



COUNTY OF LEBANON

Job Announcement

Posting Date: July 22, 2026

Position:	Victim Advocate
Department:	Lebanon County District Attorney/Victim Witness Department 400 South 8th Street Room 402 Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	Teamster's Local 429
Hours:	8:30AM-4:30PM, Monday-Friday; however, hours of work are at the discretion of the District Attorney.
Pay Grade:	8 (Court Related Non-Professionals' Union pay chart)
Salary Range:	\$1,442.0699 Bi-weekly
Full-Time Employee Benefits:	100% Employer PAID Benefits → Health Insurance, Vision, Prescription, Dental insurance, Life Insurance, Eleven (11) Holidays, Sick, Vacation, & Personal time-off. Additional Benefits → Pension retirement plan, Health Insurance Exchange Program, Employee Assistance Program, Employee Wellness Program, Revive Health Benefits Program, Connect Care 3 Resources, Connect Care 3 Platform/KOA Foundations App, and Employee Appreciation Program. Voluntary Benefits → Deferred Compensation plan, Short Term Disability, Critical Illness, Accident, and Cancer insurance.

A County of Lebanon Application MUST be completed for consideration for this position. Resume is recommended, however, is optional unless otherwise stated below.

➤ Applications will be accepted through Wednesday, August 5, 2026.

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

Provides direct advocacy, support, intervention and information to victims and witnesses of crimes. Acts as a liaison between police, prosecutors and victims. May participate in a rotating 24/7 on-call schedule. Other duties as assigned by the District Attorney.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

High School diploma and experience in a position involving direct delivery of human services required. Paralegal or Criminal Justice degree/experience/training preferred. Knowledge of Microsoft Office and ability to utilize case managements software. Ability to perform work under pressure, on short notice and with little supervision. Ability to communicate, problem-solve, and exercise sound judgement. Ability to work with people of varying socio-economic and ethnic backgrounds. Ability to work overtime/evenings as required to assist victims before, during, and after court proceedings. This is a grant funded position and is contingent on the Pennsylvania Commission on Crime and Delinquency's final approval of the grant.

APPLICATION AND RESUME SUBMISSION OPTIONS:

1. Email directly to Human Resources → Apply@lebanoncountypa.gov
2. Mail to → 400 S. 8 th Street, Room 200 Lebanon, PA 17042 ATTN: Human Resources
3. Fax to → (717) 675-2668 ATTN: Human Resources

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