGENDA**

*Location:*

*Lebanon County Municipal Building  
400 S. 8th St.  
Room 207  
Lebanon, PA 17042*

**Wednesday, January 17, 2024**

**Call To Order**

**Pledge of Allegiance**

**Public Comment**

**Approval Of Minutes From December 20, 2023**

**Report From The Warden**

**Report From Deputies/Departments**

**Open Business**

**Adjournment**

**NOTE:** *In the interest of mutual respect and order,*

- *Those in attendance are asked to refrain from private conversation.*
  - *Any person in attendance with a question or comment is asked to be recognized by the Chair.*
- Thank you.*

Visit [www.lebcounty.org](http://www.lebcounty.org) to view Commissioners meeting in its entirety.

# Lebanon County Correctional Facility

730 East Walnut Street  
Lebanon, PA 17042  
Telephone: 717 274-5451  
Fax: 717 274-1338



*Tina M. Litz,*  
**Warden**

*James Giles,*  
Deputy Warden of Operations  
*Rebecca Davis,*  
Deputy Warden of Treatment

*Ray Arnold,*  
Director of Work Release  
*Daniel Waltz,*  
Captain of Security

<b>PRISON BOARD JANUARY 1 2024</b>	<b>TOTAL</b>	<b>MALE</b>	<b>FEMALE</b>
NUMBER OF INMATES AS OF DECEMBER 31, 2023	261	213	48
AVERAGE DAILY POPULATION DECEMBER	264.26	218.58	45.68
NUMBER OF INMATES RECEIVED	101	77	24
NUMBER OF INMATES RELEASED	89	73	16
HIGHEST COUNT	280-12 <sup>TH</sup>	235-12 <sup>TH</sup>	50- 28 <sup>th</sup> /29 <sup>th</sup>
LOWEST COUNT	255- 2 <sup>nd</sup> /3 <sup>rd</sup>	211-30 <sup>TH</sup>	41- 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> , 5 <sup>th</sup> ,8 <sup>th</sup> ,9 <sup>th</sup>
NUMBER OF UNSENTENCED INMATES	86	80	6
NUMBER OF INMATES ON WORK RELEASE	8	5	3
NUMBER OF INMATES ON DETAIL	19	14	5
NUMBER OF STATE SENTENCED INMATES	11	10	1
NUMBER TRANSFERRED TO STATE PRISON	8	8	0
NUMBER OF FEDERAL INMATES	0	0	0
NUMBER OF OUT-OF-COUNTY INMATES	15	10	5
NUMBER OF PAROLE/PROBATION VIOLATORS	59	47	12
<b>BREAKDOWN OF COMMITMENTS:</b>			
NEW CHARGES	20	--	--
PROBATION VIOLATION	10	--	--
PAROLE VIOLATION	10	--	--
<i>Number of Parole/Probation Violators on new Temporary Detainer Policy—Hot Urine Alc/Drug Use</i>	-		
FINES & COSTS BENCH WARRANT/SENTENCE	10	--	--
OTHER LEBANON BENCH WARRANTS	19	--	--
OUT OF COUNTY BENCH WARRANTS	8	--	--
D.J. SENTENCE	2	--	--
SENTENCED BY COURT OF COMMON PLEAS	10	--	--
WRITS FROM OTHER COUNTIES	7	--	--
DOMESTIC BENCH WARRANTS/SENTENCE	6	--	--

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INMATES IN OTHER COUNTIES ON WRITS	4	--	--
IN LCCF ON WRITS FROM OTHER FACILITIES	7	6	1
IN LCCF ON WRITS AND RETURNED	6	5	1

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## CANTEEN - SAVINGS/CHECKING ACCOUNT MONTH OF DECEMBER 2023

<b><u>SAVINGS ACCOUNT:</u></b>	<b><u>DESCRIPTION:</u></b>	<b><u>AMOUNT</u></b>	<b><u>TOTAL</u></b>
<b>BEGINNING BALANCE AS OF:</b>	<b><u>December 1, 2023</u></b>		<b>44238.72</b>
Securepak Commission	November 2023	3,706.11	
Commissary Sales, headphones, colored pencils	December 2023	10,754.66	
Interest Applied		5.35	
<b><u>TOTAL DEPOSITS INTO SAVINGS</u></b>			<b>14,466.12</b>
<b><u>TOTAL FUNDS AVAILABLE</u></b>	Beginning Balance + Total Deposits		<b>58,704.84</b>
<b><u>TOTAL TRANSFER TO CHECKING FROM SAVINGS</u></b>			<b>16,222.18</b>
<b>ENDING BALANCE AS OF:</b>	<b><u>December 31, 2023</u></b>		<b>42,482.66</b>
<b>ENDING BALANCE ON: 12/31/2022</b>	Comparison of Last Years Ending Balance		<b>51,090.09</b>
<b><u>CHECKING ACCOUNT:</u></b>			
<b>BEGINNING BALANCE AS OF:</b>	<b><u>December 1, 2023</u></b>		<b>200.00</b>
<b><u>TOTAL DEPOSITS INTO CHECKING</u></b>			<b>16,222.18</b>
<b><u>TOTAL FUNDS AVAILABLE</u></b>			<b>16,422.18</b>
<b><u>DISBURSMENTS:</u></b>	<b><u>NON-STORE</u></b>		
Charm-Tex	Volleyball, whites, games	1,591.88	
Thomson Reuters	Law library	1,692.92	
AED Market	AED pads	120.00	
Lebanon County Police Combat Pistol Club	Range Fees	3,600.00	
Adam Loehr	Lost property	25.00	
E&E Metal Fab	Part to fix stairwell door	25.00	
<b><u>TOTAL NON STORE DISBURSEMENTS</u></b>			<b>7,243.10</b>
<b><u>DISBURSMENTS:</u></b>	<b><u>STORE</u></b>		
Keefe Commissary - commissary sales	November 2023	8,979.08	
<b><u>TOTAL STORE DISBURSEMENTS</u></b>			<b>8,979.08</b>
<b><u>TOTAL OF ALL DISBURSMENTS INTO CHECKING</u></b>	Non-Store + Store		<b>16,222.18</b>
<b>ENDING BALANCE AS OF:</b>	<b><u>December 30, 2023</u></b>		<b>200.00</b>

Respectfully Submitted,  
**Rebekah Bowsman, Fiscal Assistant**

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*Daniel Waltz*  
Captain of Security

## COMMISSARY REPORT

### MONTH OF DECEMBER 2023

	<u>DEC 2023</u>	<u>DEC 2022</u>
<b>OPERATING WEEKS:</b>	<b>4</b>	<b>4</b>
<b>NUMBER OF ORDERS:</b>	<b>354</b>	<b>328</b>
<b>AVERAGE WEEKLY ORDERS:</b>	<b>89</b>	<b>82</b>
<b>SALES:</b>	<b>\$ 11,010.27</b>	<b>\$ 12,380.47</b>
<b>LESS EXPENSES (CREDITS):</b>	<b>\$ -299.96</b>	<b>\$ -1,318.96</b>
<b>TOTAL SALES:</b>	<b>\$ 10,710.31</b>	<b>\$ 11,061.51</b>
<b>AVERAGE WEEKLY SALES:</b>	<b>\$ 2,752.57</b>	<b>\$ 3,095.12</b>
<b>COMMISSION MONTH OF NOV:</b>	<b>\$ 5,957.23</b>	<b>\$ 6,139.96</b>

Respectfully Submitted,

Rebekah Bowsman, Fiscal Technician

**LEBANON COUNTY  
CORRECTIONAL  
FACILITY**

Tina M. Litz, Warden  
James A. Giles , Deputy Warden - Operations  
Rebecca A. Davis, Deputy Warden - Treatment  
Ray H. Arnold, Director of Work Release  
Daniel J. Waltz, Capitan of Security

730 E. Wanut  
Lebanon, Pa.  
Phone: 717-2  
FAX: 717-274

**MONTHLY PRISON BOARD REPORT**

**DATE:**

**REPORT FROM: 12/1/23 TO 12/31/23**

	<u>CURRENT</u>	<u>YEAR TO DATE</u>
CONSUMABLE	\$ 3,906.66	\$ 53,398.37
MEATS	\$ 1,850.98	\$ 27,162.97
DAIRY PRODUCTS	\$ 2,257.20	\$ 35,875.25
BAKED PRODUCTS	\$ 3,694.00	\$ 40,842.00
GROCERIES	\$ 15,132.37	\$ 120,912.14
FRESH FRUITS & VEGETABLES	\$ 1,172.00	\$ 19,661.00
TOTAL	\$ 28,013.21	\$ 297,851.73
VALUE OF USDA	\$ -	\$ -
LAUNDRY COSTS	\$ 1,525.38	\$ 12,484.94

**BREAK DOWN OF COSTS**  
**MEALS SERVED**

STAFF	2,130	25,525
INMATE POPULATION	24,282	286,839
GUESTS	-	-
CENTRAL BOOKING LUNCHES	156	1,872
TOTAL MEALS SERVED	26,568	314,236
COST PER PERSON PER MEAL	\$ 1.05	\$ 0.95
COST PER PERSON PER DAY	\$ 3.16	\$ 2.84

**DATE**

**DONATED BY:**

12/7/23 Calvery Chapel - 4 skids of assorted product  
12/12/23 Christian Ministries - 20 turkeys  
12/13/23 Caring Cubbard -- 3 skids assorted product  
12/14/23 Calvery Chapel -- 3 skids assorted product  
12/18/23 Christian Ministries - 2 skids assorted product and 25 turkeys  
12/22/23 Calvery Chapel -- 4 skids assorted product  
12/22/23 Bills Produce -- 1 bag of cabbage , 1 bag of Potatoes  
12/28/23 Calvery Chapel -- 5 skids of assorted product

**Respectfully submitted**

A handwritten signature in black ink, appearing to read 'Ed Bartashus', with a long horizontal line extending to the right.

**Sgt. Edward Bartashus, Culinary Supervisor**

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*Rebecca Davis,*  
Deputy Warden of Treatment

*Ray Arnold*  
Director of Work Release  
*Daniel Waltz,*  
Captain of Security

To: Lebanon County Prison Board

From: Tina M. Litz, Warden

Re: January 2024 Prison Board

12-1-23 through 12-31-23

12-01-23: Completed warden daily tasks, network with advertisers for hiring, attended a Labor Management meeting various issues discussed, Participated in an attorney call regarding policy and procedures, responded to appeals.

12-04-23: Completed warden daily tasks, met with CGL to discuss maintenance/operational concerns and tasks, participated in a power dms zoom in preparation for future DOC inspection.

12-05-23: Completed warden daily tasks.

12-06-23: Completed warden daily tasks, worked with IT on phone related topics, attended a department head meeting regarding the county budget,

12-07-23: Completed warden daily tasks, hosted the LVC senior Seminar class for a walk and talk of some areas of the facility, networked with Captain on several security topics. Toured male o/m and chapel this date.

12-11-23: Completed warden daily tasks, attended a CJAB meeting this date, reviewed operations with Prime Care, met with CGL to discuss facility roof options, met with DWO and Captain regarding operations/security of facility.

12-13-23: Completed warden daily tasks, met with a SCORE mentor, toured 3/SHU. MIU. DORM. And 5 block.

12-14-23: Completed daily warden tasks, met with DWO to review operations, and discuss policy, conducted an administrative meeting to review admin seg names and operations.

12-18-23: Completed warden daily tasks, fingerprinted at central booking this date, and met with DES regarding operations.

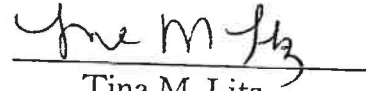
12-19-23: Completed daily warden tasks, attended the monthly chiefs meeting, toured RHU, Blcok 6, ½ units.



12-20-23: Completed daily warden tasks, attended monthly CQI and prison board meetings, discussed work release classification and grievances.

12-30-23: Completed December prison board, reviewed request slips/emails and phone calls due being off on vacation.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Tina M. Litz", written over a horizontal line.

Tina M. Litz  
Warden

/

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**Captain of Security**

To: Lebanon County Prison Board

From: James Giles: Deputy Warden of Operations

A handwritten signature in black ink, appearing to read "James Giles".

Re: December 2023 Prison Board Report

12/1: Friday: Labor/Management Meeting; Sgts Temp Overtime Memo to staff; refrain from parking in fire lane to staff memo

12/4: Monday: Meeting, Power DMS system: Increased Holiday Alertness email to staff

12/5: Tuesday: Maintenance Mtg, Pipe repair planning for 12-8 shift 12/6

12/6: Wednesday: Disaster Preparedness Mtg: Capt. Waltz, Dir. Potter, K Franz Primecare

12/7: Thursday: Lebanon Valley College Tour.

12/8: Friday: PFC Maderness notification of resignation: Gladwell call off/discipline planning

12/11: Monday: Loudermill Hearing Gladwell

12/12: Tuesday: Gladwell Disc Hearing, Policy review, Situational Alertness Email to staff (aggressive call to records by unknown parties)

12/13: Wednesday: Contraband Find 6 block, tour 6 block.

12/14: Thursday: Admin Mtg, (reviewed admin segs- grievances and work release classifications) evidence pick up by PSP

12/15: Friday: Sick Day

12/18: Monday: Sick Day

12/19: Tuesday: Gladwell removal request, Office lunch, OIC tour Medical, chapel, kitchen

12/20: Wednesday: Sick Day

12/21: Thursday: Capt. Waltz mtg, Ofc Mcquade meeting, Interviews i.e 12/13 contraband

12/22: Friday: Review inmate phone system: Blk 6 Tour,

12/25: Monday: Christmas Holiday

12/26: Tuesday: Capt. Waltz mtg. Review Evidence Policy

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**Captain of Security**

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12/27: Wednesday: Central Booking Fingerprints, Tour DES Eric Fahler-Andrew Braden, Review k/w files

12/28: Sgt. Gibson-Detail: Meeting-Review files, Review Evidence policy,

12/29: OIC Tour Blocks 3-4-5-6, Hicks discipline, Mtg. Capt. Waltz-Director Arnold.

NOTE: In addition to above noted activities included:

- Reviewing files with records for daily releases
- Reviewing files for detail and kitchen workers for approval or denial
- Reviewing S.O.P. and County Handbook
- Met with all Sergeants during the month.
- Identifying and requesting all I.T, Maintenance and Camera access required by DWO.

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**To: Lebanon County Prison Board**  
**From: Rebecca Davis, Deputy Warden of Treatment**  
**Re: December 2023 Prison Board**  
**12-1-23 through 12-29-23**

**12-1-23:** Completed daily DW of Treatment tasks,  
**12-4-23:** Completed daily DW of Treatment tasks, Power DMS meeting  
**12-5-23:** Completed Daily DW of Treatment tasks  
**12-6-23:** Completed Daily DW of Treatment tasks  
**12-7-23:** Completed Daily DW of Treatment tasks  
**12-8-23:** Completed daily DW of Treatment tasks, handed out white clothing to indigent inmates, answered inmate grievances  
**12-11-23:** Completed daily DW of Treatment tasks, attended MISA meeting, attended IDT meeting with Prime Care  
**12-12-23:** Completed daily DW of Treatment tasks, held disciplinary boards  
**12-13-23:** Completed daily DW of Treatment tasks, attended MAT meeting presented by PA DOC, completed parole recommendations  
**12-14-23:** Completed daily DW of Treatment tasks, answered inmate grievances, attended administrative meeting  
**12-15-23:** Completed daily DW of Treatment tasks  
**12-18-23:** Completed daily DW of Treatment tasks, completed parole recommendations  
**12-19-23:** Completed daily DW of Treatment tasks,  
**12-20-23:** Completed daily DW of Treatment tasks, attended CQI meeting with Prime Care, attended Prison Board meeting  
**12-21-23:** Completed daily DW of Treatment tasks  
**12-22-23:** Completed daily DW of Treatment Tasks, Jubilee Christmas gift hand out to the entire inmate population  
**12-25-23:** County Holiday  
**12-26-23:** Personal Day  
**12-27-23:** Vacation Day  
**12-28-23:** Vacation Day  
**12-29-23:** Vacation Day

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December 2023: Counselors continue to meet with the inmate population to discuss questions and concerns they have during their incarceration. The counselors continue to connect inmates with attorneys, probation/parole, children and youth, SARCC, various other county and out of county agencies and re-entry programs. This month inmates received Christmas gifts that were donated by Jubilee Ministries. In addition to that, LCBC (Lives Changed By Christ) donated little bags with various activity cards on them for the entire inmate population

Number of DNA's done for the month: 9

Number of grievances for the month: 11 \*\*145 grievances for the year of 2023

Approximate number of request slips completed: 1,300, Intakes of new commitments: 69 , Public Defender applications: 34

Respectfully,

A handwritten signature in cursive script, appearing to read 'Rebecca Davis', is written over a horizontal line.

**Rebecca Davis**  
Deputy Warden of Treatment

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Deputy Warden of Operations

*Rebecca Davis*

Deputy Warden of Treatment

**Tina Litz,**  
**Warden**

*Ray H. Arnold,*

Director of Work Release

*Daniel Waltz,*

Captain of Security

January 17, 2024

To: Lebanon County Prison Board  
From: Ray H. Arnold, Director of Work Release  
Subject: Monthly Prison Board Report.  
Re: 12/01/2023 – 12/31/2023

## BOARD MEMBERS:

Please be advised that the following has transpired since the last meeting of the prison board.

## PARTICIPANTS

	December 2023	December 2022
Inmates Employed in the Community:	09	0
Inmates added to the Program:	03	0
Inmates removed from the Program:	06	0
Removed for a Major Misconduct:	02	0

## REQUEST SLIPS / COUNSELING

	December 2023	December 2022
Request Slips:	125	101
Intakes:	0	0

## WORK RELEASE AVAILABILITY / TRAVEL PASSES

	December 2023	December 2022
Inmates Seeking Employment:	9	0
Total Number of Travel Passes (TP):	10	0
Travel Passes for Employment:	10	0
Travel Passes for Work Related Items:	0	0
Travel Passes for Medical Apps.:	0	0
Travel Passes for Legal Matters:	0	0
Travel Passes for D & A Therapy:	0	0

## FINANCIAL STATUS

	Month of December 2023	Year to date 2023
AMOUNT RECEIVED	\$13,338.56	\$212,472.40
ROOM AND BOARD	\$2,998.05	\$50,261.43
FINES AND COSTS	\$2,971.00	\$40,124.55
DISTRICT JUSTICES	\$0.00	\$130.00
PROCESSING FEE	\$25.00	\$2,300.00
DRUG TESTING	\$250.00	\$4,400.00
SUPERVISOR FEE	\$500.00	\$8,800.00
MONEY DEDUCTED	\$6,744.05	\$105,017.92
INMATE BALANCE	\$6,594.51	\$107,445.42
COST RECOVERY - Room & Board RB	\$329.00	\$3,153.72

### Disciplinary Boards

Served as Disciplinary Board Chairperson for this month.

Served as Co-Chair for Disciplinary Boards.

### Meetings

Attended Prison Board Meeting.

Attended Administration Meetings – Discussion Prison Operations

Attended a Meeting with Power DMS and the rest of Administration.

Attended a Meeting with Deputy Warden Giles, Captain Waltz – Policy Update.

### OIC Checks of the Facility and Grounds

Conducted OIC Checks on the following dates: Week of 12/03/2023 and 12/17/2023.

### On Call Warden

Worked as on call Warden this month.

### Prison Operations

Assisted with Prison Operations throughout the month.

Worked with the Lebanon County IT Department – To update the computers.

Filled in for Deputy Warden – Daily Operations.

### Staff Incidents

Assisted Captain Waltz with staff investigations – relating to policy violations and procedures.

### Work Release

Work Release Classification held this month, 9 approved.

Assisted Inmates with employment placement – Online applications and with setting up interviews.

Conducted checks on work release participants.

Processed new Work Release Participants.

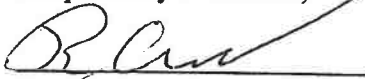
**Inmates added to the Work Release Program for the month of December.**

Huber, Shane	MGD Tractors
Dierolf, Samantha	Uni-temp
Morris, Kaji	Flying J/Pilot Truck Stop
Martinez, Kevin	Uni-temp

**Inmates removed/released from the Work Release Program for the month of December.**

Caudill, Paul	County Parole
Arroyo, Luis	County Parole
Bechtal, Ralph	Misconduct
Perez – Hernandez, Edwin	County Parole
Padilla, Elias	County Parole

Respectfully submitted,



Ray H. Arnold  
Director of Work Release



# LEBANON COUNTY CORRECTIONAL FACILITY

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Rebecca Davis, Deputy Warden – Treatment  
Ray Arnold, Director of Work Release  
Daniel Waltz, Director of Security  
Edward Potter, Director of Training

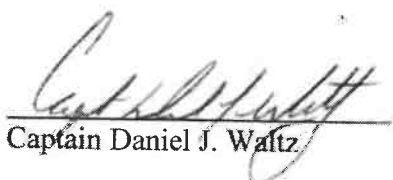
730 E. Walnut Street  
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January 3, 2024

Prison Board Report for December 2023  
Captain Daniel J. Waltz

12-1-2023  
12-4-2023 Attended a meeting concerning up coming county facility inspection.  
12-5-2023 Attended a Gang intelligence training with the Pa State Department of Corrections.  
12-6-2023 Conducted a meeting concerning a disaster drill with Top Security officials and Prime Care officials.  
12-7-2023 Conducted a tour for Lebanon Valley College student studying Criminal Justice.  
12-8-2023 Vacation day.  
12-11-2023 Investigation started for a union member that violated policy and procedure.  
12-12-2023 Conducted a Louder mill hearing on a union member that violated policy and procedure.  
12-13-2023 Completed and filed paperwork.  
12-14-2023 Conducted a disaster drill for security staff and Prime Care Medical staff.  
12-15-2023 Attended an administrative meeting. Various topics were discussed.  
12-15-2023 Conducted armed escort range make-up day for security staff that could not attend pervious class dates.  
12-18-2023 Conducted several disciplinary boards for the inmate population that violated rules/ regulations of the facility.  
12-19-2023 Completed a PREA investigation.  
12-20-2023 Completed and filed paperwork. Used 3 hrs comp time.  
12-21-2023 Deputy Warden Giles and I began an investigation concerning illegal substances in the facility.  
12-22-2023 Conducted an investigation on a union staff member that violated rules/ regulations of the facility.  
12-25-2023 Christmas  
12-26-2023 Completed and filed paperwork.  
12-27-2023 1/2 Day sick  
12-28-2023 Assisted Director Arnold checking on Work Release participants. Assisted Director Potter in completing certificates for staff.  
12-29-2023 Filed/ Archived paperwork from the 2023 Year.



Captain Daniel J. Waltz

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Edward Potter, Director of Training

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To: Prison Board  
From: Director of Training, Edward Potter Jr.  
RE: December Report

## December 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1 Off	2	3
4 Power DMS Meeting	5 Conducted security training for Records staff	6 Held Disciplinary Board Hearings	7 Inventoried control station equipment	8 Connected with PADOX Academy for specialized trainings	9	10
11 Conducted Correctional Officer Interviews	12 Conducted Correctional Officer Interviews	13 Conducted Correctional Officer Interviews	14 Admin Meeting	15 Range Training	16	17
18 Conducted Correctional Officer Interviews	19 Reviewed applications and scheduled interviews	20 Created vendor training for new medical staff	21 Off	22 Assessed ERC for wear and started uniform inventory	23	24
25 Holiday	26 Inventoried Correctional Officer Uniforms	27 Updated training files	28 Reviewed new 2024 PADOX BCOT material	29 Further developed 2024 training plan	30	31

PCM Portal - Generate Stat Summary Report

Stat Summary Report - 01/2023 - 12/2023

Facility Statistics	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total
Monthly ADP	237	250	259	272	268	264	264	264	257	266	266	260	
Monthly ADP Male	210	220	228	240	235	228	229	235	216	225	227	216	
Monthly ADP Female	27	30	31	32	33	36	35	37	41	41	39	44	
Monthly ADP Identify as Other	0	0	0	0	0	0	0	0	0	0	0	0	
Total # of Intake Screenings	104	106	127	127	121	129	99	137	102	98	125	103	1280
Substance Use / MAT													
Total # Patients Detox	35	27	32	34	30	33	24	45	30	42	26	26	384
# of Patients Detoxed Opioids	10	16	11	7	18	19	13	24	6	16	15	16	171
# of Patients Detoxed ETOH	8	3	2	10	4	6	10	5	5	15	5	7	80
# of Patients Detoxed Benzodiazepines	3	1	3	2	6	3	6	6	1	6	4	7	48
# of Patients Detoxed Methamphetamines	21	14	19	18	12	9	10	18	14	24	11	6	176
Total # of Patients on MAT	3	10	12	16	16	24	17	22	31	27	30	29	191
# of Intakes on Continuation of MAT	3	9	12	16	16	10	17	22	31	27	29	29	191
# of New Patient MAT Inductions	0	0	0	0	0	0	0	0	0	0	1	0	1
# of Patients on Methadone	1	5	8	8	9	12	9	13	18	14	16	13	
# of Patients on Suboxone	0	0	0	0	0	0	0	0	0	0	0	0	
# of Patients on Subutex	2	5	4	8	7	12	8	9	13	13	14	16	
# of Patients on Sublocade	0	0	0	0	0	0	0	0	0	0	0	0	
# of Patients on Oral Naltrexone	0	0	0	0	0	0	0	0	0	0	0	0	
# of Patients on Vivitrol	0	0	0	0	0	1	0	0	0	1	0	0	
Administrative													
Total # of Grievances	4	0	0	0	0	0	1	2	1	1	1	1	11
# of Founded Grievances	0	0	0	0	0	0	0	1	1	0	0	0	2
# of Patient Deaths	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of Adverse Clinical Events	6	5	7	6	5	11	11	6	9	13	8	6	93
# of Patients Placed in Restraints	2	1	0	0	3	2	0	0	1	0	2	1	12
# of Intake Refusals	1	2	3	2	2	2	1	5	1	0	3	3	25
Total # of Medical Housing Admissions	3	2	3	3	3	5	3	4	5	4	3	3	41
Medical Transports													
Total # of Patients in the Hospital	1	0	0	1	0	2	3	1	3	1	1	0	13
Total # of Patient Hospital Days	5	0	0	3	0	4	7	1	22	5	5	0	52
Total # of ER Transports via Ambulance	1	0	0	2	2	3	3	1	4	6	1	4	27
Total # of Transports	20	25	54	47	64	53	68	88	59	37	32	13	492
Cardiology	1	1	4	1	2	0	1	2	2	1	1	2	18
Dermatology	0	0	0	0	0	0	0	0	0	0	0	0	0
Dialysis	0	0	0	0	0	0	0	0	0	0	0	0	0
ENT	2	0	0	0	0	0	0	0	0	0	0	0	0
Emergency Room	4	0	1	4	3	8	8	6	6	8	3	4	55
Gastroenterology	0	1	3	1	0	0	0	1	1	0	0	0	7
General Surgery	0	0	2	2	0	0	0	1	3	0	4	2	13

Hematology/Oncology	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total
Methadone	1	1	1	0	0	0	0	4	1	0	0	0	7
Neurology/Neurosurgery	1	10	22	25	44	31	33	33	56	31	10	11	274
OB/GYN	0	0	2	0	0	1	0	0	1	1	1	0	7
Ophthalmology	3	4	4	0	1	3	5	5	7	3	3	1	35
Oral Surgery	0	0	2	0	0	0	0	0	1	1	1	0	6
Orthopedics	0	0	0	0	0	0	0	1	1	0	0	0	2
Physical Therapy	3	3	5	6	5	4	9	9	6	7	5	1	54
Plastic Surgery	1	0	0	1	0	0	1	1	1	0	0	1	6
Podiatry	0	0	0	0	0	0	0	0	0	0	0	0	0
Urology	0	0	0	0	0	0	0	0	0	0	1	2	3
Wound Clinic	0	1	3	1	1	2	2	2	1	2	3	1	17
Surgery Performed	0	0	1	2	2	0	0	0	0	0	0	1	19
Imaging (CT, MRI, etc.)	1	0	1	1	1	3	2	2	2	0	2	0	7
Diagnostic Test (outside)	0	0	0	0	3	0	0	0	1	0	0	3	1
Other Trips / Outside Consults	1	0	0	0	0	0	0	2	0	0	1	0	5
Total # of Missed Outside Appointments	1	0	0	0	1	2	2	1	0	0	0	1	4
Medical	1	0	0	0	0	0	0	0	0	0	0	1	6
Total # Nurse Sick Call	271	263	263	253	276	253	282	302	302	280	285	286	3337
Total # of Provider Sick Calls	207	189	232	204	218	211	205	196	196	178	150	161	2315
# of MD Sick Calls	135	189	171	171	173	125	163	123	123	178	150	161	2315
# of NP/PA Sick Calls	72	0	61	33	45	86	42	73	73	0	0	0	412
Total # of Patients In Medical Chronic Care	123	109	119	150	132	117	132	115	115	114	114	107	107
# In CCC - Asthma (COPD/Pulmonary)	16	17	17	28	21	17	18	21	21	20	17	14	10
# In CCC - Cardiac (Hypertension)	35	39	35	37	29	32	33	30	30	32	32	28	33
# In CCC - Diabetes	9	8	8	12	9	10	8	11	11	11	11	13	10
# In CCC - HCV	6	6	7	6	7	10	11	12	12	13	11	9	7
# In CCC - HIV/AIDS	4	5	5	5	5	2	4	4	4	5	6	5	6
# In CCC - Juvenile/Elderly	14	12	11	22	24	21	21	25	25	30	28	25	25
# In CCC - Neuro	1	1	0	0	0	1	1	3	3	3	2	1	1
# In CCC - Pregnancy	2	2	4	0	2	3	4	4	4	3	3	4	2
# In CCC - Sickle Cell Disease	1	1	0	0	0	0	0	0	0	0	0	0	0
# In CCC - TB	0	0	0	0	0	0	0	0	0	0	0	0	0
# In CCC - Thyroid	7	8	5	7	5	6	5	4	4	6	5	3	3
# In CCC - Medical/Misc (Other)	29	36	36	33	30	15	27	24	24	25	26	26	29
Total # of Pregnant Females	2	0	4	0	2	3	4	4	4	3	3	4	14
# of Miscarriages	0	0	0	0	0	0	0	1	1	0	0	0	1
# of Abortions	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Deliveries	0	0	1	0	0	0	0	0	0	0	0	0	0
Total # of Patients on Medical Meds	142	149	157	162	162	164	165	163	161	161	167	163	163
% ADP on Medical Meds	60	60	61	60	60	62	63	59	62.65%	62.78%	61.27%	63.00%	
Total # 14-Day Physicals	77	84	88	84	98	96	51	97	65	67	57	72	936
Total # Annual Physicals	14	5	5	7	2	5	3	4	4	4	3	2	62

Total # of In-House EKG's	30	35	27	14	25	11	20	21	13	22	9	11	238
Total # of In-House X-Ray's	9	15	11	14	17	10	18	14	13	25	18	8	172
Infectious Disease	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total
Total # of HIV Tests Performed	16	13	17	123	113	121	63	129	96	102	113	88	994
# of HIV Positive Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
# Receiving HIV Medication or ART	4	5	5	5	5	2	4	4	5	6	5	6	6
Total # HCV Tests Performed	4	2	1	3	4	2	3	0	3	2	4	4	32
# of HCV Positive Detected at Facility	0	1	0	0	0	0	1	0	0	0	1	2	5
# Receiving HCV Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of Other Hepatitis Tests Performed	0	0	0	2	0	1	3	2	1	1	1	1	4
# of Hepatitis A Cases Detected at Facility	0	0	0	1	0	0	0	0	0	0	0	0	1
# of Hepatitis B Cases Detected at Facility	0	0	0	1	0	0	0	0	0	0	0	0	1
Total # of RPR Tests Performed	19	13	17	1	1	1	1	2	1	4	0	0	68
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of GC/CT Tests Performed	3	3	2	1	1	1	1	2	1	1	1	2	19
# of Gonorrhea Cases Detected at Facility	2	0	0	0	0	0	0	0	0	0	0	0	2
# of Chlamydia Cases Detected at Facility	3	0	0	1	0	0	0	0	0	0	0	0	4
Total # COVID-19 Tests Performed	189	206	201	237	194	229	176	233	172	161	125	89	2212
# of COVID-19 Cases Detected at Facility	20	3	1	0	0	0	0	3	0	3	28	1	59
# of COVID-19 Vaccines Administered	0	29	22	12	12	15	10	9	0	0	0	0	109
Total # of Patients Isolated for MRSA	0	1	6	2	1	2	1	1	2	3	4	1	24
# of MRSA Cases Detected at Facility	0	1	1	0	1	2	1	1	1	1	1	1	11
Total # of TB Tests Performed	89	94	121	119	115	119	98	131	94	94	114	95	1283
# of TB Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0
Behavioral Health	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total
Total # of Psychiatrist/Psych Sick Calls	110	150	145	131	143	152	134	141	132	106	128	131	1603
Total # of Behavioral Health Sick Calls	305	284	301	266	311	315	265	326	249	266	281	266	3434
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # Patients in BH CCC	110	70	88	88	81	80	57	74	57	52	56	59	
# CCC - Bipolar & Related Disorders	61	40	59	67	53	40	35	40	30	32	29	31	
# CCC - Depressive Disorder	32	13	11	4	19	30	15	22	16	11	18	20	
# CCC - Schizophrenia Spectrum & Other	17	17	18	17	9	11	7	12	11	9	10	8	
Total # of Patients on Psych Meds	142	141	132	134	135	134	142	143	141	143	141	137	
% ADP on Psych Meds	60	56	51	49	50	51	54	53	54.86%	53.75%	53.00%	53.00%	
Total # of Patients on MHSR-A	34	33	30	29	32	27	30	25	29	36	34	41	
% of Patients on MHSR-A	14	13	12	11	12	5	11	9	11.28%	13.53%	12.78%	16.00%	
Total # of Patients on MHSR-B	14	20	25	22	15	22	16	19	14	15	17	16	
% of Patients on MHSR-B	6	8	10	8	6	8	6	7	5.45%	5.64%	6.39%	6.00%	
Total # of Patients on MHSR-C	142	145	149	164	164	165	156	162	165	157	158	165	
% of Patients on MHSR-C	60	58	58	60	61	63	59	60	64.20%	59.02%	59.40%	63.00%	
Total # of Patients on MHSR-D	17	19	16	17	13	15	15	19	20	17	14	15	
% of Patients on MHSR-D	7	8	6	6	5	6	6	7	7.78%	6.39%	5.26%	6.00%	

Total # of Patients on Suicide Watch	8	8	14	15	15	14	15	8	12	9	10	13	16	142
Total # of Involuntary M.H. Commitments	0	1	2	2	2	2	0	1	0	0	0	0	2	10
# of Patients Waiting Transfer to State Hospital	2	1	0	0	0	1	1	0	0	1	0	2	0	
# of Patients w/Involuntary Med/Tx Orders	0	0	0	0	0	1	3	0	0	0	0	0	0	4
Dental	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total	
Total # of Dentist Sick Calls	52	30	52	59	45	41	45	39	26	44	38	39	510	
# of Fillings	0	0	0	0	0	0	0	0	0	0	0	0	0	
# of Exams	28	19	35	31	27	32	28	5	14	29	28	23	299	
# of Extractions	15	7	12	16	16	6	14	8	11	11	6	13	135	
# of Other	0	0	0	0	0	0	0	0	0	0	0	0	0	
# of Annual Dental Exams	9	4	5	12	2	3	3	6	1	4	4	3	56	

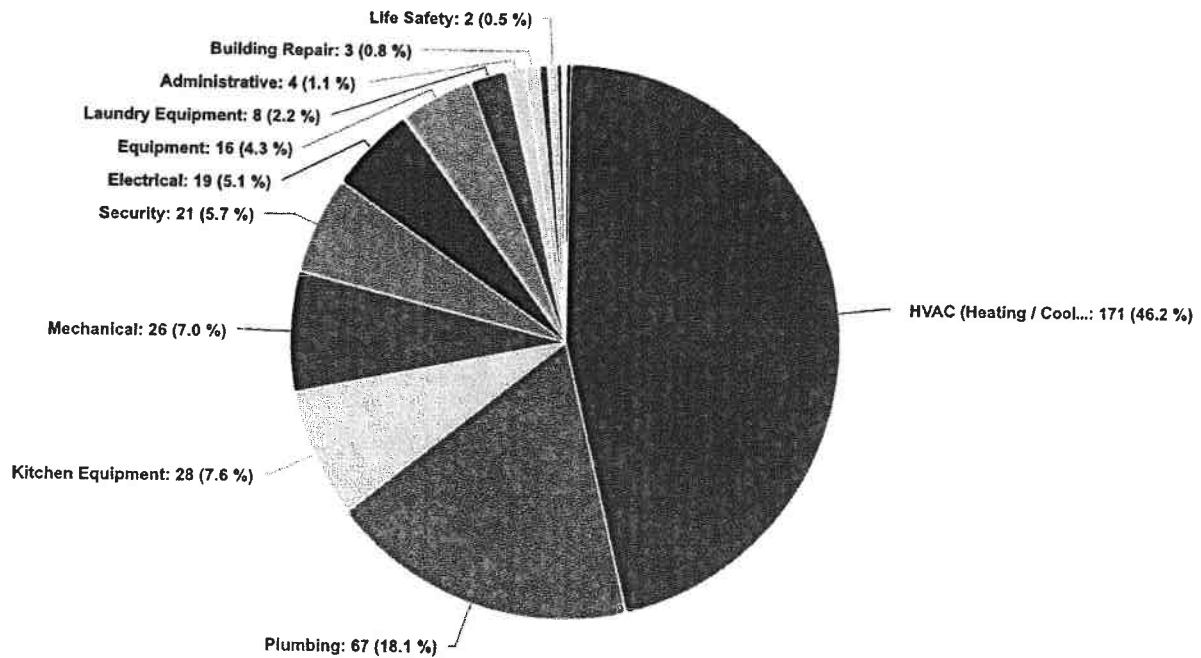


## Lebanon County Correctional Facility

## Lebanon County - Prison Board Report

Printed: 1/12/2024 8:43 AM

Category



## Report Criteria

Repair Center is Lebanon County Correctional Facility

Status is not equal to Canceled or Denied

Complete is between '12/1/2023' AND '12/31/2023'

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
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## Administrative

Administrative	LCCF-4947	MI HR TRAINING ON CONFINED SPACES	Training	Trained
Administrative	LCCF-4961	CGL training confined spaces	Training	Trained
Administrative	LCCF-4710	SHOP CLEAN UP AND ORGINIZATION	Administrative	Cleaned
Administrative	LCCF-4980	Administrative duties	Administrative	Meetings / Documenting / Ordering

## Administrative - 4 Total:

## Building Repair

Building Repair	LCCF-3066	Monthly, Facility Safety Inspection	Preventive / Inspection	PM Completed
Building Repair	LCCF-5002	Cell 59 window	Defective Part	Repaired
Building Repair	LCCF-4930	Monthly, Facility Safety Inspection	Preventive / Inspection	PM Completed

## Building Repair - 3 Total:

## Computer / Technology

Computer / Technology	LCCF-2563	block 6 lowers tv is not working	Constant Use	Repaired
Computer / Technology	LCCF-3124	Block 3 states they haven't been able to watch their TV for a few months	Abuse	Repaired

## Computer / Technology - 2 Total:

## Electrical

Electrical	LCCF-4868	Monthly, Emergency Lighting	Preventive / Inspection	PM Completed
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Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Electrical	LCCF-4800	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-4960	Chapel & Education power outage	Electrical Failure	Reset
Electrical	LCCF-2669	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-2670	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-2671	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-2672	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-2673	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-2668	Annual, Electrical Panel	Preventive / Inspection	PM Completed
Electrical	LCCF-5029	Intake CCTV cameras	Electrical Failure	Reset
Electrical	LCCF-4991	OUTLET WHERE HOT PT WAS PLUGGED IN SMOKED AND SPARKED, POSSIBLE MELTING OCCURED	Electrical Failure	Duplicate Request
Electrical	LCCF-4802	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-4801	Monthly, Transfer Switch	Preventive / Inspection	PM Completed
Electrical	LCCF-4869	Monthly, Emergency Lighting	Preventive / Inspection	PM Completed
Electrical	LCCF-4870	Monthly, Emergency Lighting	Preventive / Inspection	PM Completed
Electrical	LCCF-4993	hotpot outlet burned	Electrical Failure	Repaired
Electrical	LCCF-5064	Day Room / Dining hot pot outlet	Preventive / Inspection	PM Completed
Electrical	LCCF-5077	electrical plates were pulled off wall in blk 6 room 2	Abuse	Replaced
Electrical	LCCF-5072	detail light switch broken	Abuse	Replaced
<b>Electrical - 19 Total:</b>				

**Equipment**

Equipment	LCCF-5065	ESCORT HACKFEILD FOR DUMBWAITER INSPECTION	Escort Contractor	Escorted Contractor
Equipment	LCCF-4997	Chair repair	Defective Part	Repaired
Equipment	LCCF-4995	Water Fountain (004364) placed out of service for service	Abuse	Contractor to Repair
Equipment	LCCF-4994	Chapel's podium/stand broken	Constant Use	Repaired
Equipment	LCCF-3145	The water does not feed the garbage disposal unit while it is running. When the garbage disposal unit is on, the motor can be heard running but the water that feeds the unit is not working.	Defective Part	Repaired
Equipment	LCCF-4953	the large kettle was working fine last evening. when I reported for duty this morning the large kettle was not working. I went to the electrical room and found that the breaker was tripped. I reset the breaker. an hour to an hour and a half later the inmates were heating water for cooking when they heard a pop sound and the large kettle stopped working. I did not reset the breaker a second time since i am worried that there may be a bigger issue at play and did not want to risk ruining anything	Electrical Failure	Repaired
Equipment	LCCF-4998	fire extinguisher needs reinstalled in block dayroom	Defective Part	Relocated / Reinstalled
Equipment	LCCF-5026	Cell 35 repaired broken glasses	Constant Use	Repaired
Equipment	LCCF-5042	replaced 2 pencil sharpener for station 1 and 2	Defective Part	Replaced
Equipment	LCCF-5039	Janitor's Closet mob buckets	Dirt or Foreign Matter	Cleaned
Equipment	LCCF-2318	laundry inmate stated he left to go pick up laundry in block, was not gone for long, when he came back the washer lcd screen was flashing a F18 code and will not work. inmate also stated it is difficult to make sure the doors to the washers are closed.	Constant Use	Escorted Contractor
Equipment	LCCF-4964	Cell 1 out of service	Abuse	Replaced



Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Equipment	LCCF-4734	Cell 4 shoe	Constant Use	Repaired
Equipment	LCCF-4931	repair glasses for Ebling	Defective Part	Repaired
Equipment	LCCF-3123	FIRE EXTINGUISHER IN FRONT OF DAY ROOM REMOVED TO CONTROL STATION. SAFETY TAB THAT HOLDS PIN IN PLACE MISSING	Defective Part	Replaced
Equipment	LCCF-4950	middle toilet not flushing	Defective Part	Replaced
<b>Equipment - 16 Total:</b>				

**Grounds**

Grounds	LCCF-5025	escort Ugl	Escort Contractor	Escorted Contractor
<b>Grounds - 1 Total:</b>				

**HVAC (Heating / Cooling)**

HVAC (Heating / Cooling)	LCCF-4782	Monthly, Wall/Window A/C Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4833	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4844	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5008	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5012	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5011	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5010	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5009	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4839	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4835	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4834	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4847	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4846	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4836	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4831	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4832	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4822	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4817	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4783	Monthly, Air Handler Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3017	Monthly, Wall Mount, Mini-Split	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4978	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4974	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4977	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4784	Monthly, Air Handler Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4785	Monthly, Air Handler Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4894	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-4975	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4902	Monthly, Air Dryer	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5049	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5053	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5052	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5051	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-5050	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4851	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4849	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4841	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4848	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4867	Monthly, Exhaust Hood	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4840	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4863	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4859	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4858	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4845	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4842	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4843	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4864	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4865	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4838	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4837	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4857	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4860	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4861	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4862	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4854	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4855	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4852	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4850	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4853	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4815	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4816	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-4810	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4812	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4814	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4813	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4811	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4806	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4805	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4804	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4803	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4936	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4940	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4939	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4938	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4937	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4895	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4883	Monthly, Wall Mount, Mini-Split	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4882	Monthly, Wall Mount, Mini-Split	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4881	Monthly, Wall Mount, Mini-Split	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4828	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4808	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4827	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4829	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4809	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4825	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4824	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4823	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4826	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4807	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4820	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4821	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4819	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4818	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4830	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2681	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-2682	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2683	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2684	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2685	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2686	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2688	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2690	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2704	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2680	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2703	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2702	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2701	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2699	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2700	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2698	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2697	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2695	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2696	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2694	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2933	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2934	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2935	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2937	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2938	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2948	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2949	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2950	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2951	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2952	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2953	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2956	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2957	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4988	Inmates complaining the block is cold	Constant Use	Adjusted
HVAC (Heating / Cooling)	LCCF-2821	Weekly, Filter Change	Preventive / Inspection	PM Completed



Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-2822	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2823	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2824	Weekly, Filter Change	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3300	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3285	Monthly, Wall Mount, Mini-Split	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3002	Monthly, Exhaust Hood	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2947	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2975	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2928	Monthly, Air Handler Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2926	Monthly, Wall/Window A/C Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3034	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3035	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3033	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3032	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-3031	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2998	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2999	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2988	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2984	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2972	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2973	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2971	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2970	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2969	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2968	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2967	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2965	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2960	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-2961	Monthly, Roof Top Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4899	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4898	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4897	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4896	Monthly, Unit Heater, Hot Water	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4788	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
HVAC (Heating / Cooling)	LCCF-4794	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4793	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4792	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4791	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4790	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4789	Quarterly, Condensing Unit	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4866	Monthly, Exhaust Hood	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4906	Monthly, Condensate Pump	Preventive / Inspection	PM Completed
HVAC (Heating / Cooling)	LCCF-4856	Monthly, Exhaust Fan	Preventive / Inspection	PM Completed
<b>HVAC (Heating / Cooling) - 171 Total:</b>				

**Kitchen Equipment**

Kitchen Equipment	LCCF-4923	Monthly, Food Slicer	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4924	Monthly, Commercial Dishwasher	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4913	Monthly, Refrigerator, Walk-In	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4926	Monthly, Refrigerator, Reach-In	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4929	Monthly, Booster Heater	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4798	Monthly, Kettle, Steam	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-5063	Kitchen Equipment Issue. Kettle not turning on.	Defective Part	Replaced
Kitchen Equipment	LCCF-4921	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4920	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4927	Monthly, Range Hood	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-3635	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4910	Monthly, Ice Machine	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4914	Monthly, Freezer, Walk-In	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4928	Monthly, Range Hood	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-5031	Kitchen hose has leak	Cracked Hose	Replaced
Kitchen Equipment	LCCF-5001	There is a hole in the gauge stem of the big kettle. Water was shooting out of the hole. The gauge stem needs to be replaced.	Defective Part	Replaced
Kitchen Equipment	LCCF-4799	Monthly, Kettle, Steam	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4918	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4919	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4797	Monthly, Kettle, Steam	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4909	Monthly, Food Mixer	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-3061	Monthly, Warming Cabinet	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4912	Monthly, Refrigerator, Walk-In	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Kitchen Equipment	LCCF-4916	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4917	Monthly, Oven, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4922	Monthly, Griddle, Gas	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4915	Monthly, Freezer, Walk-In	Preventive / Inspection	PM Completed
Kitchen Equipment	LCCF-4992	middle kettle not working properly	Electrical Failure	Repaired
<b>Kitchen Equipment - 28 Total:</b>				

**Laundry Equipment**

Laundry Equipment	LCCF-4875	Monthly, Clothes Dryer, Gas	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4877	Monthly, Clothes Dryer, Gas	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-3508	Semi-Annual, Clothes Dryer, Electric (Residential)	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4880	Monthly, Clothes Washer, Comm.	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4879	Monthly, Clothes Washer, Comm.	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4876	Monthly, Clothes Dryer, Gas	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4874	Monthly, Clothes Dryer, Gas	Preventive / Inspection	PM Completed
Laundry Equipment	LCCF-4878	Monthly, Clothes Washer, Comm.	Preventive / Inspection	PM Completed
<b>Laundry Equipment - 8 Total:</b>				

**Life Safety**

Life Safety	LCCF-3020	Monthly, Fire Alarm / Annunciator Panel	Preventive / Inspection	PM Completed
Life Safety	LCCF-4884	Monthly, Fire Alarm / Annunciator Panel	Preventive / Inspection	PM Completed
<b>Life Safety - 2 Total:</b>				

**Mechanical**

Mechanical	LCCF-5046	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-5059	Weekly, Air Compressor	Preventive / Inspection	PM Completed
Mechanical	LCCF-5057	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-5056	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-5004	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-5016	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-5017	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-5019	Weekly, Air Compressor	Preventive / Inspection	PM Completed
Mechanical	LCCF-5005	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-4971	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-4985	Weekly, Air Compressor	Preventive / Inspection	PM Completed
Mechanical	LCCF-4982	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4983	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4970	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-4795	Monthly, Emergency Generator	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Mechanical	LCCF-4796	Monthly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-4932	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
Mechanical	LCCF-4787	Monthly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4786	Monthly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4908	Monthly, Door, Roll-Up	Preventive / Inspection	PM Completed
Mechanical	LCCF-4901	Monthly, Air Compressor	Preventive / Inspection	PM Completed
Mechanical	LCCF-4942	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4941	Weekly, Boiler	Preventive / Inspection	PM Completed
Mechanical	LCCF-4944	Weekly, Air Compressor	Preventive / Inspection	PM Completed
Mechanical	LCCF-4907	Monthly, Air Curtain	Preventive / Inspection	PM Completed
Mechanical	LCCF-5045	Weekly, Emergency Generator	Preventive / Inspection	PM Completed
<b>Mechanical - 26 Total:</b>				

**Pest Control**

Pest Control	LCCF-4949	Orkin pest control	Escort Contractor	Escorted Contractor
<b>Pest Control - 1 Total:</b>				

**Plumbing**

Plumbing	LCCF-4945	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-4946	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-4951	urinal leak	Abuse	Adjusted
Plumbing	LCCF-4943	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-4753	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4900	Monthly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-4948	Restroom toilet not flushing	Preventive / Inspection	PM Completed
Plumbing	LCCF-4885	Monthly, Expansion Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-4886	Monthly, Expansion Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-4892	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	Out of Service
Plumbing	LCCF-4962	Restroom urinal nonstop flushing	Defective Part	Replaced
Plumbing	LCCF-4963	Cell 13 not flushing	Defective Part	Replaced
Plumbing	LCCF-4965	Medical Isolation Cell 86	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4935	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4871	Monthly, Drinking Fountain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4959	Cell 38 toilet clogged	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4954	Gym Leak	Defective Part	Repaired
Plumbing	LCCF-4958	block 5 cell b has a leak	Defective Part	Repaired
Plumbing	LCCF-4957	block 5 cell B has a leak in toilet/	Defective Part	Repaired



Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-3477	RHU 82 Plumbing issue	Defective Part	Repaired
Plumbing	LCCF-4891	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-4887	Monthly, Water Circulating Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-3306	Monthly, Hot Water Storage Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-4989	Restroom sink clog	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4952	the faucet from the 2 compartment sink fell off (part in kitchen office) .... also, the single sink at the food prep area is slow ... is it possible to increase the water flow?	Constant Use	Repaired
Plumbing	LCCF-4990	plumbing leak inside water closet	Defective Part	Replaced
Plumbing	LCCF-4968	In block 1, cell 1, the toilet is not working properly. There is an electronic click when trying to flush the toilet. But the toilet does not flush.	Defective Part	Repaired
Plumbing	LCCF-4967	shower not draining causing flooding	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4893	Monthly, Water Heater, Domestic Gas	Preventive / Inspection	PM Completed
Plumbing	LCCF-4973	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4984	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-4972	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4987	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-4986	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-5014	TOILET CLOGGED	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-5015	TOILET CLOGGED AND BACKING UP TO INTAKE CELL 1	Constant Use	Reset
Plumbing	LCCF-5018	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-5021	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-5020	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-5000	Cell 56	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4955	Female Housing Block 5 drain	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-5003	Cell 13 toilet clog	Constant Use	Replaced
Plumbing	LCCF-5007	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-5006	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-4873	Monthly, Drinking Fountain	Preventive / Inspection	PM Completed
Plumbing	LCCF-5030	flush lever for toilet leaking	Defective Part	Replaced
Plumbing	LCCF-4872	Monthly, Drinking Fountain	Preventive / Inspection	PM Completed
Plumbing	LCCF-5034	medical sink clogged	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-4701	TOILETS MAY NOT BE FLUSHING PROPERLY, Block 6	Defective Part	Replaced
Plumbing	LCCF-5036	Inmate Restrooms sink clogged	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-5048	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-5060	Weekly, Macerator (Muffin Monster)	Preventive / Inspection	PM Completed
Plumbing	LCCF-5061	Weekly, Lift Station Pump	Preventive / Inspection	PM Completed

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Plumbing	LCCF-5041	Housing Block 4	Dirt or Foreign Matter	Unclogged
Plumbing	LCCF-5040	Janitor's Closet faucet leaks block 5	Defective Part	Repaired
Plumbing	LCCF-5054	cell 73,75 toilet clogged, placed out of service	Dirt or Foreign Matter	PM Completed
Plumbing	LCCF-5047	Weekly, Drain	Preventive / Inspection	PM Completed
Plumbing	LCCF-5067	Smell / Odor	Defective Part	Replaced
Plumbing	LCCF-5058	Weekly, Water Softener	Preventive / Inspection	PM Completed
Plumbing	LCCF-4903	Monthly, Hot Water Storage Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-4905	Monthly, Heat Exchanger	Preventive / Inspection	PM Completed
Plumbing	LCCF-4904	Monthly, Hot Water Storage Tank	Preventive / Inspection	PM Completed
Plumbing	LCCF-4888	Monthly, Water Circulating Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-4890	Monthly, Water Circulating Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-4889	Monthly, Water Circulating Pump	Preventive / Inspection	PM Completed
Plumbing	LCCF-5068	Restroom sink clogged	Preventive / Inspection	Replaced
Plumbing	LCCF-5071	detail toilet broken, valve not working properly,	Defective Part	Replaced
<b>Plumbing - 67 Total:</b>				

**Preventive**

Preventive	LCCF-4956	Preventive Maintenance on heat recovery unit	Preventive / Inspection	PM Completed
<b>Preventive - 1 Total:</b>				

**Security**

Security	LCCF-4781	Door stopper is broken and needs replaced	Defective Part	Replaced
Security	LCCF-4969	Emergency call back block 6 entrance door	Constant Use	Replaced
Security	LCCF-2378	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-2379	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-2380	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-2377	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-3196	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-3199	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-3198	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-3197	Quarterly, Gate Opener	Preventive / Inspection	PM Completed
Security	LCCF-5055	CENTRAL DOOR	Defective Part	Replaced
Security	LCCF-5044	Lock Broken/Not Working for emergency key box next to lockers.	Defective Part	Replaced
Security	LCCF-5035	Emergency call in for intake office battery backup power strip not working.	Electrical Failure	Relocated / Reinstalled
Security	LCCF-5024	REAR FIRE DOOR HAVING ISSUES OPENING. REPORTED BY OFFICER BATZ	Constant Use	Completed
Security	LCCF-5027	CAMERAS VIEWING CELLS 1&2 WENT DOWN AT APPROX 11:45	Electrical Failure	Reset
Security	LCCF-4999	Jail craft	New Install	Contractor to Repair

1/12/24, 8:43 AM

Lebanon County - Prison Board Report

Category Name	Work Order #	Reason	Failure Reason Name	Solution Name
Security	LCCF-5022	6 UPPER SHOWER WILL NOT TURN OFF.	Constant Use	Found to be OK
Security	LCCF-5028	remove guinea hen from fence	Remove / Relocate	Cleaned
Security	LCCF-4996	medical key bent needs replaced	Defective Part	Replaced
Security	LCCF-5078	intake outside door	Constant Use	Adjusted
Security	LCCF-5062	Central door is reported to be not securing when it is closed	Constant Use	Found to be OK
<b>Security - 21 Total:</b>				

LEBANON COUNTY CORRECTIONAL FACILITY	Tina M. Litz, Warden J Giles , Deputy Warden of Operations Rebecca A Davis , Deputy Warden of Treatment Ray. H. Arnold. Director of Work Release Daniel J Waltz Director of Security, Edward Potter. Director of Training	730 E. Walnut Street Lebanon, Pa. 17042 Phone: (717) 274-5451 Fax: (717) 274-1338 www.lebcounty.org
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**January 17 , 2024,**  
**JANUARY. PRISON BOARD MEETING**  
**DETAIL SECTION**

This Report Covers December 1, 2023, to December. 31, 2023

The Detail Section consists of the following persons:

INSIDE: Inside detail consisted of (11) different male inmates.

OUTSIDE: Outside detail consisted of (03) different male inmates.

FEMALE: Consists of (05) different female inmates.

0 : Pretrial Detainee (non-sentenced inmates) inmates working on Outside Detail crew.

0 : Pretrial Detainee inmates working on Inside Detail crew.

205 Request slips were handled by Detail section.

**The following transpired since the last prison board meeting:**

**On a Daily Basis:**

1. Cleaned the inside of LCCF.
2. Performed various duties and work assignments within LCCF.

**On a Weekly Basis:**

3. Maintained the exterior grounds of LCCF.
4. Maintained the exterior grounds of all county property's

**PRISON BOARD CON'T  
DETAIL SECTION**

**ON A PERIODIC BASIS:**


1. Supervised Detail inmates while they cleaned the inmate dayrooms, showers and Individual cells in all general population housing units.
2. The following areas were washed, scrubbed and disinfected:
  - Medical isolation cells #86 and #87.
  - Medical Dorm
  - Medical Exam room and offices
  - SHU/RHU cells
3. Foam scrubbed shower in all blocks, housing areas and medical infirmary.
4. Cleaned all vents in the facility.
5. Picked up sticks, cleaned up and or checked for debris and cut grass at the Lebanon Count Correctional Facility
6. Disinfectant showers and bathroom on blk 6 upper and lower

**PRISON BOARD CON'T  
DETAIL SECTION.**

**Total Detail hours worked from December . 1, 2023 through December . 31, 2023**

<b>Inside:</b>	<b><u>1150</u></b>
<b>Outside:</b>	<b>180</b>
<b>Total:</b>	<b>1330</b>

**Respectfully Submitted,**

  
**Detail SGT Gibson**



Rebuild. Restore. Renew...Lives.


235 S 12th St, Lebanon PA 17042 • Tel: 717-274-7528 • Fax: 717-274-0149 • www.jub.org

## Prison Board Report

December, 2023

Worship Services (English Male)	6	10
Worship Services (Spanish Male)	4	4
Worship Services (English Female)	5	12
12 Step Classes (English Female)	4	8
12 Step Classes (English Male)	6	3
Bible Study Classes (English Male)	11	4
Bible Study Classes (Spanish Male)	8	4
Bible Study Classes (English Female)	10	6
Individual Counseling Sessions	44	
Request Slips Answered	235	
Housing Area Visits	16	

Respectfully Submitted

  
Rev Marilyn A. Nolte  
LCCF Chaplain Manager



**Lancaster – Lebanon Intermediate Unit #13  
High School Age Education Program**

**Monthly Report for December 2023**

**E.S. (Emotional Support) Program:**

The student must meet criteria under Chapter 14 of the Special Education Regulations for the state of Pennsylvania. The student has a disability, and the education program is delivered through and Individual Education Plan (IEP). The student works towards the IEP goals and objectives to meet graduation requirements. IEP grade reports are issued quarterly. Upon completion a diploma is issued.

**Requirements:**

- Age 21 or under.
- Student has a disability as per the Individuals with Disabilities Education Act/Chapter 14.
- Has not completed High School and has an IEP.

**0 - Total Students**

**Alternative Education Program:**

The student is regular education in an alternative education program. All students will work on all academic skills to meet graduation requirements. Upon completion of cumulative credit hours, they will receive an Alternative Education High School Diploma.

**Requirements:**

- Age 21 or under
- Previously enrolled in Regular Education
- Have not completed High School or G.E.D.

**3 - Total Students**

**3 - Total Students for month of December**

**0 – Total Requests/Interviews conducted this month**

Respectfully Submitted,

Stephanie M. Warner  
IU13 Teacher



Lancaster-Lebanon Intermediate Unit #13

Lebanon County Correctional Facility

Community Education Program

Monthly Report for: December, 2023

**H.S.E. High School Equivalency**

Sessions to prepare students for the HiSET exams: (3 sessions per day)	<u>18</u>
(No HSE classes during the week of December 25 <sup>th</sup> )	
Request Slips Received:	<u>14</u>

Respectfully Submitted,

Ken Travis  
HSE Instructor