



COUNTY OF LEBANON

Job Announcement

Position:	Correctional Officer Full-Time, and Casual Part-Time positions available
Department:	Lebanon County Correctional Facility 730 E. Walnut Street Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	AFSCME (applies to FT Corr. Officers) NONE (applies to Casual PT Corr. Officers)
Hours:	Varies (24-hour facility)
Pay Grade:	FT (Union Pay Chart) PT (Non-union Pay Chart)
Salary Range:	FT- \$23.05 per hour PT- \$23.63 per hour
Full-Time Employee Benefits:	100% Employer PAID Benefits → Health Insurance, Vision, Prescription, Dental insurance, Life Insurance, Eleven (11) Holidays, Sick, Vacation, and Personal time-off. Additional Benefits → Pension retirement plan, Health Insurance Exchange Program, Employee Assistance Program, Employee Wellness Program, Revive Health Benefits Program, Connect Care 3 Resources, Connect Care 3 Platform/KOA Foundations App, and Employee Appreciation Program. Voluntary Benefits → Deferred Compensation plan, Short Term Disability, Critical Illness, Accident, and Cancer insurance.

➤ **A County of Lebanon Application must be completed for consideration.**

Resume is recommended, however, is optional unless otherwise stated below.

➤ **A Background check is required for this position.**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

The primary purpose of this position is to perform journeyman level of work in the care, custody, control and non-professional counseling of inmates at the County correctional facility. An employee in this class directs inmate activities in cellblocks, housing units, work areas, dining and recreation areas; observes inmate corridors or visiting areas ensuring security is maintained and institution rules are adhered to; and provides advice and guidance in assisting inmates in their adjustment to and participation in correctional processes. Work varies with duties where there is direct involvement with inmates, and to work where there is limited contact with inmates and visitors.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

High School Diploma or equivalent; clear criminal history; adequate physical health pertaining to job requirements; valid PA Driver's License.

Application and resume submission options:

Scan and email your application and resume directly to:

Email: Apply@lebanoncountypa.gov

Mail:

ATTN: Lebanon County Human Resources
Room 200
400 S. 8th Street,
Lebanon, PA 17042

Fax: (717) 675-2668

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